



**NOTICE OF A PUBLIC MEETING OF THE
SPECIAL NEEDS ADVISORY BOARD
OF THE CITY OF BROWNSVILLE**

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the Special Needs Advisory Board of the City of Brownsville, Texas, in accordance with Article V, Section 12, of the Charter of said City, will convene a **Regular Meeting**, on **January 27, 2026 at 5:30pm**, at the Brownsville Events Center, 1 Events Center Boulevard, Brownsville, Cameron County, Texas 78526

Members of the public, employees, and the Board or Commission members may join via the Teleconference Meeting by logging on at

Join Zoom Meeting

<https://us02web.zoom.us/j/83544869165?pwd=Y92QnUm0qkwmYIDlncIXyPOGTZoKq0.1>

Meeting ID: 835 4486 9165

Passcode: 929538

Pursuant to Section 551.127, Texas Government Code, one or more Board or Commission members or employees may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.

This Notice and Meeting Agenda are posted online at: <https://brownsvilletx.gov/129/Agendas-Minutes>

Members of the public who submitted a “Public Comment Form” will be permitted to offer public comments as provided by the agenda and as permitted by the presiding officer during the meeting. A recording of the meeting will be made and will be available to the public in accordance with the Open Meetings Act.

At any time during the course of the posted meeting, the Brownsville Board or Commission members may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the Brownsville Board or Commission members under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the Brownsville Board or Commission may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

CALL TO ORDER

a) ROLL CALL

PUBLIC COMMENT PERIOD

- **Non-Agenda Items:** Kindly submit a “Public Comment Form” stating the City business or City policy you wish to speak to an hour before the start of the scheduled meeting time with the City Secretary. Forms are not reserved for anyone nor may time be deferred to anyone. PowerPoint presentations may not be accommodated. This period is limited to five (5) speakers with a time limit of three (3) minutes per speaker.
- **Agenda Items:** Kindly submit a “Public Comment Form” stating which item(s) on the agenda you wish to speak to an hour before the start of the scheduled meeting time with the City Secretary. Speakers will be allowed to address the Board or Commission on the agenda item before it is to be considered. The speaker is limited to three (3) minutes.

- **Time Limits:** The Board or Commission shall have the discretion to modify its regulations regarding time limits on public comment if necessary. For example, the time limit may be shortened to accommodate a lengthy agenda or it could be lengthened to allow additional time for discussion on a complicated matter or if there is a need for an interpreter.

PRESENTATION(S)

- 1) Questions, Report Requests, or Comments for City Departments (Multi-Modal, PARD, PRD, PHD, PWE, CMD, LIB) Special Report Request – EOM.
- 2) Reports from SNAB Subcommittees
 - Budget Committee (Virginia & Maria)
 - Brownsville Scholarship Initiative (Virginia, Maria & Alexandra)

CONSENT AGENDA ITEM(S)

The following are considered to be routine by the Board or Commission and will be approved by one motion. There will be no separate discussion of these items unless a Board Member or Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- 1) Consideration of approval of minutes from the Special Needs Advisory Board Regular Meeting held on December 16, 2025 (Parks Department)
- 2) Consideration, Discussion and Possible Action on Special Needs Restaurant Decals. (Sergio)
- 3) Discussion and Possible Action on the Assistive Food Handlers Program. (Laura)

ADJOURNMENT

Note: The City of Brownsville does not discriminate on the basis of disability in the admission of, access to, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact with the Organizational Development & Human Resources Department at 956-548-6036 (voice or Relay TX) by Friday, January 23, 2026, no later than 12:00 p.m., to make proper arrangements.

By: Sergio Zarate,
Chairperson of the Board

I, certify that a copy of the Notice for the January 27, 2026 Meeting of the Special Needs Advisory Board of the City of Brownsville was posted on the designated bulletin board at City Hall – Federal Building, 1001 Elizabeth Street, a location readily accessible to the public, for at least three (3) business days prior to the scheduled meeting date, in compliance with Chapter 551 of the Texas Government Code. I further certify that the Agenda was posted on the City's website and can be downloaded by accessing:
<https://brownsvilletx.gov/129/Agendas-Minutes>

Board or Commission Liaison:

Sean G. De Palma
Sean G. De Palma
Parks Director

I certify that the attached notice and agenda of items to be considered by the Special Needs Advisory Board was removed by me from the Brownsville City Hall – Old Federal Building bulletin areas on the _____ day of _____, 2026.

Employee Name and Signature

Date