



NOTICE OF A PUBLIC MEETING OF THE CITY COMMISSION OF THE CITY OF BROWNSVILLE

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Brownsville, Texas, in accordance with Article V, Section 12, of the Charter of said City, will convene a **Regular Meeting on December 12, 2023, at 5:00 p.m.**, at the **City Commission Chambers**, located on the **Second Floor** of the **Brownsville City Hall-Old Federal Building**, located at **1001 East Elizabeth Street**, Brownsville, Cameron County, Texas, 78520.

Pursuant to Section 551.127, Texas Government Code, one or more Commissioners or employees may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.

Members of the Public, Employees, and the City Commission may join via the Webex Teleconference Meeting by logging on at:

<https://brownsvilletx.webex.com/brownsvilletx/j.php?MTID=m55e8a90c2822687c3fe479247432fa8d>

Password: commission (26664774 from video systems)

CALL TO ORDER

A) ROLL CALL

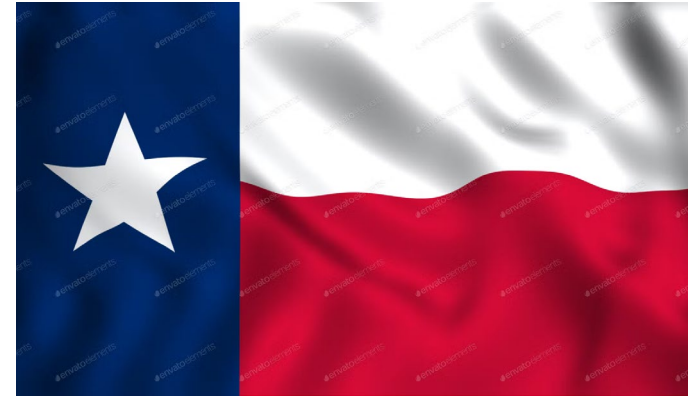
B) INVOCATION

Pledge of Allegiance to United States



I pledge allegiance to the flag
of the United States of
America and to the Republic
for which it stands, one Nation
under God, indivisible, with
liberty and justice for all.

Texas Pledge



Honor the Texas flag, I pledge
allegiance to thee, Texas, one
state under God, one and
indivisible.

PROCLAMATION(S)

Recognizing and Honoring Ambassador Juan Carlos Cue Vega

Mayor J. Cowen, Jr. / Commissioner R. De los Santos



PROCLAMATION

*A PROCLAMATION OF THE CITY COMMISSION
OF BROWNSVILLE, TEXAS,
RECOGNIZING AND HONORING
AMBASSADOR JUAN CARLOS CUE VEGA*

WHEREAS, Ambassador Juan Carlos Cue Vega has devoted 38 years of exemplary service as a diplomat, contributing significantly to the enhancement of international relations, particularly between Mexico and the United States;

WHEREAS, Ambassador Cue Vega has passionately supported events held by the City of Brownsville, the US Consulate General in Matamoros, Brownsville Police Department, and local community organizations such as Charro Days Association, Mr. Amigo Association, Brownsville Historical Association, Revival of Cultural Arts, Brownsville Museum of Fine Art, Camille Playhouse, *Proyecto Juan Diego* and Friendship of Women to name a few;

WHEREAS, Ambassador Cue Vega has exhibited unparalleled expertise in various crucial areas, including immigration, human rights, international law, environmental affairs, community affairs, cultural affairs, international trade, and education;

WHEREAS, Ambassador Cue Vega earned a Law Degree and a Political Analysis Certificate from the prestigious Universidad Iberoamericana in Mexico City in 1982, further enriching his academic background with Political Philosophy courses at the University of Strasbourg in France from 1982 to 1984, and diplomatic training at the Matias Romero Institute of Diplomats, Ministry of Foreign Affairs (SRE) Mexico City in 1985;

WHEREAS, Ambassador Cue Vega has held distinguished positions in the foreign service, including Deputy Consul General in the Consular Section at the Mexican Embassy in Washington, DC (1985-1990), Director of Protection Affairs for Mexicans Abroad at the Ministry of Foreign Affairs in Mexico City (1990-1994), Consul of Mexico in Brownsville, Texas (1994-1997), Director General of International Legal Affairs for the Office of the Attorney General of Mexico in Mexico City (1997-1998), Consul General in the Consular Section at the Mexican Embassy in Washington, DC (1998-2000), Consul General of Mexico in El Paso, Texas (2000-2004), Coordinator for the Regional Offices of the Ministry of Foreign Affairs (SRE) in Mexico City (2004-2006), and Ambassador of Mexico in Kenya, Africa (2006-2009);

WHEREAS, during his tenure to the Embassy of Mexico in Kenya, Ambassador Cue Vega demonstrated exceptional diplomatic skill, accreditation before various African countries, including Kenya, Tanzania, Burundi, Rwanda, Uganda, Eritrea, Seychelles Islands, and serving as the Permanent Representative of Mexico to the United Nations Human Settlements Programme (UN-HABITAT) & the United Nations Environment Programme (UNEP);

WHEREAS, Ambassador Juan Carlos Cue Vega continued to serve with distinction as Consul General of Mexico in Dallas, Texas (2009-2012), Director General for the Office of Foreign Missions in Mexico City (2012-2016), and a second term as Consul of Mexico in Brownsville, Texas (2016-2023);

NOW THEREFORE, WE THE MEMBERS OF THE CITY COMMISSION of the City of Brownsville, Texas, by virtue of the authority vested by the Charter of said City, and on behalf of all our citizens, and on the occasion of the Celebration for the Bicentennial of the Diplomatic Relations between Mexico and the United States, do hereby **RECOGNIZE** and **HONOR AMBASSADOR JUAN CARLOS CUE VEGA** for his achievements.

DONE, on this, the 12th day of December 2023.



*UNA PROCLAMACIÓN DE LA COMISIÓN DE LA CIUDAD
DE BROWNSVILLE, TEXAS,
RECONOCIENDO Y HONRANDO
AL EMBAJADOR JUAN CARLOS CUE VEGA*

CONSIDERANDO QUE, el Embajador Juan Carlos Cue Vega ha dedicado 38 años de servicio ejemplar como diplomático, contribuyendo significativamente al fortalecimiento de las relaciones internacionales, en particular entre México y los Estados Unidos;

CONSIDERANDO QUE, el Embajador Cue Vega ha apoyado apasionadamente eventos organizados por la Ciudad de Brownsville, el Consulado General de los Estados Unidos en Matamoros, el Departamento de Policía de Brownsville y organizaciones comunitarias locales como la Asociación Charro Days, la Asociación Mr. Amigo, la Asociación Histórica de Brownsville, *Revival of Cultural Arts*, *Brownsville Museum of Fine Art*, *Camille Playhouse*, Proyecto Juan Diego y *Friendship of Women*, entre otras;

CONSIDERANDO QUE, el Embajador Cue Vega ha demostrado una experiencia sin igual en diversas áreas cruciales, incluyendo inmigración, derechos humanos, derecho internacional, asuntos ambientales, asuntos comunitarios, asuntos culturales, comercio internacional, y educación;

CONSIDERANDO QUE, el Embajador Cue Vega obtuvo su título en Derecho y un Certificado de Análisis Político de la prestigiosa Universidad Iberoamericana en la Ciudad de México en 1982, enriqueciendo aún más su formación académica con cursos de Filosofía Política en la Universidad de Estrasburgo en Francia de 1982 a 1984, y entrenamiento diplomático en el Instituto Matías Romero de Diplomáticos, Secretaría de Relaciones Exteriores (SRE) de la Ciudad de México en 1985;

CONSIDERANDO QUE, el Embajador Cue Vega ha ocupado destacados cargos en el servicio exterior, incluyendo Cónsul General Adjunto en la Sección Consular de la Embajada de México en Washington, DC (1985-1990), Director de Asuntos de Protección para Mexicanos en el Exterior en la Secretaría de Relaciones Exteriores en la Ciudad de México (1990-1994), Cónsul de México en Brownsville, Texas (1994-1997), Director General de Asuntos Jurídicos Internacionales en la Procuraduría General de la República en la Ciudad de México (1997-1998), Cónsul General en la Sección Consular de la Embajada de México en Washington, DC (1998-2000), Cónsul General de México en El Paso, Texas (2000-2004), Coordinador de las Oficinas Regionales de la Secretaría de Relaciones Exteriores (SRE) en la Ciudad de México (2004-2006) y Embajador de México en Kenia, África (2006-2009);

CONSIDERANDO QUE, durante su gestión en la Embajada de México en Kenia, el Embajador Cue Vega demostró habilidades diplomáticas excepcionales, siendo acreditado ante varios países africanos, incluyendo Kenia, Tanzania, Burundi, Ruanda, Uganda, Eritrea, Islas Seychelles, y sirviendo como Representante Permanente de México ante el Programa de las Naciones Unidas para los Asentamientos Humanos (UN-HABITAT) y el Programa de las Naciones Unidas para el Medio Ambiente (UNEP);

CONSIDERANDO QUE, el Embajador Juan Carlos Cue Vega continuó sirviendo con distinción como Cónsul General de México en Dallas, Texas (2009-2012), Director General de la Oficina de Misiones Extranjeras en la Ciudad de México (2012-2016), y por segunda ocasión como Cónsul de México en Brownsville, Texas (2016-2023);

AHORA, POR LO TANTO, NOSOTROS, LOS MIEMBROS DE LA COMISIÓN DE LA CIUDAD de Brownsville, Texas, en virtud de la autoridad conferida por la Carta de dicha Ciudad y en nombre de todos nuestros ciudadanos, y en la ocasión de la Celebración de las Relaciones Diplomáticas entre Mexico y Estados Unidos, por la presente **RECONOCEMOS y HONRAMOS AL EMBAJADOR JUAN CARLOS CUE VEGA** por sus logros.

HECHO, en este día, el 12 de diciembre de 2023.

Recognizing Charles “Tad” Hasse

Commissioner R. De los Santos / Mayor J. Cowen, Jr.



*A PROCLAMATION OF THE CITY COMMISSION
OF BROWNSVILLE, TEXAS,
RECOGNIZING THE COMMUNITY & MUNICIPAL SERVICE OF
CHARLES “TAD” HASSE*

WHEREAS, leading a life which includes service to others, recognizing the path to serve the greater good, and making that the manner in which you live day-to-day is an example all should strive for; and

WHEREAS, Charles “Tad” Hasse has been such an example as an outstanding servant to the Community of Brownsville and to the City of Brownsville throughout his adult life, making significant contributions locally over many years. Tad served as a Scoutmaster with Boy Scouts of America serving Pack 5 in Brownsville, Troop 61 in Los Fresnos, and Troop 1 at the Brownsville Elks Lodge #1032. He was a key leader for countless Scouts as they served their communities, earned their honors and rose to the rank of Eagle Scout; and

WHEREAS, Tad served the City of Brownsville Municipal Court for 15 years in Information Technology, serving under the Honorable Presiding Judges, Ben Neece, Bobby Lerma, and Rene De Coss where he helped drive and foster the culture and philosophy that the Municipal Court exists to serve the citizens, not City Hall. He served as Interim Director of the Municipal Court for a time, a position which he “handled perfectly” in the words of a past Presiding Judge. He was instrumental in the development of the Municipal Court’s contingency plan which was successfully implemented and operated without modification during Covid, which ensured efficient operation of the Court, the clearing of clerical backlogs, and the loaning of well-trained employees to other departments in need until the day they reopened to the public for business; and

WHEREAS, Tad is viewed by former co-workers as someone who worked with other departments regardless of how the assistance was received, “all in the interest of service”, and as “a great teacher” with “great ideas”, capable of running the whole department, and always inspiring leadership and service;

And by former Presiding Judges as a “superb asset”, someone who “knew the court from top to bottom”. He was “the institutional knowledge everyone looked for, the unofficial training officer for new hires, who had new employees up and running quickly. The morale builder and counselor to his fellow employees who gathered everyone in need and guided them”. He was the only staff member of the Municipal Court who was always “on call”, “available day or night, rain or shine, his willingness to help transcended his I.T. responsibilities, whatever the problem was. He was renowned for his quick wit, kind words, fierce loyalty, unbound generosity, but most of all as a friend to all”; and

WHEREAS, the key to Tad’s success can best be summed up as working as part of the family, the team, at the Municipal Court. They brought out the best in him, as he worked to bring out the best in them.

NOW THEREFORE, WE THE MEMBERS OF THE CITY COMMISSION of the City of Brownsville, Texas, by virtue of the authority vested by the Charter of said City, and on behalf of all our citizens, do hereby **RECOGNIZE CHARLES “TAD” HASSE for his humanity and his service, to the community and to the City of Brownsville**, and further encourage all residents to recognize the same, and to be inspired by this fine example of service to others in our community.

DONE, on this, the 12th day of December 2023.

PUBLIC COMMENT PERIOD

Public Comment Period

Section 2-26. Meetings and agendas.

(f) Public *input during meetings.*

(1) *Conduct.*

- a. Conversations between or among audience members should be conducted outside the meeting room. Attendees should refrain from conversations while commission is in session.
- b. Cell phones. Attendees must refrain from the operation and use of cellular telephones, pagers, etc., or any mechanical devices that may disrupt city commission proceedings.
- c. Placards, banners, or signs are not be permitted in the commission chambers or in any other room in which the city commission conducts a meeting. Included in this prohibition are various hats, caps, visors, and t-shirts, which may represent sentiments as alluded to, regarding placards, banners and/or signs.
- d. Exhibits, displays, and visual aids used in connection with presentations to the city commission, are permitted.
- e. Only city commission members and city staff may approach the dais. If report, letter, etc., is to be presented to the commission, it should be given to the city secretary, (or staff) who will make the distribution. It is preferable that the item to be distributed be given to the city secretary prior to meeting time. A copy of the item should be made available for the city secretary's official record.
- f. All comments shall be made to the mayor and city commission as a whole, and not to individual commission members.

CONSENT AGENDA ITEM(S):

The following are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Consent Agenda Items

- **1)** Consideration and **ACTION** to approve a contract, #EAP-122-0923, with Curalinc, LLC, at a rate of \$1.56 per covered employee per month, for the Employee Assistance Program (EAP). (Organizational Development and Human Resources)
- **2)** Consideration and **ACTION** to approve Task Order No. 1 for our on-call consultant Garver, LLC., under contract PES-63-0523 for the design and special services for the terminal building improvement project, in the amount of \$174,800. (Airport Department)
- **3)** Consideration and **ACTION** to award a term contract to G&T Paving, LLC for Stagecoach Trail Paving & Drainage Improvements Project, in the amount of \$1,456,135.16, #011-24-EPW-IFB (Engineering & Public Works Department)
- **4)** Consideration and **ACTION** for a Cooperative Purchase Agreement, 044-24-FR-SA, with Galls, LLC. for the purchase of Uniforms, as budgeted. (Fire Department)
- **5)** Consideration and **ACTION** for a Cooperative Purchase Agreement with Metro Fire Apparatus Specialists, Inc. for the purchase of two (2) Arctic Compressors #023-24-FIR-CP, in the amount of \$123,086.00, as budgeted. (Fire Department)
- **6)** Consideration and **ACTION** for a Cooperative Purchase Agreement with North America Fire Equipment Co., Inc. for the Purchase of Turnout Gear and VersaPro from Lion items #033,FIR-CP24, as budgeted. (Fire Department)
- **7)** Consideration and **ACTION** on **Resolution Number 2023-136** supporting Cameron County's Resolution 2023R04017 in support of the United States Postal Service name designation of Starbase for the unincorporated area of the County where SpaceX conducts operations and authorizing the Mayor to submit a Letter of Support to the U.S. Geological Survey. (City Managers Office)

PUBLIC HEARING(S)

PUBLIC HEARING #1

Public Hearing and **ACTION** on **SECOND** and **FINAL READING** on **Ordinance Number 2023-1733**, an Ordinance of the City Commission of the City of Brownsville amending Chapter 22 to add Article XIV-Establishments Not Licensed by the Texas Alcoholic Beverage Commission (TABC), amending the City's Master Fee Schedule to adopt annual permit and inspection fees, and other related matters.

Police Department



Ordinance Number 2023-1733

BYOB Establishments

DECEMBER 12, 2023 MEETING
PUBLIC HEARING / FINAL READING

Workshop November 22, 2023



Recap of Presentation & Workshops

- ▶ October 3, 2023 – Presentation
- ▶ October 13, 2023 – 23 Participants
- ▶ November 22, 2023 – 6 Participants

Recap Hours of Operation

- ▶ BYOB Establishment is a Public Place

Consumption of Alcohol Prohibited

- ▶ Monday - Saturday: 2:15 a.m. – 7:00 a.m.
- ▶ Sunday: 2:15 a.m. – 12 noon

Recap Other Provisions

- ▶ Manager on Duty
- ▶ 18 Years of Age to Enter
- ▶ Approved Security Plan
- ▶ Minimum Security Requirements
- ▶ Parking Areas Well-Lit
- ▶ Security Officer
- ▶ Proper Signage

2-Month Call Volume (October – November 2023)

- ▶ Theft of Vehicle – 2
- ▶ Assaults – 3
- ▶ Subject Down – 1
- ▶ Disturbance Calls – 8
- ▶ Property Damage – 1
- ▶ Fire Alarm – 1
- ▶ Suspicious Person – 1
- ▶ Follow-Up / Investigation – 2
- ▶ 911 Hang-up – 1
- ▶ Traffic Related Accidents – 2

Total Calls for Service

22

Public Hearing

► QUESTIONS

**ITEMS FOR
INDIVIDUAL
CONSIDERATION(S)**

ACTION ITEM #1

**APPROVAL on SECOND and FINAL READING on Ordinance
Number 2023-1724, adopting City Board Policies.
(Tabled on November 7, 2023)**

Office of the City Attorney



BOARD AND COMMISSION MEMBER
APPOINTMENT AND ELIGIBILITY POLICY



- Applies to all boards and commissions, including **GBIC** and **BCIC**. **BPUB** is **excluded** unless otherwise specifically stated a provision applies.
- All terms shall be **staggered, two (2) years** unless otherwise provided by state law, resolution, or ordinance.
- Terms start January 1st and expire on December 31st.
- Appointments shall be quarterly considered.
- No term limits unless otherwise provided by state law, resolution, or ordinance.
- 7 member boards, the Mayor and each City Commissioner are responsible for making nominations for City Board places assigned to him/her, which corresponds to the City Commission member's place.
- 8+ member boards, the Mayor and each City Commissioner is responsible for making nominations for City Board places assigned to him/her, which corresponds to the City Commission member's place, all **other remaining positions may be selected from the qualified candidates as determined by the City Commission**, unless state law, city charter, ordinance, or resolution requires otherwise.

- Unless otherwise provided for, appointees shall be **residents of Brownsville**. May also appoint an individual, if otherwise permitted by law, where that individual has **established a business in Brownsville, *provided significant civic or community service within Brownsville,* or *has otherwise demonstrated prior significant willingness to serve the community in Brownsville.*** The same shall apply to appointments made for the GBIC and the BCIC, where permitted by state law.
- **No spouses or individuals related** within one degree of consanguinity or affinity **may simultaneously serve on the same city board** but may serve on different city boards provided they comply with any statutes or rules pertaining to conflict of interest.
- **No individual who is presently a City Vendor, or who presently owns a substantial interest in any company** which is a city vendor, is eligible to sit on a City Board which contracts directly with that vendor.
- **No individual who has obtained business incentives from a City Board, or individual who owns a substantial interest in any company which has obtained business incentives from any City Board, *may serve on that same City Board within five years of receiving such incentives.***

- **No individual who has pending litigation or a claim against the City**, or who represents any person, group, or entity that has adverse interests to the City, including, but not limited to, mediation, arbitration, or any adverse proceeding, may serve on a City Board.
- **No person shall be appointed a member of a board who is in default in the payment** of any valid indebtedness or obligation due the City.
- **No individual may serve on any City Board who has a felony conviction** from which the individual has not been pardoned or otherwise released from the resulting disabilities or who has, within the past ten years, **been convicted of any crime of moral turpitude**.
- City Commission **may remove any board member at any time**, with or without cause (except BOA, BSC), including but not limited to the failure to attend seventy-five percent (75%) of board meetings within a member's term. Not applicable to BOA and BPUB, which are governed by City Charter or state statute.
- Except for City Board members serving as an alternate or a temporary appointment for a specific matter, such as service on a Task Force, **no City Board member shall serve concurrently on more than two City Boards** as a Regular Member.

- Must attend **seventy-five percent (75%)** of the board meetings to be considered for reappointment.
- **3 consecutive unexcused absences** will automatically forfeit the position with no further action by the City Commission is required.
- A special called meeting will not reset the three consecutive regular meetings.
- The following are **automatically excused absences**: personal or family illness, death of a family member, jury duty, service in the armed forces, testifying before the legislature, attending a seminar involving municipal matters of importance to the member's duties, or an absence necessary for the member's business or employment.
- At the request of a member, the board a member serves on may also consider excusing an absence that does not fall within the criteria for automatically excused absences if approved by a majority vote of the members present. Such action must be taken at a posted meeting that is not more than two posted meetings from the absence and must be recorded in the minutes. ***If members at the time of this section's enactment have absences that meet the criteria for automatically excused absences, that member's absences shall be excused.***

- A member who has been deemed as vacated their position shall be considered a *holdover member* of that City Board until the City Commission fills the vacancy.
- Required to take oaths of office, **complete orientation upon appointment**, and **regular training** provided by the board liaison and the corresponding department.
- Board meetings are governed by **Robert's Rules of Order, the board's bylaws or rules of procedure**, and any applicable state statutes.
- Each Board, except BPUB, shall adopt the city's **standard board bylaws**. A bylaw amendment is not effective unless approved by the City Commission after review by the Office of the City Attorney.
- Boards may adopt special rules of procedure as required. Special rules of procedure are not effective unless approved by the City Commission after review by the Office of the City Attorney.
- Unless otherwise provided, **Advisory Boards are not subject to Texas Open Meetings Act quorum requirements** but **must post the agenda at least 72 hours before the stated meeting time**. All other City Boards must comply with TOMA.

ACTION ITEM #2

Consideration and **ACTION** to acknowledge the Finance Director's financial statements and cash investment report for the City of Brownsville for the fourth quarter ended September 30, 2023.

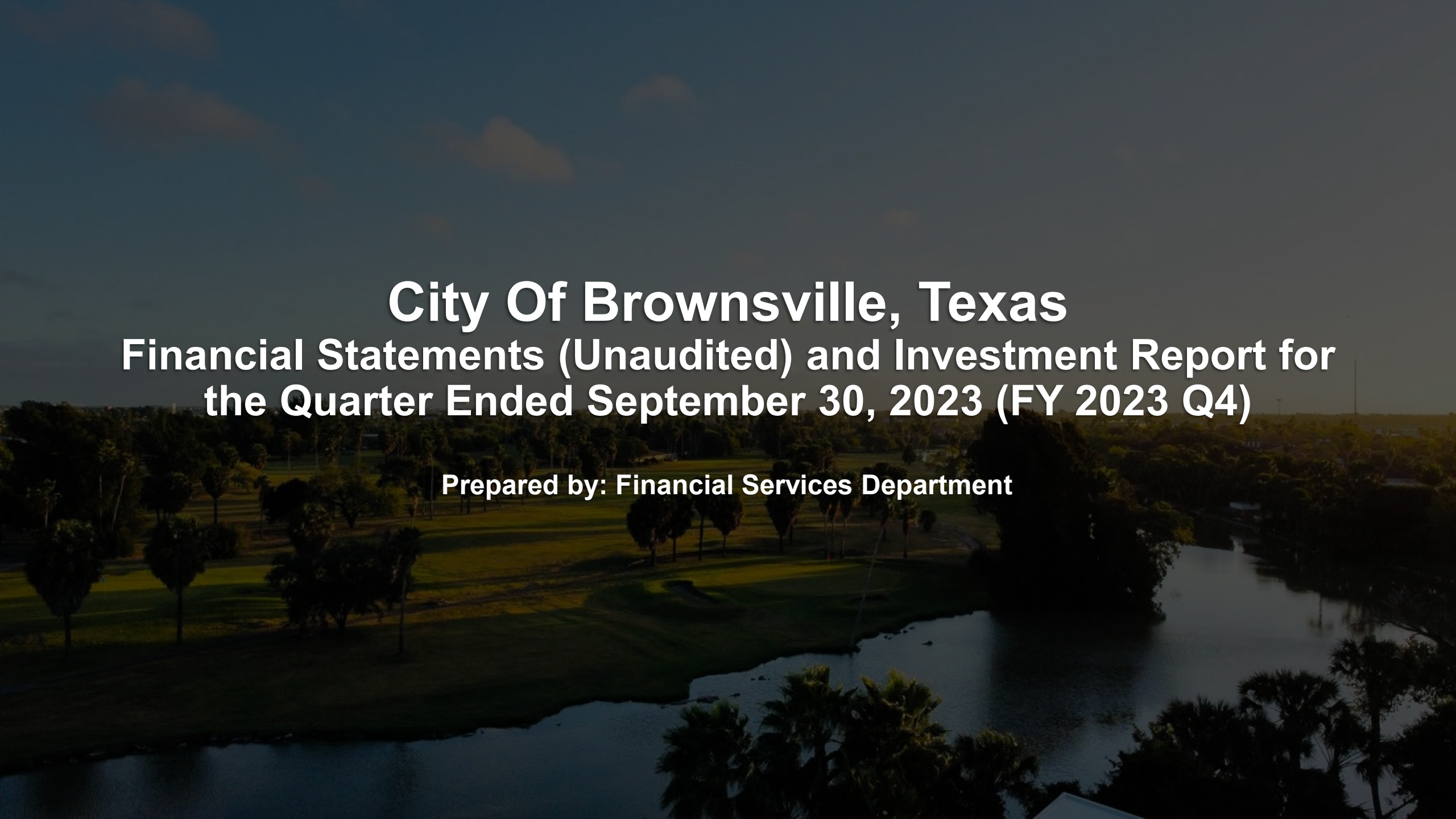
Financial Services Department



City of
BROWNSVILLE

Texas

On the Border By the Sea and Beyond

An aerial photograph of a golf course at dusk or dawn. The scene features a large, calm lake in the foreground and middle ground, reflecting the sky. The golf course is lush green with several palm trees scattered throughout. The background shows a line of trees and a clear sky with some light clouds. The overall atmosphere is serene and professional.

City Of Brownsville, Texas

Financial Statements (Unaudited) and Investment Report for the Quarter Ended September 30, 2023 (FY 2023 Q4)

Prepared by: Financial Services Department

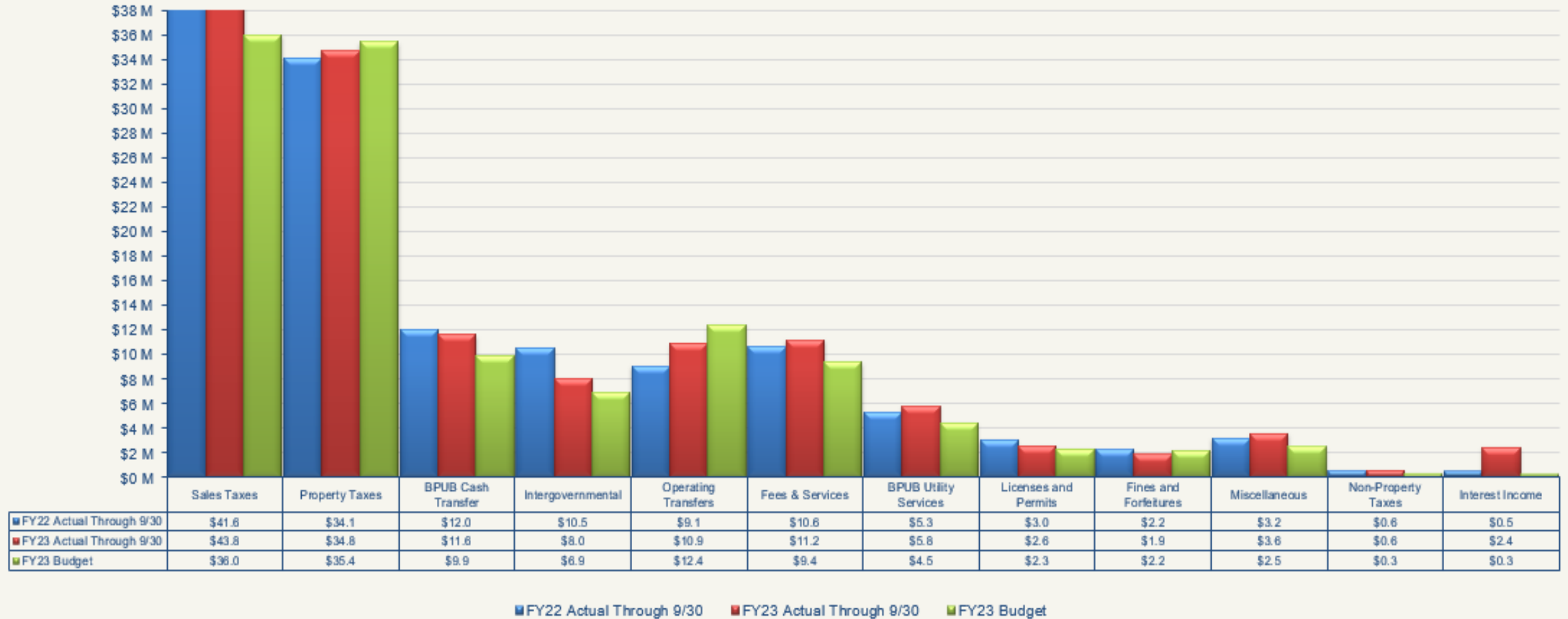


FY 2023 Q4 Financial Highlights

- General Fund revenues and transfers from other funds totaled \$137.1 million.
- General Fund expenditures and transfers to other funds totaled \$142.4 million.
- Sales tax revenues totaled \$43.7 million.
- Property tax collections totaled \$56 million.
- Cash transfer from BPUB totaled \$11.6 million.
- City Landfill generated \$20.4 million of revenues from landfill fees, garbage collection fees, and environmental protection fees.
- Veteran's Bridge payments from Cameron County totaled \$4.3M (Includes \$360K in estimated revenue; Sept 2023 payment/data is not yet available).



General Fund Revenues **Comparison Between FY 2022 & 2023 Actual Through** **September 30, 2023 (FY2023 Q4)** **(In Millions)**



- Budget revenues totaled \$122 million.
- Revenues across all sources totaled \$137.1 million.
- FY 2023 revenues increased by \$4.4 million compared to FY 2022.

Sales Tax Highlights

- City sales tax revenue totaled \$43.8M for FY 2023 Q4.
- Sales tax receipts for FY 2023 Q4 were \$2.2M or 5.2% more than FY 2022 Q4 receipts.

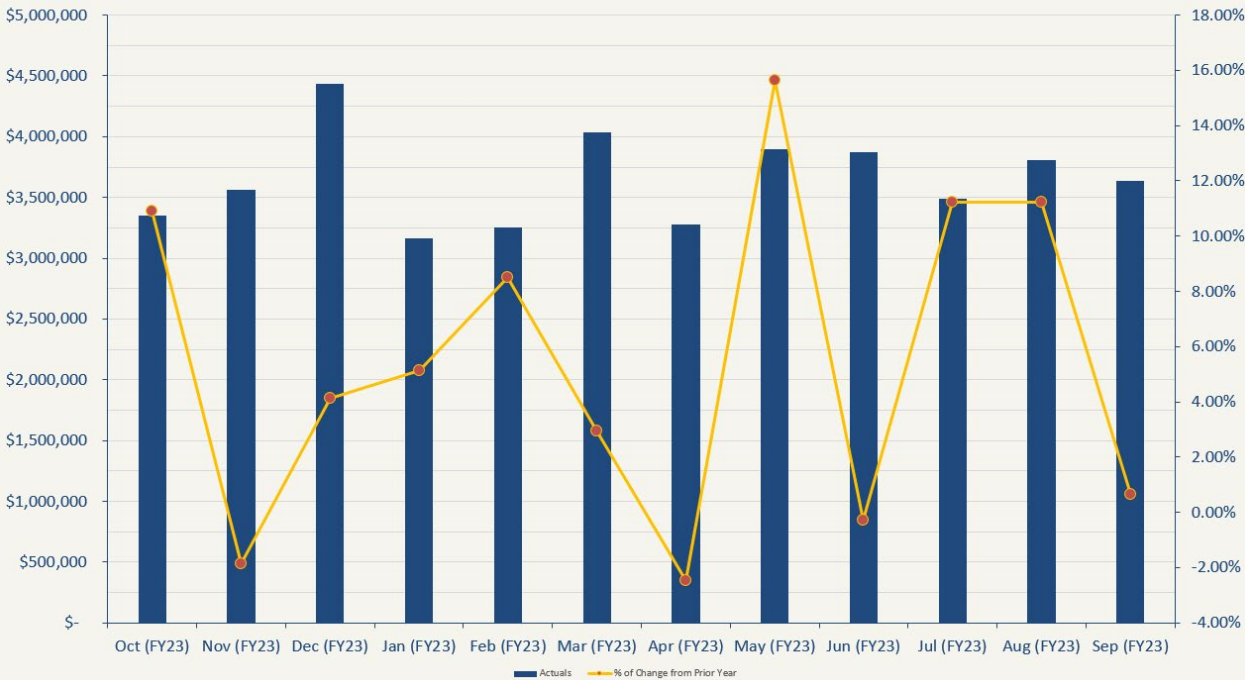
City of Brownsville, Texas

Sales Tax Revenue for Fiscal Years 2017 - 2023 for Q4 (In Millions)



Sales Tax	\$27.5	\$28.7	\$30.4	\$31.1	\$36.6	\$41.6	\$43.8
\$ Inc (Sep) From Prior Year	(\$0.5)	\$1.2	\$1.7	\$0.7	\$5.6	\$5.0	\$2.2
% Inc (Sep) From Prior Year	-1.6%	4.3%	5.9%	2.2%	17.9%	13.6%	5.2%
Budget Amt	\$27.1	\$28.2	\$29.3	\$30.5	\$28.0	\$35.6	\$36.0

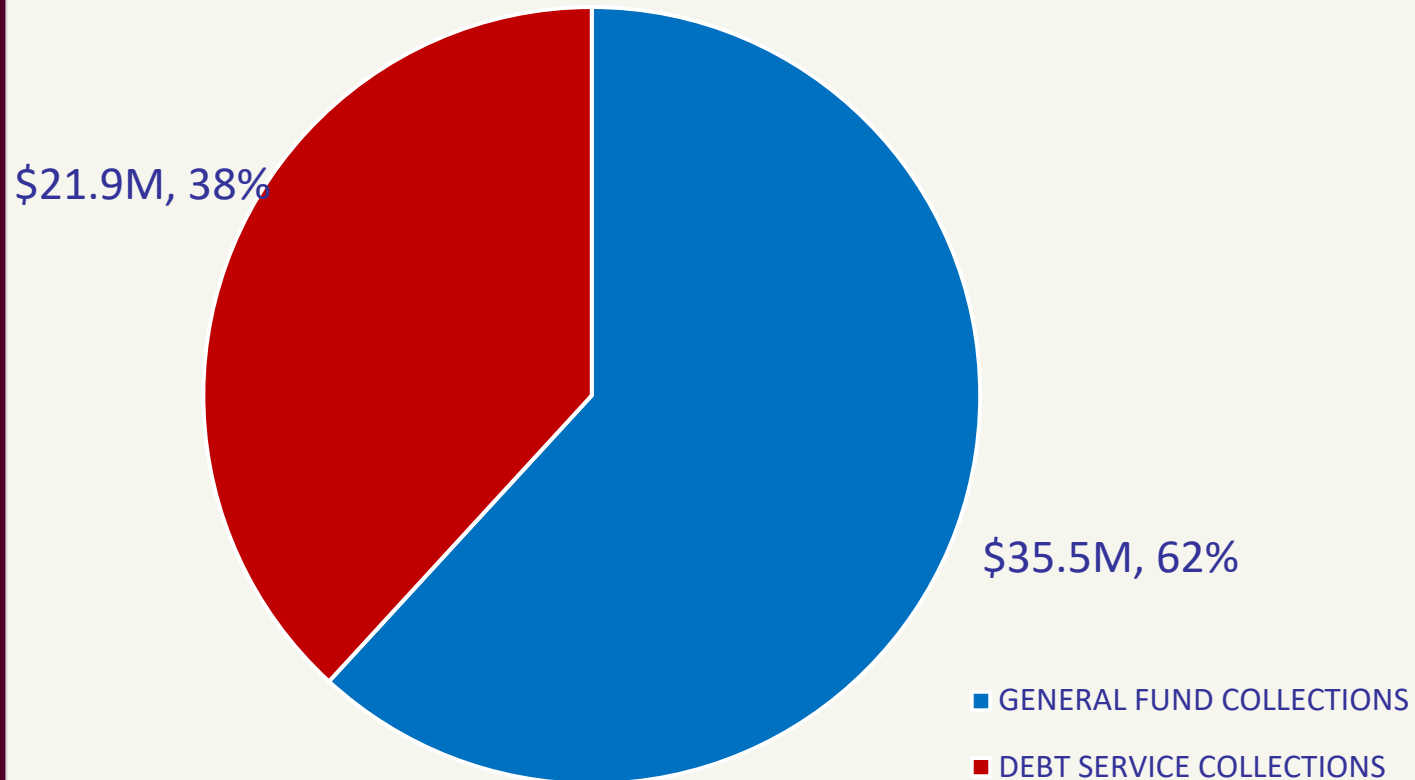
City of Brownsville, Texas Rolling 12 Month - City Sales Taxes



- The month of May'23 experienced the greatest increases in sales tax receipts at 16% for last 12 months.
- The month of April'23 experienced the lowest increase in sale tax receipts at 2.50% for last 12 months.
- The rolling 12-month sales tax average increase was 5.48%.

Property Tax Highlights

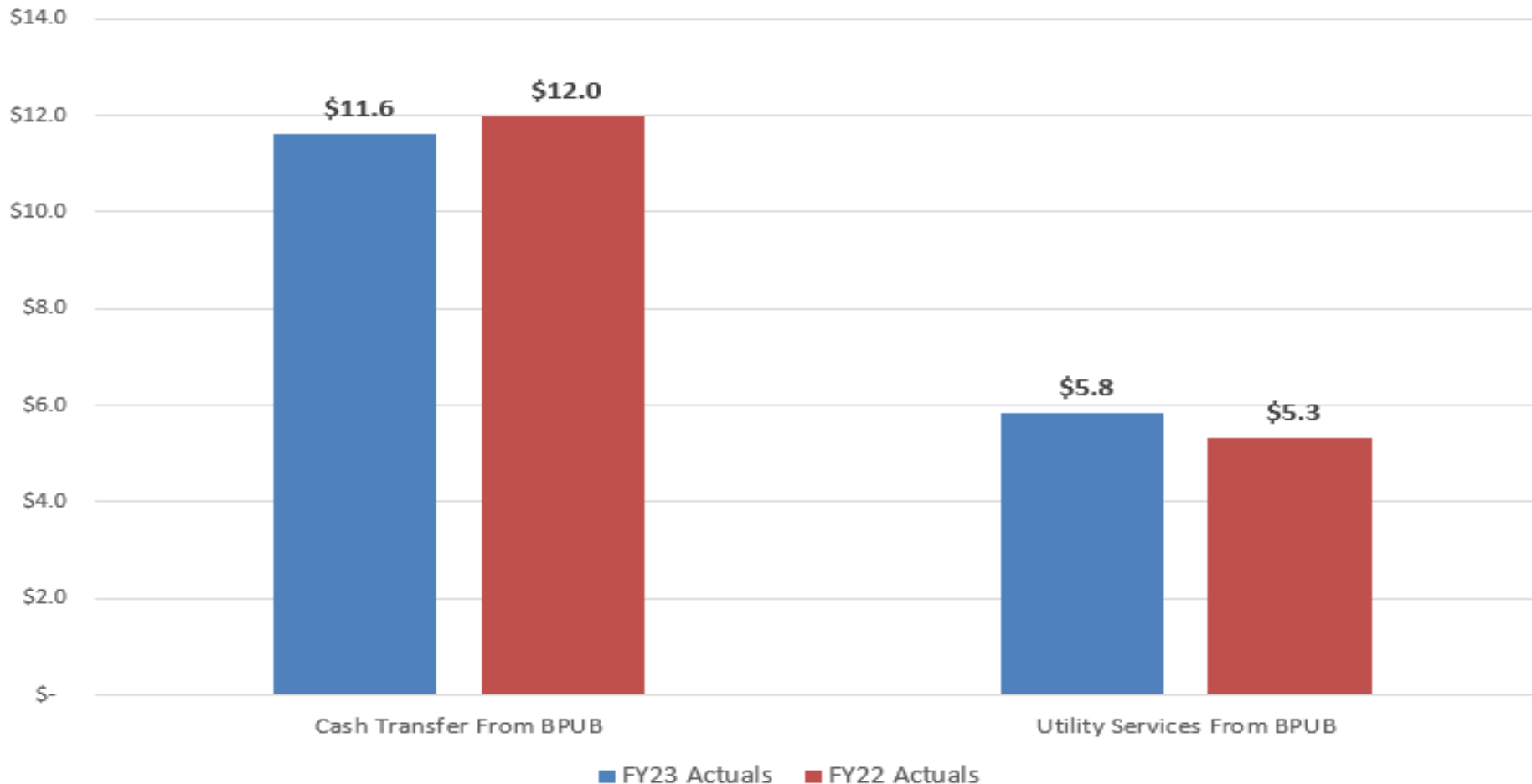
City of Brownsville, Texas Property Tax Allocation



- Current Fiscal Year Base Tax Collections totaled \$57.4 million

Utility Service and Cash Transfer Revenues

City of Brownsville, Texas
BPUB Utility Service and Cash Transfer Revenues
(In Millions)



Cash Transfer Revenue

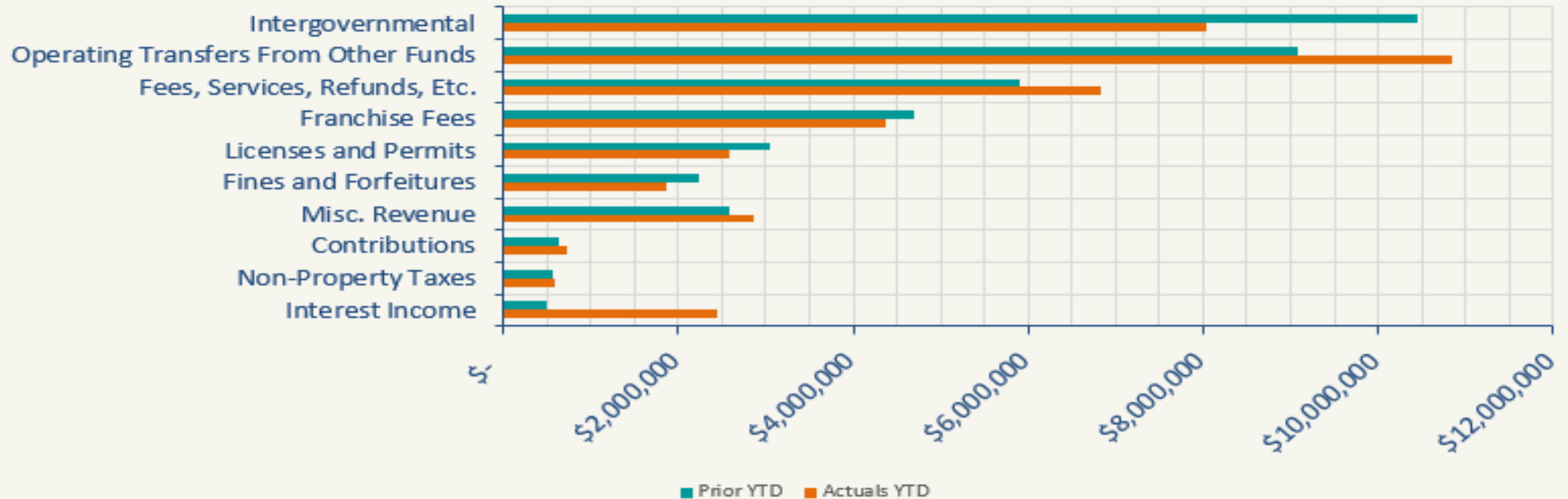
- The cash transfer from BPUB totaled \$11.6M in FY 2023.
- Decreased by \$348K or 2.9% compared to prior year.

Utility Service Revenue

- During FY 2023, utility services provided by BPUB totaled \$5.8M.
- Increased by \$503K or 9.4% compared to prior year.

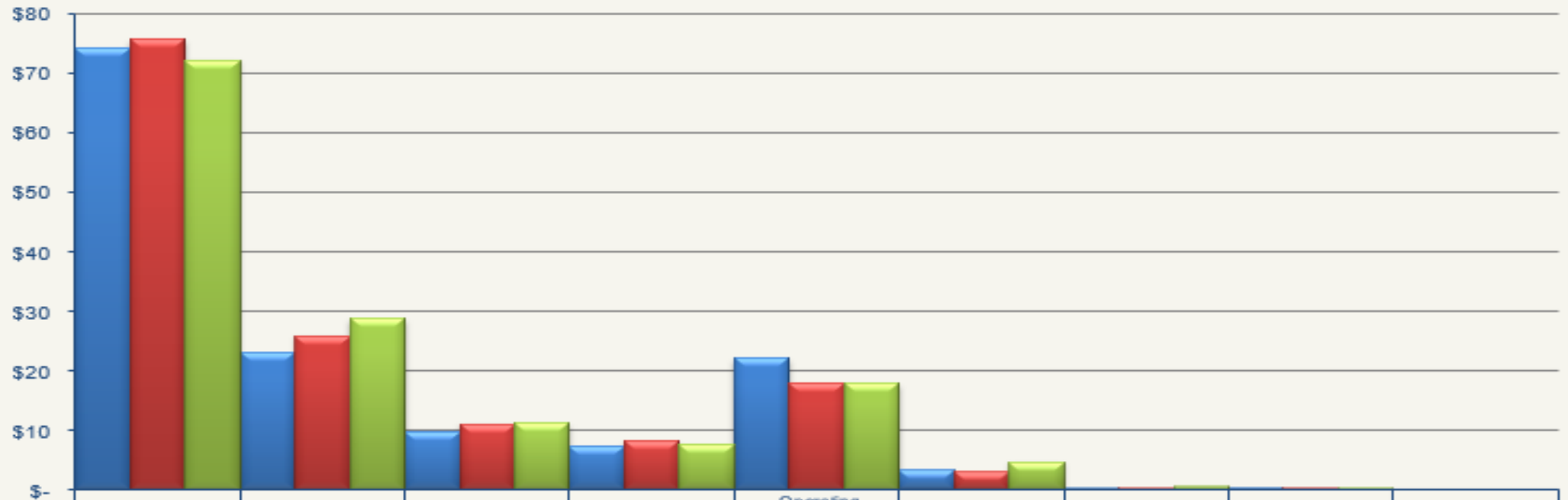
City of Brownsville, Texas

Other General Fund Revenues



- Intergovernmental – \$2.4M decrease is primarily attributed to Immigrant Influx, South Texas Auto Theft and COVID 19 Grants.
- Fees & Services – \$922K increase is attributed to increases in ambulance services.
- Fines & Forfeitures – \$387K decrease is attributed to a general decrease in municipal court activity during FY 2023 and a timing of recording Child Safety Fee received from Cameron County.
- Interest Income – \$1.9M increase compared to FY 2022 Q4, attributable to current favorable market conditions.

General Fund Expenditures **Comparison Between FY 2022 & 2023** **Actual Through September 30, 2023 (FY2023 Q4)** **(In Millions)**



	Public Safety	General Government	Culture & Recreation	Public Works	Operating Transfers to Other Funds	Public Health	Economic Development	Sanitation	Public Assistance
FY 22 Actual Through 9/30	\$74.2	\$23.1	\$9.8	\$7.4	\$22.1	\$3.3	\$0.0	\$0.4	\$-
FY 23 Actual Through 9/30	\$75.7	\$25.8	\$11.1	\$8.3	\$17.9	\$3.1	\$0.3	\$0.2	\$-
FY 23 Budget	\$72.2	\$28.7	\$11.2	\$7.6	\$17.9	\$4.7	\$0.6	\$0.2	\$-

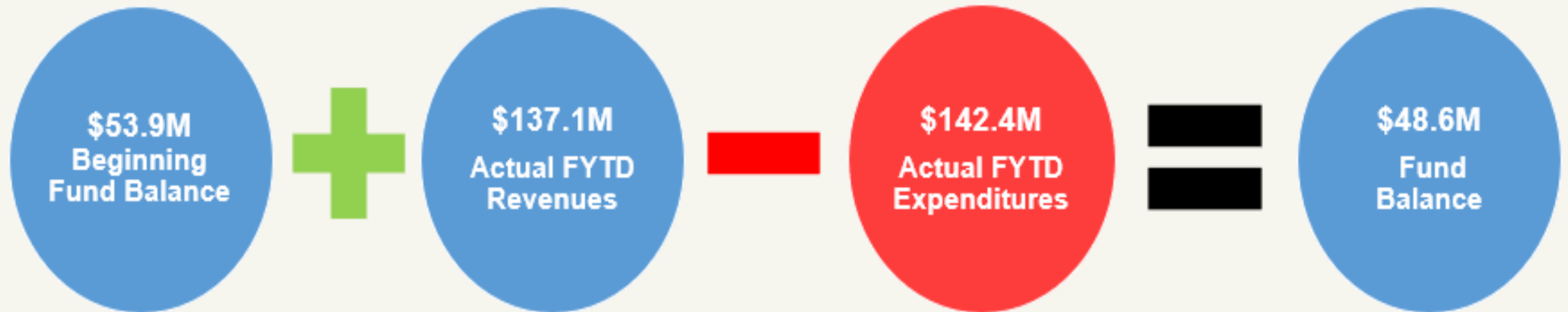
■ FY 22 Actual Through 9/30

■ FY 23 Actual Through 9/30

■ FY 23 Budget

- Expenditures across all functions totaled \$142.4M
- FY 2023 Q4 expenditures were over FY 2022 expenditures by \$2.2M.
- Transfers to other funds totaled \$0 million.

General Fund Fund Balance As Of FY 2023 Q4



- The General Fund ended FY 23 Q4 with unassigned fund balance of \$39.6 million.
- The decrease is attributed to ONE TIME NON-RECURRING expenditures budget is FY 2022 and FY 2023.
- The Unassigned Fund Balance includes \$1.3M of Non-recurring projects.
- The \$36.9M of unassigned fund balance represents a reserve of 101 operating days in accordance with the City's Minimum Unassigned Fund Balance Policy Statement.

Other Funds Summary

September 30, 2023

<u>Fund Name</u>	Beginning Fund Balance	Revenues	Expenditures/Expenses	Other Financing Sources (Uses)/Nonoperating Revenues (Expenses) ¹	Ending Fund Balance/Net Position
Convention & Tourism	\$981.7K	\$2.1M	-\$2.0M	\$0.0K	\$1,144.0K
Community Development	\$50.0K	\$5.3M	-\$6.2M	\$0.0K	-\$804.4K
Streets & Drainage Maint.	\$3,484.4K	\$6.5M	-\$4.2M	\$0.0K	\$5.8M
Non-Bonded Debt Svc	\$11.2K	\$0.5K	\$0.0K	\$0.0K	\$11.7K
Bonded Debt Svc	\$2,566.7K	\$23.6M	-\$21.6M	\$0.0K	\$4.6M
Airport	\$105,233.4K	\$4.4M	-\$6.4M	\$3.1M	\$106.4M
Bridge	\$6,401.1K	\$4.1M	-\$84.8K	-\$2.6M	\$7.9M
MVPS	\$811.8K	\$183.1K	-\$1,203.3K	\$200.0K	-\$8.4K
Event Center	\$1,911.1K	\$344.3K	-\$809.2K	\$222.1K	\$1.7M
Public Transit	\$32,130.8K	\$1.9M	-\$10.2M	\$7.2M	\$31.0M
Landfill	\$2,893.2K	\$30.2M	-\$16.9M	-\$9,300.0K	\$6.9M
Golf Center	\$1,378.4K	\$480.5K	-\$894.8K	\$476.3K	\$1.4M
Sports Park	\$762.8K	\$331.4K	-\$1,008.6K	\$526.8K	\$612.4K

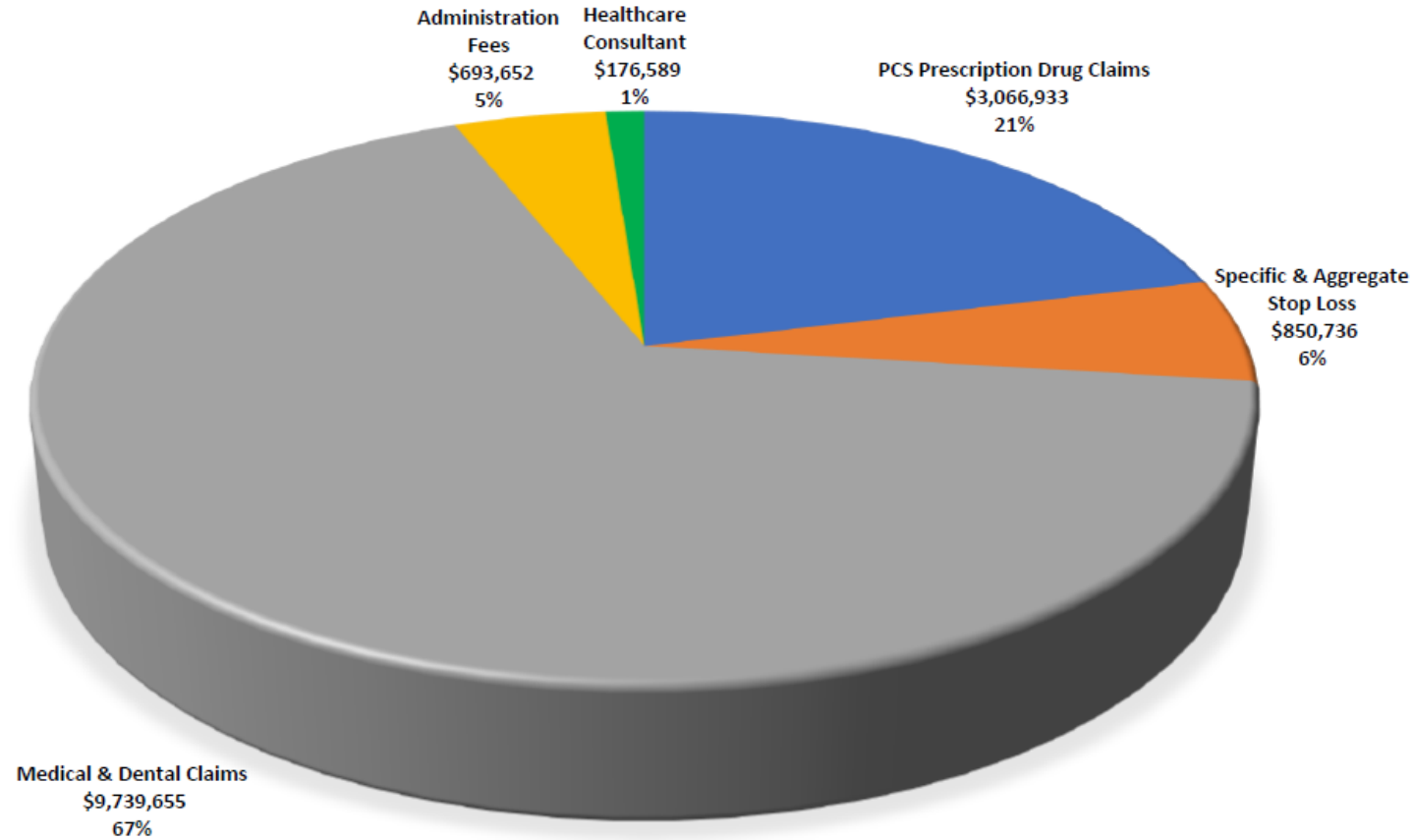
- Special Revenue
- Debt Service
- Enterprise

1 - Includes transfers in/out from other funds. For Enterprise funds it also includes intergovernmental revenues.

Employee Benefits Fund

EMPLOYEE BENEFITS FUND EXPENDITURE BREAKDOWN

FY 2023



■ PCS Prescription Drug Claims ■ Specific & Aggregate Stop Loss ■ Medical & Dental Claims ■ Administration Fees ■ Healthcare Consultant



Fund Contributions
\$15.1M



Medical Claims / Disbursements
\$14.5M

Medical Insurance Fund
Net Position as of 09/30/2023
\$2.2M

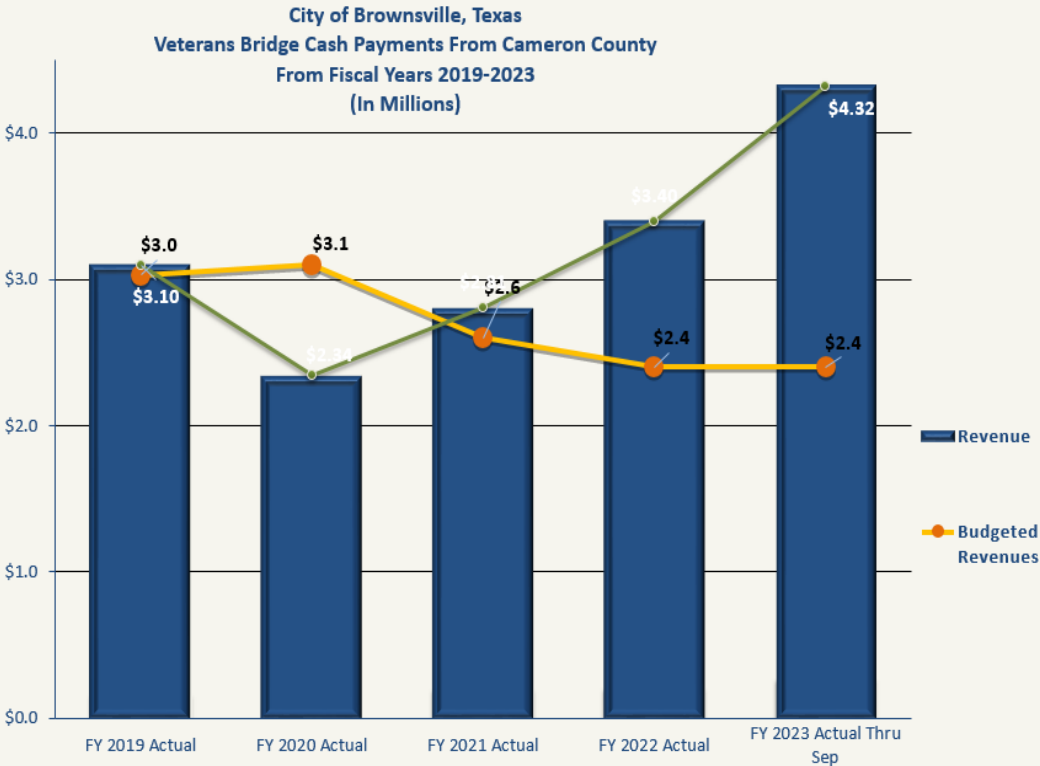
- Revenues include \$11.5M of City contributions.
- Employee and retiree contributions totaled \$2M.
- Rebates/Reimbursements totaled \$1.6M
- FY 2023 expenditures totaled \$14.5M.

Economic Indicators

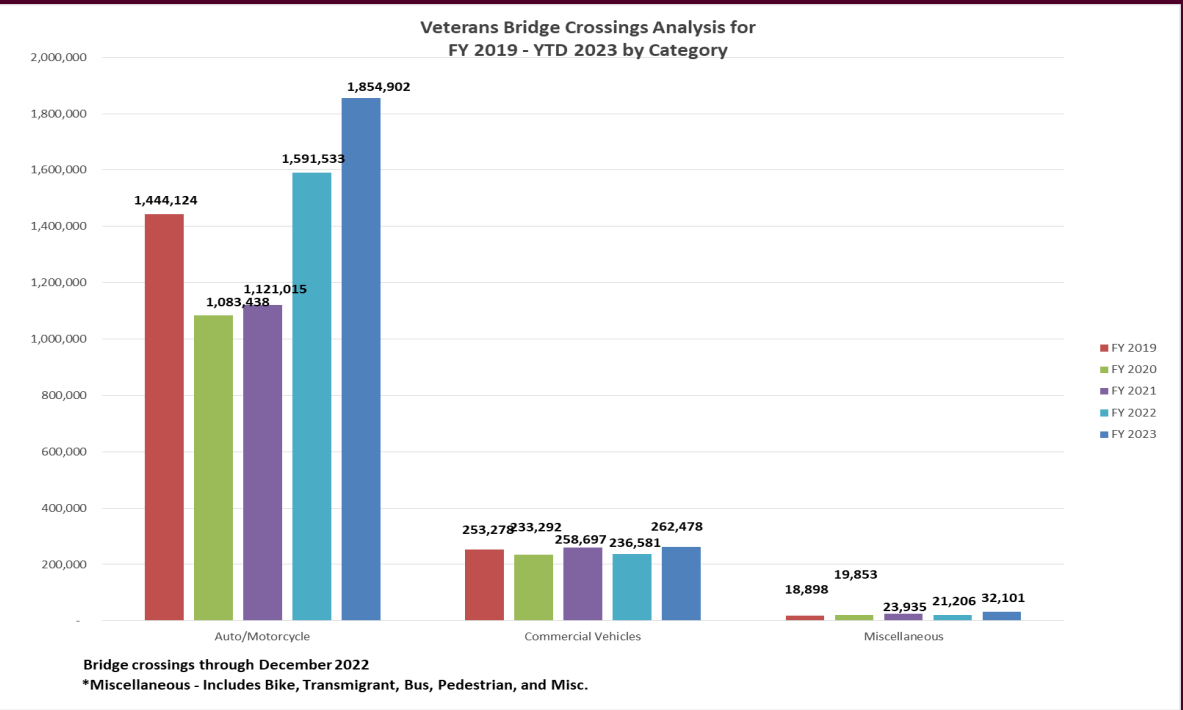
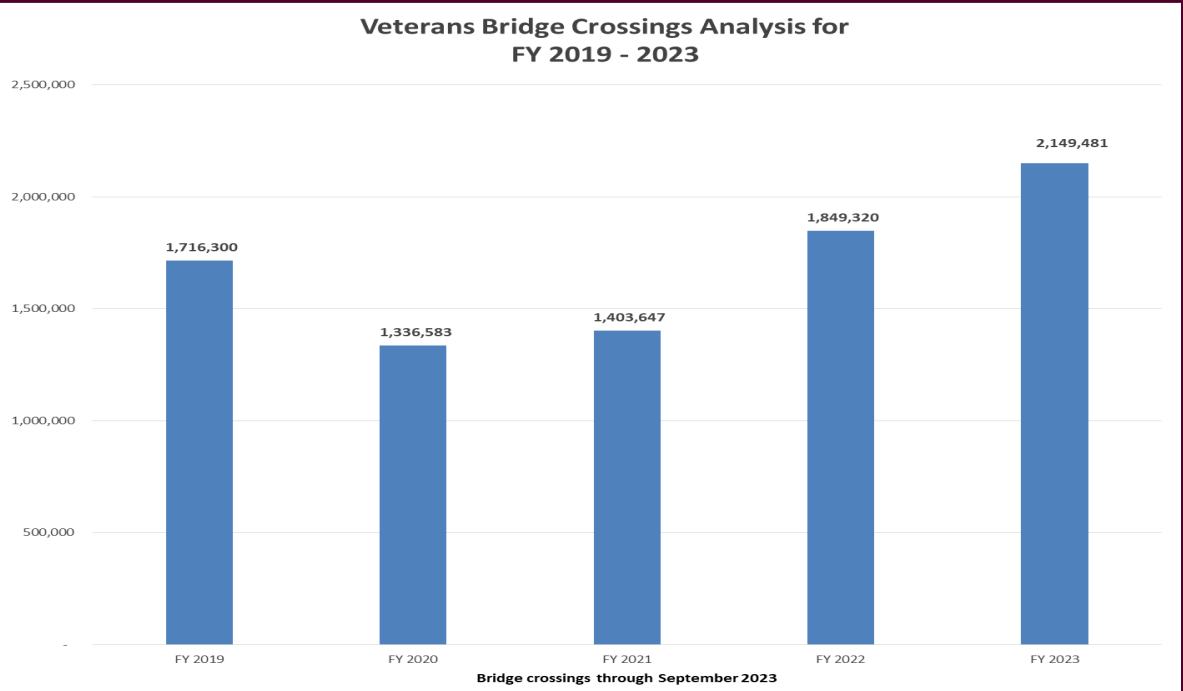


Veteran's Bridge Revenues & Crossings

- Bridge crossing across all categories totaled 2.1M, an increase of 16.2% compared to prior year Q4.
- Cross-border trade of intermediate goods (components of final products) is an integral part of many industries' supply chains.
- Commercial vehicle crossings totaled 262K, an increase of 10.9% from prior year Q4.



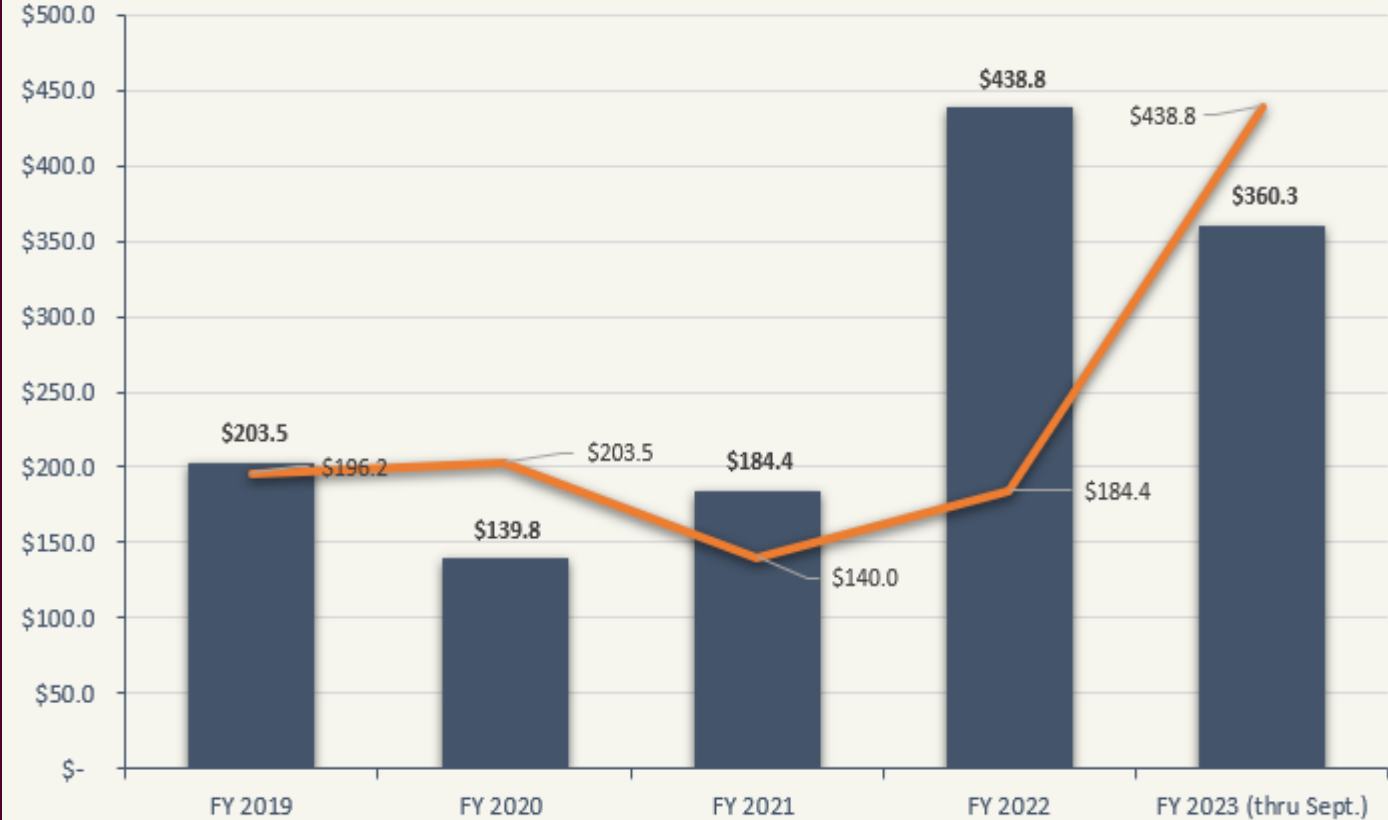
Revenue	\$3.1	\$2.3	\$2.8	\$3.4	\$4.3
\$ Income (Sep) From Prior Yr	\$0.4	\$(0.8)	\$0.5	\$0.6	\$0.9
% Income (Sep) From Prior Yr	16.25%	-24.37%	19.74%	21.14%	27.2%
Budgeted Revenues	\$3.0	\$3.1	\$2.6	\$2.4	\$2.4
October-September Quarterly Actuals	\$3.10	\$2.34	\$2.81	\$3.40	\$4.32



Building Permits Analysis

	Fiscal Year 2022 Through Third Month Ended Sept 2022		Fiscal Year 2023 Through Third Month Ended Sept 2023		Permit Value Increase (Decrease) Between the Fiscal Year 2022 & 2023
	Number of Permits	Permit Value	Number of Permits	Permit Value	
New Residence	888	205,132,194	652	159,201,314	(45,930,881)
Apartments	21	44,692,000	42	28,556,169	(16,135,831)
New Duplex	110	26,675,539	36	9,560,078	(17,115,460)
Residence Addition	72	1,871,933	78	4,631,251	2,759,318
Residence Repairs	251	5,280,492	154	2,249,979	(3,030,514)
Residence Reroofing	727	872,324	471	2,603,371	1,731,048
New Commercial	66	85,355,391 *	45	48,868,335	(36,487,056)
Commercial Addition	15	14,205,818	14	57,946,869	43,741,051
Commercial Repairs	202	35,777,086	125	34,794,889	(982,196)
Commercial Reroofing	52	4,052,747	62	2,614,094	(1,438,654)
Signs	254	2,996,424	46	-	(2,996,424)
Garage/Carports	12	847,667	1	480,000	(367,667)
Swimming Pools	137	4,921,874	109	4,041,441	(880,433)
Commercial Site Permit	11	4,778,526	10	4,393,337	(385,189)
Moving Permits	58	1,305,332	19	347,166	(958,166)
Demolition Permits	39	-	38	-	-
Total Permits	2,915	438,765,347	1,902	360,288,293	(78,477,054)
Total Number of Permits Issued Percentage Increase (Decrease)					-35%
Total Permit Value Percentage Increase (Decrease)					-18%

City of Brownsville Texas
Building Permits Values Issued From Fiscal Years 2019 - 2023
(In Millions)



- Current year permits issued, and permit values indicate there is a decrease demand in the real estate market.
- Decreases/increases in permits issued and permit values is a “leading” indicator of economic growth.
- Positively impacts future tax levies.

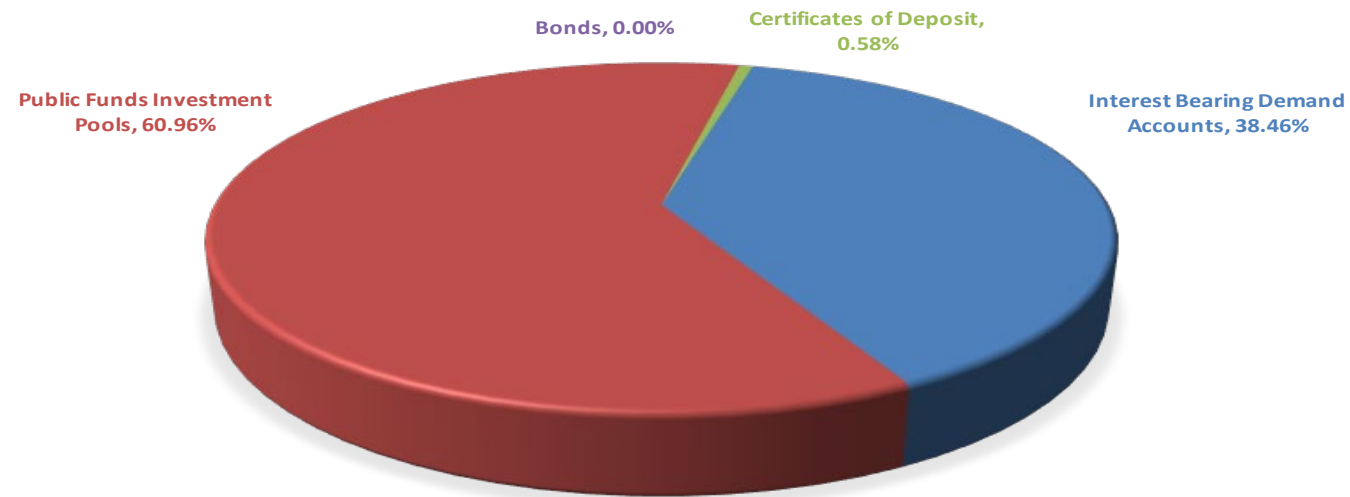
City of Brownsville, Texas Investment Report Summary September 30, 2023



CITY OF BROWNSVILLE, TX Comparison of Portfolio to Policy Limits As of September 30, 2023

LIMITS ON TYPES OF SECURITIES	Portfolio Cap	Actual Percentage of Portfolio	Positive/(Negative) % Variance Policy Limits	Market Value
Interest Bearing Demand Accounts	100%	38.46%	61.54%	81,543,213
Certificates of Deposit	75%	0.58%	74.42%	1,226,820
Public Funds Investment Pools	75%	60.96%	14.04%	129,250,137
Bonds	50%	0.00%	50.00%	0
Total Market Value				212,020,169

INVESTMENT PORTFOLIO BY TYPE



Weighted Average Maturity

Weighted Average Days to Maturity	17
Maximum Allowable Weighted Average Days to Maturity	270

Weighted Average Yield

Weighted Average Yield	4.49%
Yield of a three-month Treasury bill at September 30, 2023	5.32%

Any Question?



ACTION ITEM #3

Consideration and **ACTION** to approve the Brownsville Community Improvement Corporation's defeasance and redemption of outstanding obligations, and the resolution related thereto.

Office of the City Attorney

DEFEASANCE AND REDEMPTION OF OUTSTANDING OBLIGATIONS



**BROWNSVILLE COMMUNITY
IMPROVEMENT CORPORATION**
AN ECONOMIC DEVELOPMENT CORPORATION

Presented by: Cori Peña
cpena@bcic.us

brownsvilleedc.org | [@brownsvillecic](https://twitter.com/brownsvillecic)

RESOLUTION 2024-001

AUTHORIZING THE DEFEASANCE AND/OR REDEMPTION, PRIOR TO STATED MATURITY, OF THE CORPORATION'S OUTSTANDING SALES TAX REVENUE BONDS, SERIES 2010, SALES TAX REVENUE REFUNDING BONDS, SERIES 2012 AND SALES TAX REVENUE REFUNDING BONDS, SERIES 2016 WITH AVAILABLE FUNDS OF THE CORPORATION, AUTHORIZING THE USE OF CERTAIN FUNDS OF THE CORPORATION TO ACCOMPLISH SUCH DEFEASANCE AND/OR REDEMPTION, AND APPROVING OTHER MATTERS RELATED THERETO

Series	Par Amount	Interest Accrued /Requirement
Sales Tax Rev Bonds S2010	\$ 325,000.00	\$ 5,006.90
Sales Tax Rev Ref Bonds S2012	830,000.00	12,818.89
Sales Tax Rev Ref Bonds S2016	1,960,000.00	136,500.00
Total	\$ 3,115,000.00	\$ 154,325.79

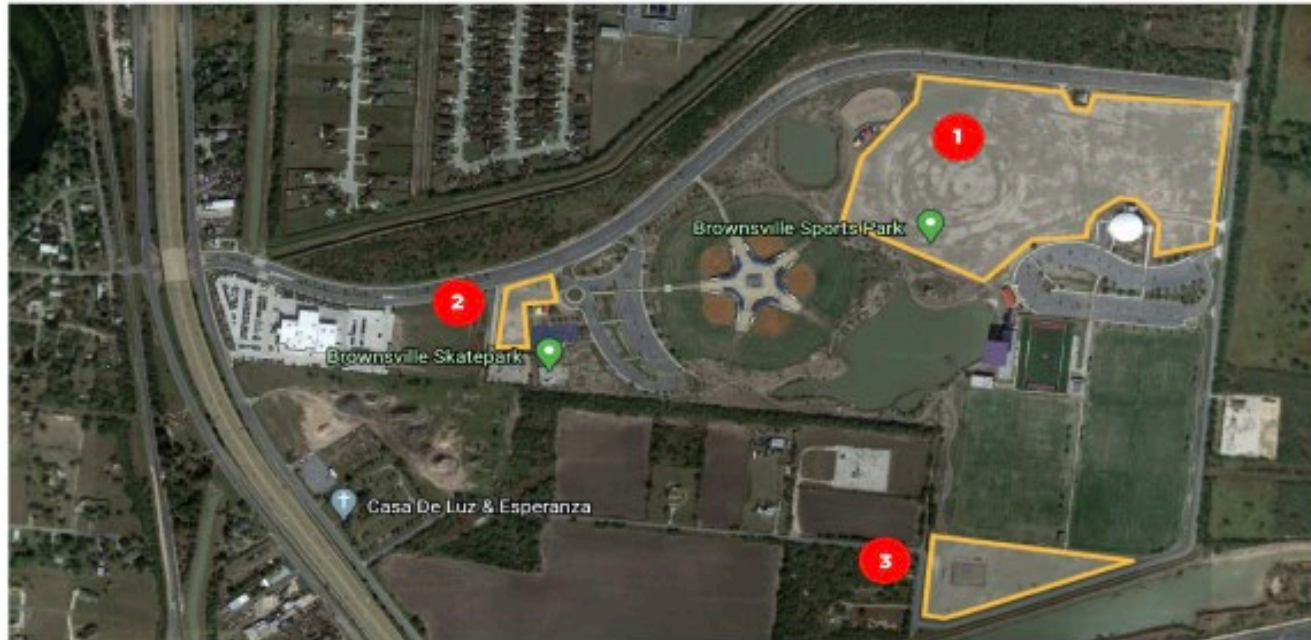
BCIC Board of Directors approved Resolution 2024-001 on November 30, 2023.

- With the surplus of funds, BCIC Board of Director's allocated \$3.3M in FY 2024 Budget to pay off the remaining debt obligations for the Brownsville Sports Park* *FY 24 budget approved by City Commission on 9/5/23.*
- Defeating the existing debt obligations effectively removes any restrictions associated with these bonds. Eliminating these bonds allows BCIC to explore the development, sale, or lease of the currently undeveloped parcels adjacent to the sports park.
- Eliminating restrictions empowers BCIC and enables the City of Brownsville to develop these parcels collaboratively. This collaborative effort is poised to bolster the sustainability of the sports park and foster the growth of the surrounding area, contributing to an expansion of the city's sales tax base.

Year	Annual Total
2024	\$1,542,400.50
2025	\$ 695,941.75
2026	\$ 528,025.00
2027	\$ 525,200.00
Totals	\$3,291,567.25

The annual requirements as of 10/01/2023

, * Approved by City Commission on September 5, 2023.



1 PERIMETER - 1.03 MILES
AREA - 1,309,524 FT.²

2 PERIMETER - 1,178 FT.
AREA - 53,281 FT.²

3 PERIMETER - 2,212 FT.
AREA - 183,783 FT.²

Next Steps:

- The closing date for the final repayment of the debt obligations 1st week of January 2024.
- Transfer the deed of the developed areas of BSP to City of Brownsville with a clean title.
- RFP for a Market, Financial Feasibility, and Economic Impact Study for the undeveloped parcels adjacent to BSP.
- Developer RFQ/P Solicitation and Selection Process.

QUESTIONS?

The proposed motion language would be as follows:

MOVE TO APPROVE THE BROWNSVILLE COMMUNITY IMPROVEMENT CORPORATION'S DEFEASANCE AND REDEMPTION OF OUTSTANDING OBLIGATIONS AS PROVIDED IN THE RESOLUTION APPROVED BY THE CORPORATION'S BOARD ON NOVEMBER 30, 2023



BrownsvilleEDC.org | @brownsvillecic



BOARD APPOINTMENT(S)

ACTION ITEM #1

Consideration and **ACTION** on **Resolution Number 2023-133**, to appoint or reappoint three (3) members to the Bicycle & Pedestrian Advisory Committee (BPAC). (Multimodal Transportation).

Multimodal Transportation

Bicycle and Pedestrian Advisory Committee

PURPOSE

To identify, assist, and advise the City with all activities concerning bicycle and pedestrians, which includes, but not limited to, reviewing and making recommendations on issues related to bike and pedestrian safety, education, projects, programs, signage, and plans.

WHEN THEY MEET

The first (1st) Wednesday of each month at 6:00 PM via

Zoom logging in at:

<https://us06web.zoom.us/j/87672493492?pwd=MUc5ZDNad2tlZVFsalF2aWpBQWZzhUT09>

Meeting ID: 876 7249 3492

Passcode: 569472

Or by phone

+1 346 248 7799

Meeting ID: 876 7249 3492

Passcode: 569472

WHO THEY ARE

Consist of seven (7) appointed citizens.

Member	Appointed Date	Term Expires	Appointed By	District
Sergio Martinez	06/07/2022	12/08/2026	Mayor Mendez	Mayor
VACANT			Commissioner Villarreal	At-Large "A"
VACANT			Commissioner Gowen	At-Large "B"
Benjamin Del Angel	01/04/2022	01/04/2025	Commissioner Galonsky Pizana	District 1
Celia Galindo	08/03/2023	08/03/2026	Commissioner Macias	District 2
VACANT			Commissioner De Los Santos	District 3
Raul Sayas	07/20/2021	07/20/2024	Commissioner Cardenas	District 4

Applicant's Name	District
Elizabeth Dierlam	4

Applicant's Name	District

ACTION ITEM #2

Consideration and **ACTION** on **Resolution Number 2023-118-A** to appoint two (2) members to the Brownsville Public Library System Advisory Board.

Library Department

Brownsville Public Library Advisory Board

PURPOSE

The Brownsville Public Library System Advisory Board was established by Chapter 62 of the Code of Ordinances in order to better promote the health, safety and general welfare of the community and its orderly development.

WHO THEY ARE

The Brownsville Public Library System Advisory Board is composed by seven (7) members, appointed by the Commission.

Member	Residing District	Appointed Date	Term Expires	Appointed By	District
Cynthia Lizardi Burlette	3	12/14/2021	01/31/2024	Mayor Mendez	Mayor
Christopher D. Pineda	3	12/14/2021	01/31/2025	Commissioner Cowen, Jr.	At-Large “A”
Bertha A. Peña	3	12/13/2022	01/31/2026	Commissioner Gowen	At-Large “B”
Nora I. Garza	2	02/07/2023	01/31/2026	Commissioner Galonsky Pizana	District 1
Rubi Gonzalez	2	12/13/2022	01/31/2024	Commissioner Tetreau	District 2
George E. Olivo	3	12/14/2021	01/31/2025	Commissioner De Los Santos	District 3
Alisha Hernandez	3	12/05/2023	12/31/2025	Commissioner Cardenas	District 4

Brownsville Public Library Advisory Board Applicants

Applicant's Name	District
Bertha Lance	1
Michael Gossage	2
Maria Roussett	3
Corey Snodgrass	3
Audria L. West	3
Claudia Y. Lozano	4

EXECUTIVE SESSION(S)

EXECUTIVE #1

Closed session pursuant to Tex. Gov't. Code Sections 551.071 (Consultation with Attorney) and 551.072 (Real Property Deliberation) related to bid(s) received from the Cameron County Tax Resale of November 7, 2023.

**POSSIBLE ACTION ON
ANY ITEM(S) AS
DISCUSSED IN
EXECUTIVE SESSION**

ACTION #1

Discussion and possible **ACTION** on **Resolution Numbers 2023-137** through **Resolution Number 2023-139**, approving or rejecting the bid/offer(s) received on the Tax Resale Properties on November 7, 2023.

Office of the City Attorney

ADJOURNMENT