



NOTICE OF A PUBLIC MEETING OF THE CITY COMMISSION OF THE CITY OF BROWNSVILLE

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Brownsville, Texas, in accordance with Article V, Section 12, of the Charter of said City, will convene a **Regular Meeting** on **August 1, 2023**, at **5:00 p.m.**, at the **City Commission Chambers**, located on the **Second Floor** of the **Brownsville City Hall-Old Federal Building**, located at **1001 East Elizabeth Street**, Brownsville, Cameron County, Texas, 78520.

Pursuant to Section 551.127, Texas Government Code, one or more Commissioners or employees may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.

Members of the Public, Employees, and the City Commission may join via the Webex Teleconference Meeting by logging on at:

<https://brownsvilletx.webex.com/brownsvilletx/j.php?MTID=m1268044c71d9241af4d885366004b106>

Password: commission(26664774 from video system)

CALL TO ORDER

A) ROLL CALL

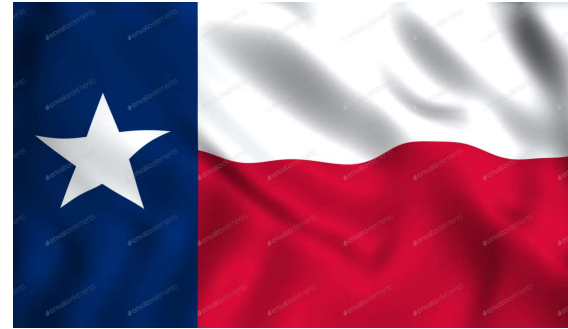
B) INVOCATION

Pledge of Allegiance to United States



I pledge allegiance to the flag of
the United States of America and
to the Republic for which it
stands, one Nation under God,
indivisible, with liberty and
justice for all.

Texas Pledge



Honor the Texas flag, I pledge
allegiance to thee, Texas, one
state under God, one and
indivisible.

PROCLAMATION(S)

Recognizing Felicity Fox and Zeviel Pineda

Mayor J. Cowen, Jr. / Commissioner R. Gowen

Recognizing Pan American Round Table

Commissioner L. C. Macias / Mayor J. Cowen, Jr.

Recognizing Brownsville Cardinals Youth Flag Football Team

Commissioner R. De los Santos / Commissioner B. L. Martinez

Recognizing
Telecommunicators Ida Villarreal, Sarahi Benavides
Mary Blanco, and Officer Albert Buitureida

Mayor J. Cowen, Jr. / Commissioner L. C. Macias

PUBLIC COMMENT PERIOD

Public Comment Period

Section 2-26. Meetings and agendas.

(f) Public *input during meetings.*

(1) *Conduct.*

a. Conversations between or among audience members should be conducted outside the meeting room. Attendees should refrain from conversations while commission is in session.

b. Cell phones. Attendees must refrain from the operation and use of cellular telephones, pagers, etc., or any mechanical devices that may disrupt city commission proceedings.

c. Placards, banners, or signs are not be permitted in the commission chambers or in any other room in which the city commission conducts a meeting. Included in this prohibition are various hats, caps, visors, and t-shirts, which may represent sentiments as alluded to, regarding placards, banners and/or signs.

d. Exhibits, displays, and visual aids used in connection with presentations to the city commission, are permitted.

e. Only city commission members and city staff may approach the dais. If report, letter, etc., is to be presented to the commission, it should be given to the city secretary, (or staff) who will make the distribution. It is preferable that the item to be distributed be given to the city secretary prior to meeting time. A copy of the item should be made available for the city secretary's official record.

f. All comments shall be made to the mayor and city commission as a whole, and not to individual commission members.

Ordinance 2019-1090-H

WORK SESSION(S)

As a governmental body, the City Commission will not vote or take any formal action on any items discussed in the work session portion of the agenda.

Update and discussion on Boards and Commission Appointment and Eligibility Policies

Office of the City Attorney

Hotel and Motel Tax Fund Applicants Presentation

Convention & Visitors Bureau

CONSENT AGENDA ITEM(S):

The following are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Consent Agenda Items

- **1)** Approval of the Minutes:
 - a) Minutes of July 11, 2023, Regular City Commission Meeting
- **2)** Consideration and ACTION to approve a renewal of the current term contract for one (1) additional year for the Texas Alcohol and Drug Testing Services. TADTS provides drug and alcohol testing services for Pre-employment, random, post-accident, reasonable suspicion and promotional DOT & NON-DOT positions as budgeted. (Organizational Development and Human Resources Department)
- **3)** Consideration and ACTION to approve a one (1) year renewal of a contract with Port Occupational and Medical Clinic for Department of Transportation & Non-Department of Transportation pre-employment and Civil Service promotional physicals, as budgeted. (Organizational Development and Human Resources Department)
- **4)** Consideration and ACTION to approve the cooperative purchase of heavy equipment, in the amount of \$2,121,624.57, as part of the Fiscal Year 2023 Heavy Equipment Replacement Plan through the following competitive contracts: Romeo Equipment Co (Buyboard Contract #685-22), Briggs Equipment Co (Buyboard Contract #685-22), Caldwell Country Chevrolet LLC, Inc (Buyboard Contract #601-19), Doggett Freightliner of South Texas, LLC (Buyboard Contract #601-19), Doggett Heavy Machinery Services, LLC (Sourcewell #032119-JDC), Crafcro, Inc (Sourcewell #080521-CFC), and TYMCO Inc (HGAC #SW04-20). Equipment is for Brownsville Airport, Internal Services, Parks, and Engineering & Public Works Departments, as budgeted. (Internal Services Department)
- **5)** Consideration and ACTION to approve the proposal from ERO Architects for the Architecture and Engineering Services for the City of Brownsville New Sanitation Department Shop, Phase 1 in the amount of \$75,000.00, and Phase 2 in the amount of \$150,000.00 for a total amount of \$225,000.00. #ASC-41-0719 as budgeted (Engineering and Public Works Department)
- **6)** Consideration and ACTION to approve the proposal from SCS Field Services for the Replacement of Landfill Gas Lateral Piping, Variable Frequency Drive, and Additional Non-Routine Services at the City of Brownsville Landfill in the amount of \$106,914.00. #LES-63-0703 as budgeted. (Engineering and Public Works Department)
- **7)** Consideration and ACTION to approve Airport's Marketing and Advertising services contract, MAS-52-0819, by the allowable 25% increase of \$56,250 as budgeted. (Airport Department)
- **8)** Consideration and ACTION to approve the replacement of aging point-of-sale at Central and Southmost Brownsville Libraries. The initial term is 3-years with automatic renewals in 1-year increments. Year 1: \$45,085; Year 2: \$43,852; and Year 3: \$43,852. The total amount for the 3- year contract is \$132,789 as budgeted. (Brownsville Library)
- **9)** Consideration and ACTION to award authorization to replace and install LED lighting technology to American Electric Power Texas. (Engineering & Public Works Department.)
- **10)** Consideration and ACTION to award a three-year contract with two one-year options to Crawford, Murphy and Tilly, Inc (CMT) to provide Air Service Development Consulting Services for the Brownsville South Padre Island International Airport (BRO) for an average amount of \$99,461.36 as budgeted. (Airport Department)
- **11)** Consideration and ACTION to purchase necessary furniture, fixtures, and equipment (FF&E) for the Communications and Marketing Department Renovation Project at 1312 Adams Street in the amount of \$162,477.34 as budgeted. (Communications and Marketing Department)
- **12)** Consideration and ACTION to award a three-year contract with two one-year renewals to Baker & Taylor under contract number LMS-70-0523 to furnish library books and audio-visual material for public use, including, but not limited to, hardcover books, digital resources, e-books, e-audiobooks, and electronic information devices, as well as supporting services for staff, to the Brownsville Public Library System, in an annual amount not to exceed \$700,000 as budgeted. (Library Department)
- **13)** APPROVAL on SECOND and FINAL READING on Ordinance Number 235-2023-013, to rezone from Residential Single-Family (R-1) to Residential Suburban (R-2) to allow a duplex subdivision on 2.048 acres of land in Block 39, Share 27, El Jardin Subdivision, Cameron County, Texas, located at 290 North Central Avenue, Brownsville, Texas 78521, as shown in Exhibit "A". (District 2) (Planning & Redevelopment Department)
- **14)** Consideration and ACTION to award a subcontract agreement to Ambiotec Civil Engineering Group Inc., for the Professional Engineering and Surveying Services for the Drainage Improvement Project at Villa Los Pinos, Brownsville, Texas, in the amount of \$77,300.00. #DVP-127-0724, as budgeted. (Engineering & Public Works)

PUBLIC HEARING(S)

PUBLIC HEARING #1

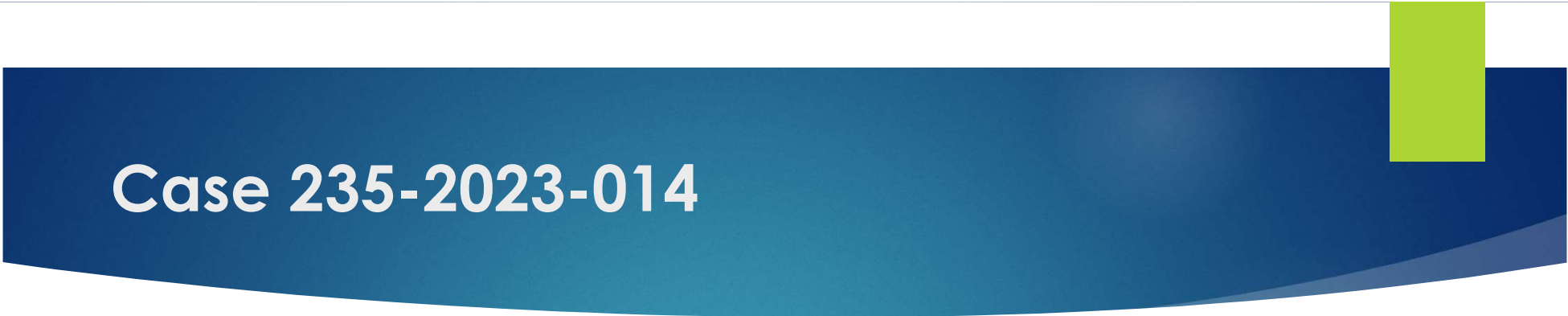
Public Hearing and **ACTION** on **FIRST READING** of **Ordinance Number 2023-1724** adopting Boards and Commission Appointment and Eligibility Policies.

Office of the City Attorney

PUBLIC HEARING #2

Public Hearing and **ACTION** on **FIRST READING** on **Ordinance Number 235-2023-014**, to rezone from Agricultural (AG) to Residential Suburban (R-2) to allow a duplex subdivision on a 30.67-acre tract of land out of Block 4, Chicago Gardens Subdivision, Cameron County, Texas, located on South Minnesota Avenue, Brownsville, Texas 78521, as shown in Exhibit "A". (District 1)

Planning & Redevelopment Department



Case 235-2023-014

- ▶ Request to rezone to **Residential Suburban (R-2)**
- ▶ **Current Zoning:** Agricultural (AG)
- ▶ **Proposed Use:** Duplex Subdivision
- ▶ Property is fronting **South Minnesota Avenue**





City of Brownsville Zoning Map

Zoning Districts

- AG, Agricultural
- RE, Residential Estate
- R-1, Residential Single Family
- R-2, Residential Suburban
- R-3, Residential Transition
- TN, Traditional Neighborhood
- TN-MU, Traditional Neighborhood Mixed Use
- TN-C, Traditional Neighborhood Corridor
- DE, Downtown Edge
- DG, Downtown General
- DC, Downtown Core
- CC, Corridor Commercial
- RC, Regional Center
- LI, Light Industrial
- HI, Heavy Industrial

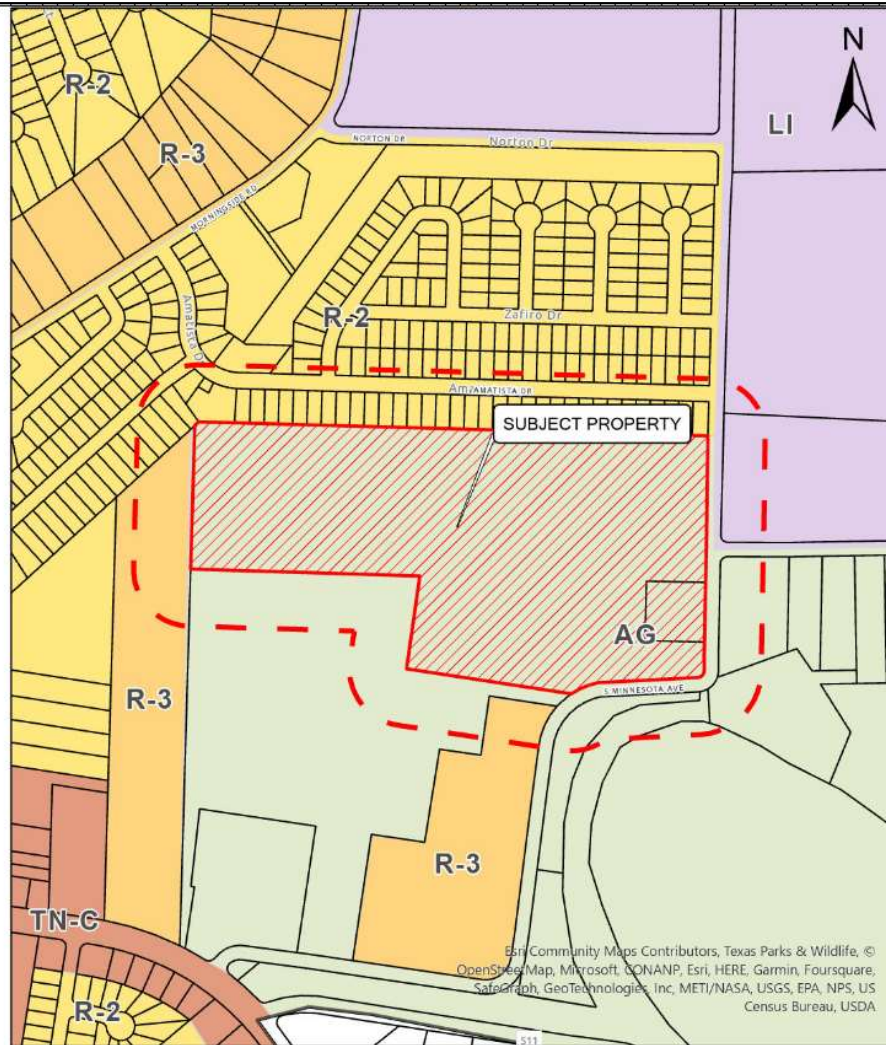
EXHIBIT "A"

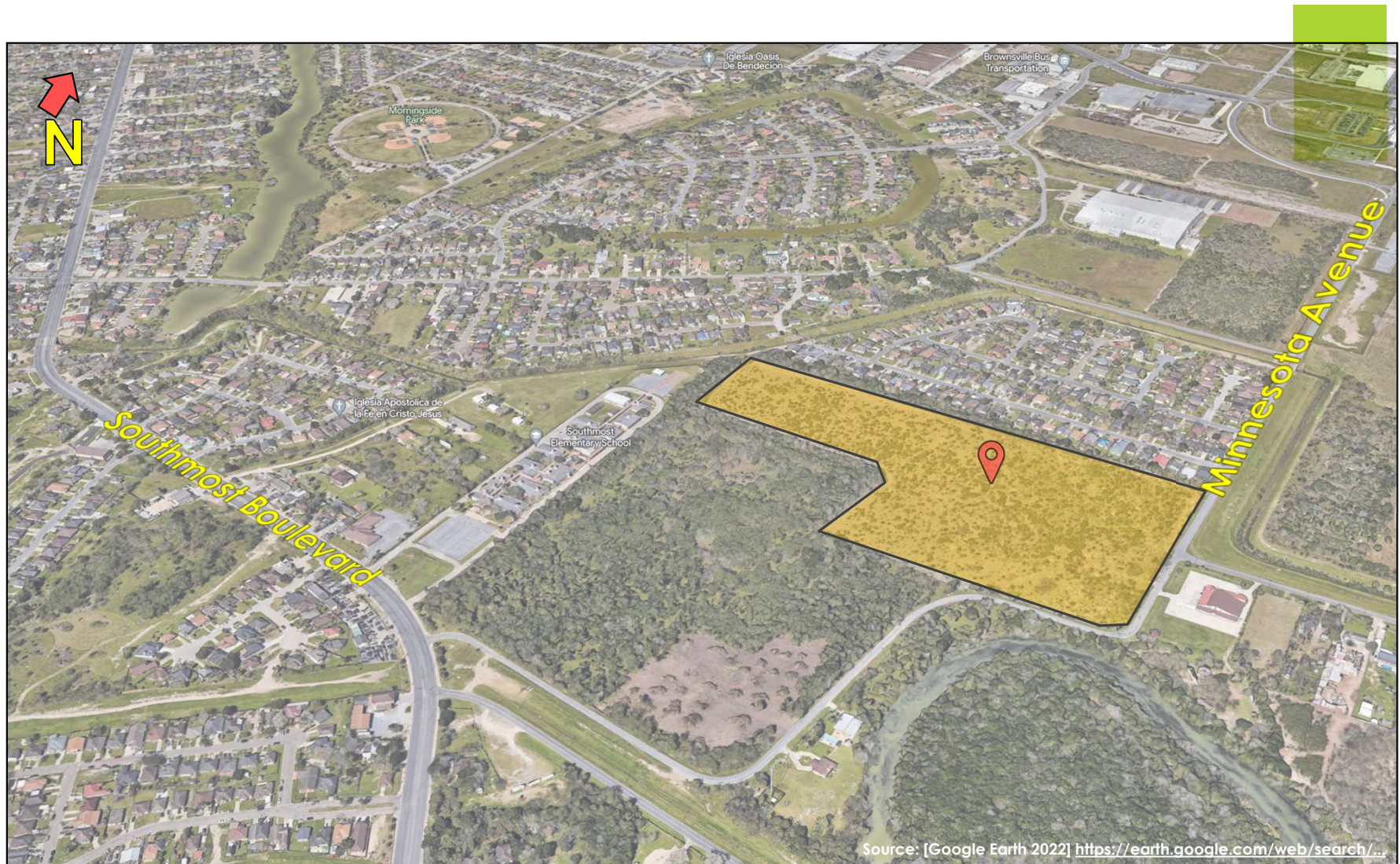
Rezoning request:
Case # 235-2023-014

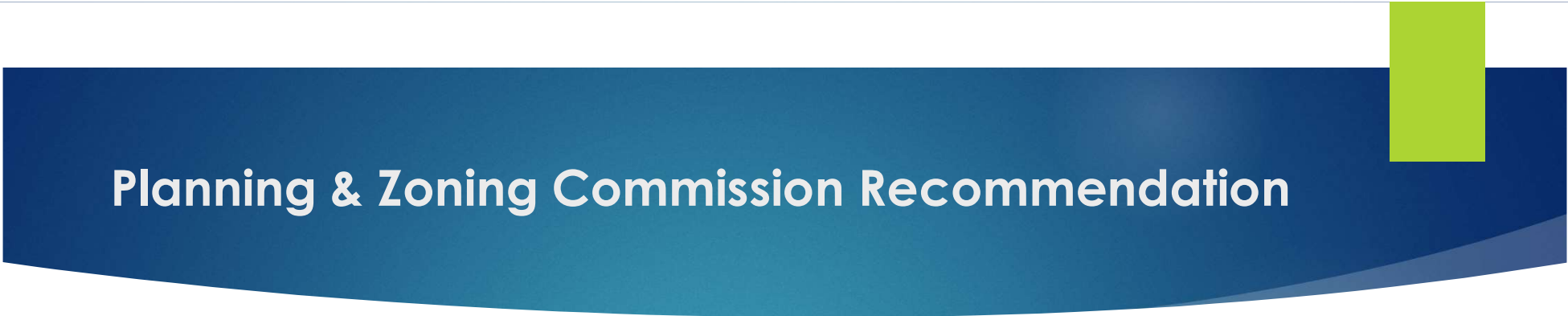
Current Zoning:
AG, Agriculture

Proposed Zoning:
R-2, Residential Suburban

Brownsville Electoral District #1







Planning & Zoning Commission Recommendation

- ▶ The request **is consistent** with the Comprehensive Plan and Future Land Use Plan.
- ▶ P&Z recommends **approval** to rezone from **Agricultural (AG)** to **Residential Suburban (R-2)**.

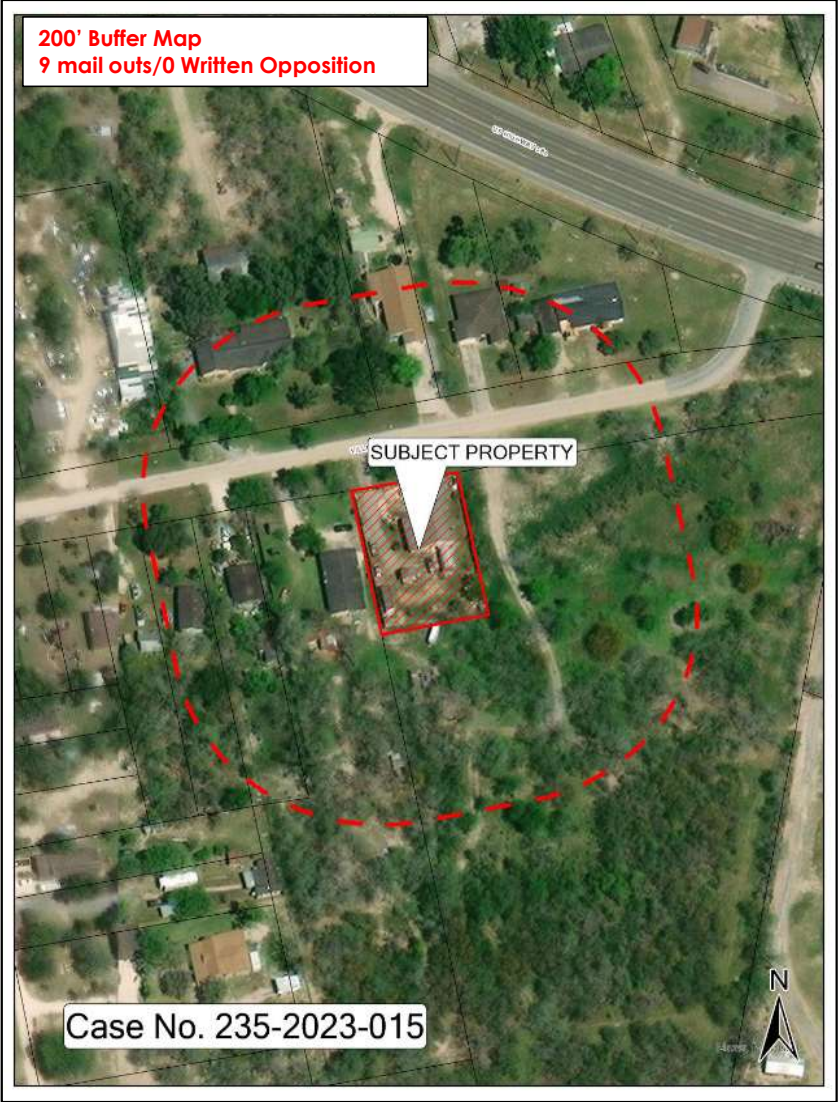
PUBLIC HEARING #3

Public Hearing and **ACTION** on **FIRST READING** on **Ordinance Number 235-2023-015**, to rezone from Agricultural (AG) to Residential Single-Family (R-1) to allow a single-family residence on a 0.333-acre tract of land, out of Lot 1, Block 1, Villa Nueva Subdivision, Cameron County, Texas, located at 2893 Old Military Road, Brownsville, Texas 78520, as shown in Exhibit "A". (District 4)

Planning & Redevelopment Department

Case 235-2023-015

- ▶ Request to rezone to **Residential Single-Family (R-1)**
- ▶ **Current Zoning:** Agricultural (AG)
- ▶ **Proposed Use:** Single- Family Dwelling
- ▶ Property is fronting Villanueva Street





City of Brownsville Zoning Map

Zoning Districts

- AG - Agricultural
- RE - Residential Estate
- R-1 - Residential Single Family
- R-2 - Residential Suburban
- R-3 - Residential Transition
- TN - Traditional Neighborhood
- TN-MU - Traditional Neighborhood Mixed Use
- TN-C - Traditional Neighborhood Corridor
- DE - Downtown Edge
- DG - Downtown General
- DC - Downtown Core
- CC - Corridor Commercial
- RC - Reginal Center
- LI - Light Industrial
- HI - Heavy Industrial

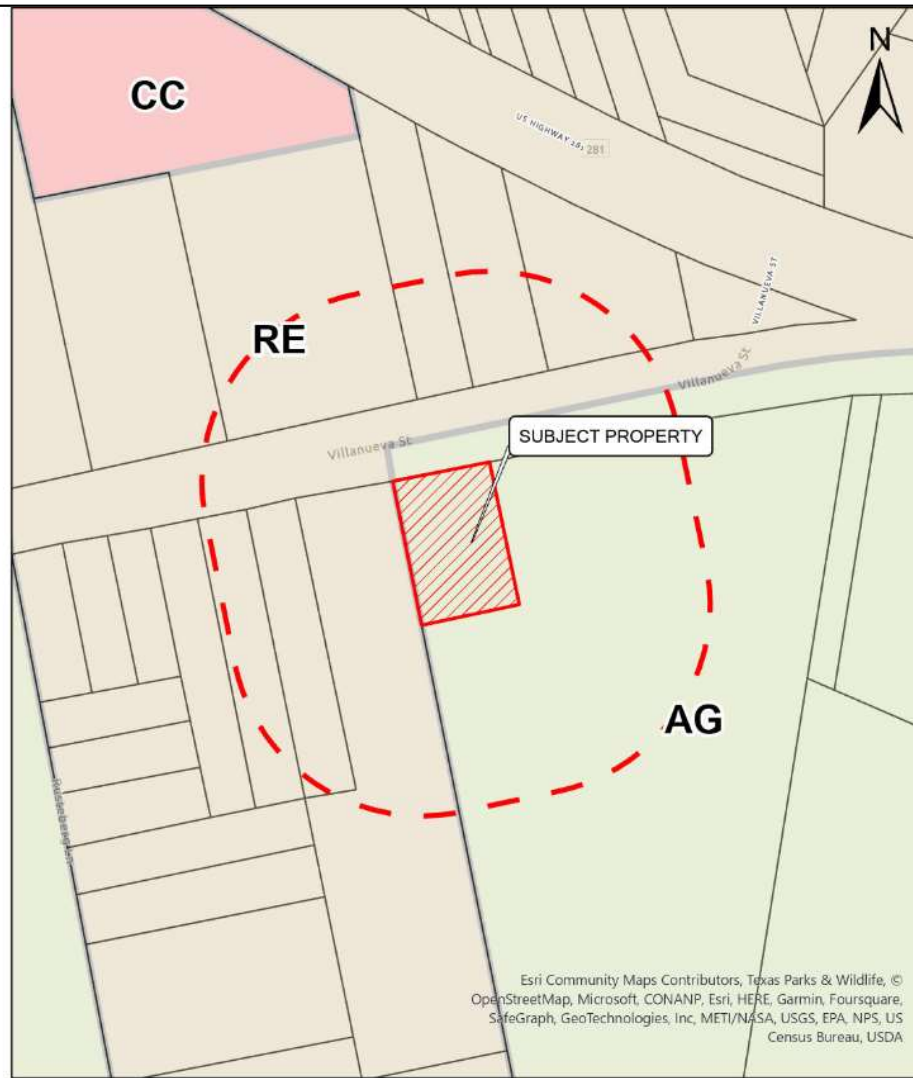
EXHIBIT "A"

Rezoning request:
Case # 235-2023-015

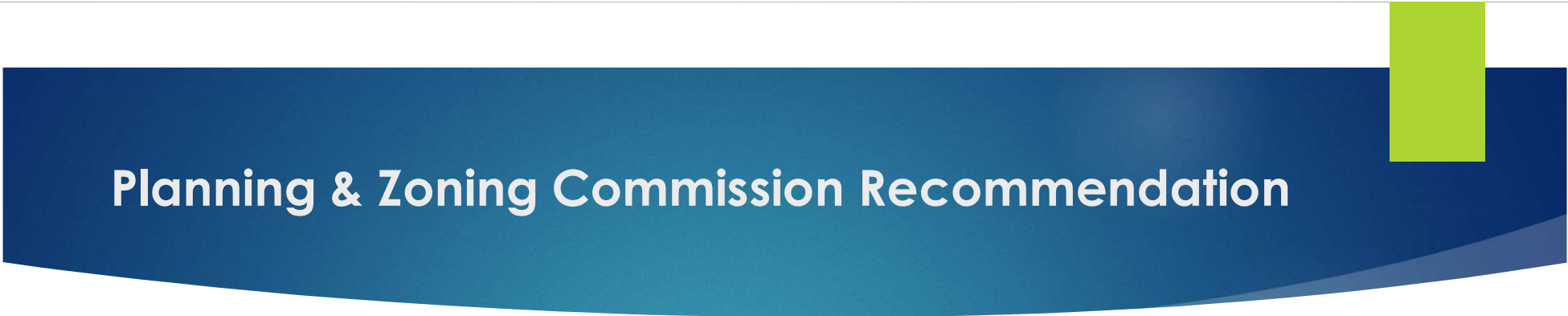
Current Zoning:
AG, Agriculture

Proposed Zoning:
R-1 Residential Single Family

Brownsville Electoral District #4







Planning & Zoning Commission Recommendation

- ▶ The request is consistent with the **Comprehensive Plan and Future Land Use Plan**.
- ▶ P&Z recommends **approval** to rezone from **Agricultural (AG)** to **Residential Single-Family (R-1)**.

PUBLIC HEARING #4

Public Hearing and **ACTION** on **FIRST READING** on **Ordinance Number 235-2023-016**, to rezone from Residential Single-Family (R-1) to Residential Suburban (R-2) to allow a duplex subdivision on 23.136 acres out of Block 148, El Jardin Subdivision, Espiritu Santo Grant, Cameron County, Texas, located on the intersection of Robindale Road and Morrison Road, Brownsville, Texas 78526, as shown in Exhibit "A".
(District 2)

Planning & Redevelopment Department

Case 235-2023-016

- ▶ Request to rezone to **Residential Suburban (R-2)**
- ▶ **Current Zoning:** Residential Single-Family (R-1)
- ▶ **Proposed Use:** Duplex Subdivision
- ▶ Property is fronting Robindale Road and Morrison Road





City of Brownsville Zoning Map

Zoning2021_Revised

- AG - Agricultural
- RE - Residential Estate
- R-1 - Residential Single Family
- R-2 - Residential Suburban
- R-3 - Residential Transition
- TN - Traditional Neighborhood
- TN-MU - Traditional Neighborhood Mixed Use
- TN-C - Traditional Neighborhood Corridor
- DE - Downtown Edge
- DG - Downtown General
- DC - Downtown Core
- CC - Corridor Commercial
- RC - Reginal Center
- LI - Light Industrial
- HI - Heavy Industrial

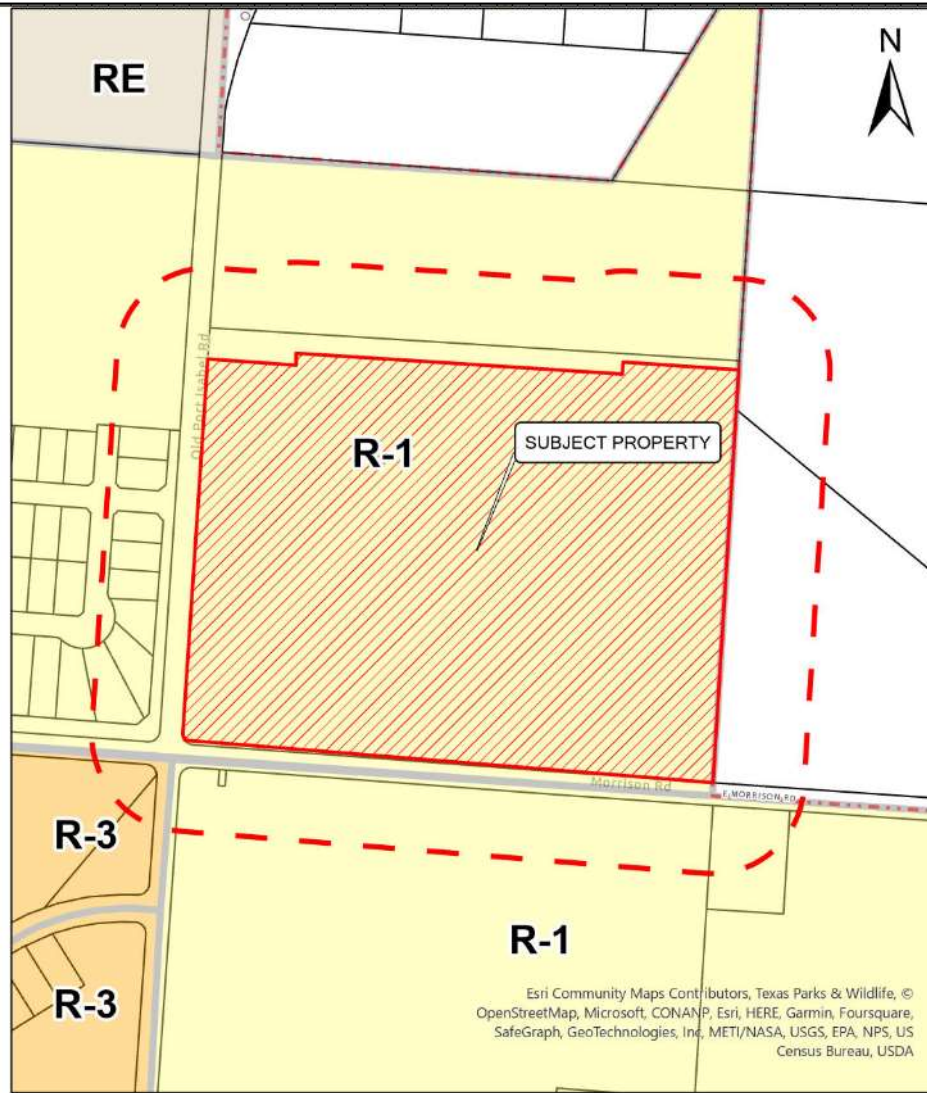
EXHIBIT "A"

Rezoning request:
Case # 235-2023-016

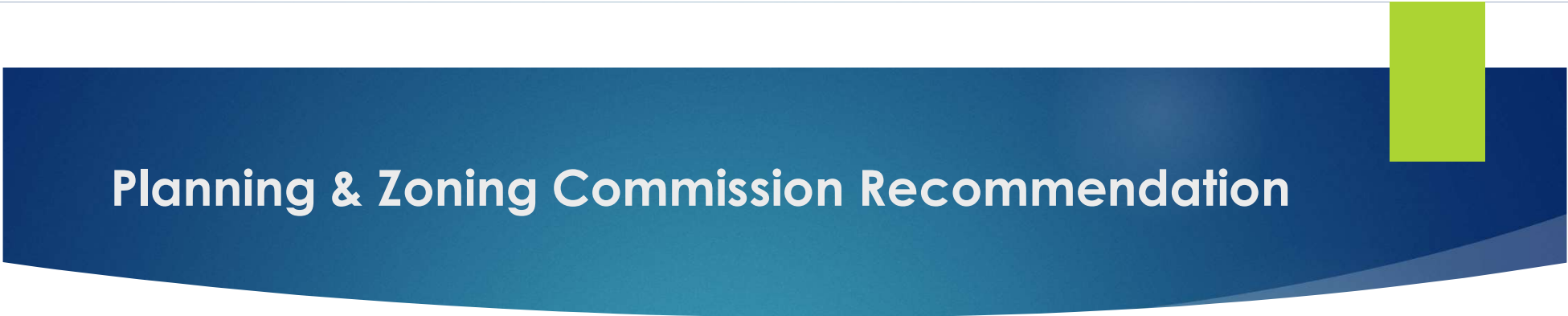
Current Zoning:
R-1 Residential Single Family

Proposed Zoning:
R-2 Residential Suburban

Brownsville Electoral District #2







Planning & Zoning Commission Recommendation

- ▶ The request is consistent with the **Comprehensive Plan and Future Land Use Plan**.
- ▶ P&Z recommends **approval** to rezone from **Residential Single-Family (R-1)** to **Residential Suburban (R-2)**.

PUBLIC HEARING #5

Public Hearing and **ACTION** on **FIRST READING** on **Ordinance Number 235-2023-017**, to rezone from Residential Estate (RE) to Residential Transition (R-3) to allow a multi-family development on a 7.62-acre tract out of Block 180, El Jardin Subdivision Shares 19 & 27, Espiritu Santo Grant, Cameron County, Texas, located 2400 Dr. Hugh Emerson Road, Brownsville, Texas 78526, as shown in Exhibit "A".
(District 3)

Planning & Redevelopment Department

Case 235-2023-017

- ▶ Request to rezone to **Residential Transition (R-3)**
- ▶ **Current Zoning:** Residential Estate (RE)
- ▶ **Proposed Use:** Multi-Family Development
- ▶ Property is fronting Dr. Hugh Emerson Road





City of Brownsville Zoning Map

Zoning Districts

-  AG - Agricultural
-  RE - Residential Estate
-  R-1 - Residential Single Family
-  R-2 - Residential Suburban
-  R-3 - Residential Transition
-  TN - Traditional Neighborhood
-  TN-MU - Traditional Neighborhood Mixed Use
-  TN-C - Traditional Neighborhood Corridor
-  DE - Downtown Edge
-  DG - Downtown General
-  DC - Downtown Core
-  CC - Corridor Commercial
-  RC - Reginal Center
-  LI - Light Industrial
-  HI - Heavy Industrial

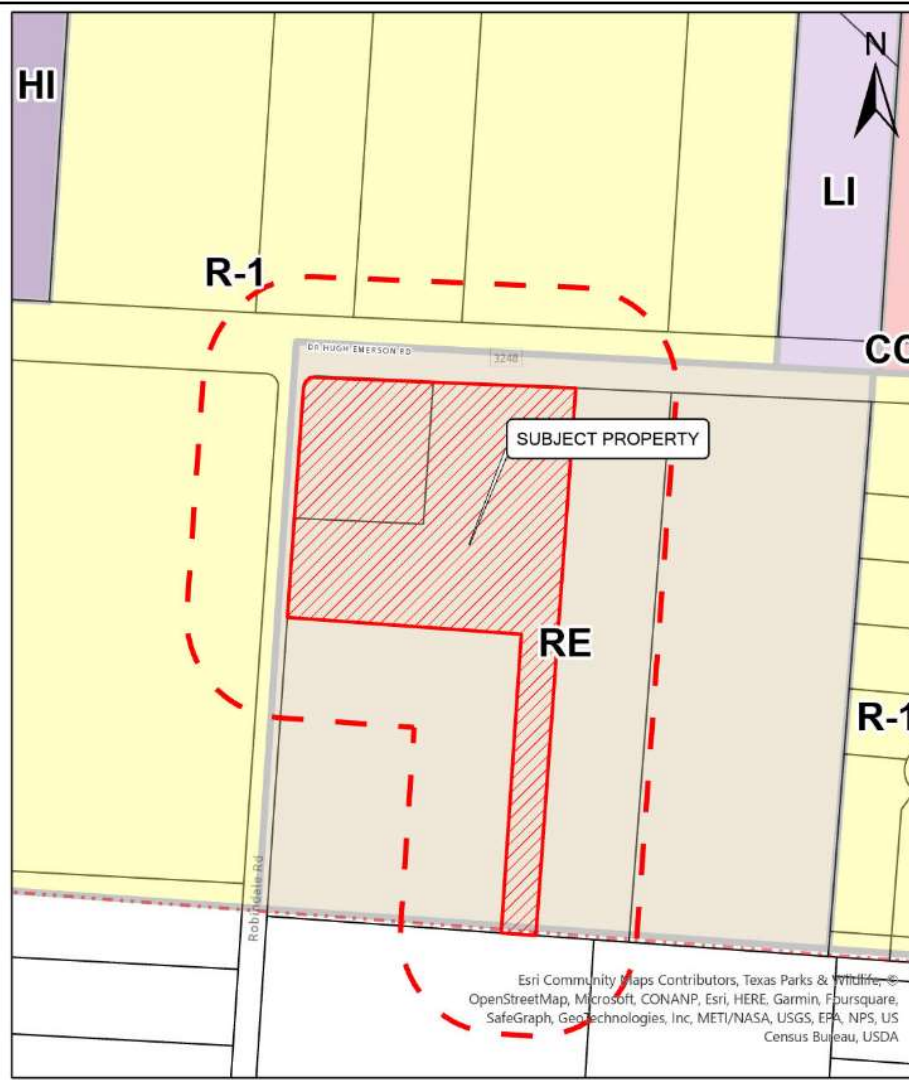
EXHIBIT "A"

Rezoning request:
Case # 235-2023-017

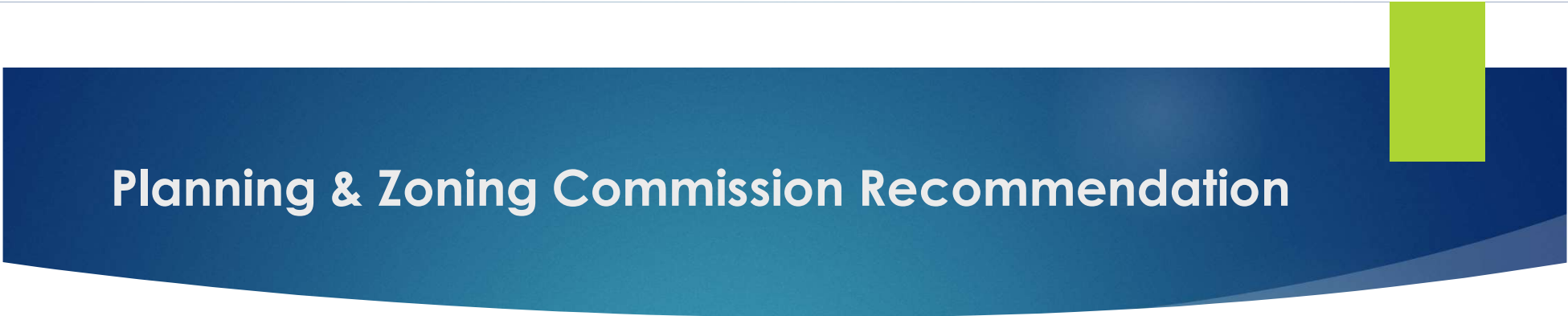
Current Zoning:
RE, Residential Estate

Proposed Zoning:
R-3 Residential Transition

Brownsville Electoral District #3







Planning & Zoning Commission Recommendation

- ▶ The request is consistent with the **Comprehensive Plan and Future Land Use Plan**.
- ▶ P&Z recommends **approval** to rezone from **Residential Estate (RE)** to **Residential Transition (R-3)**.

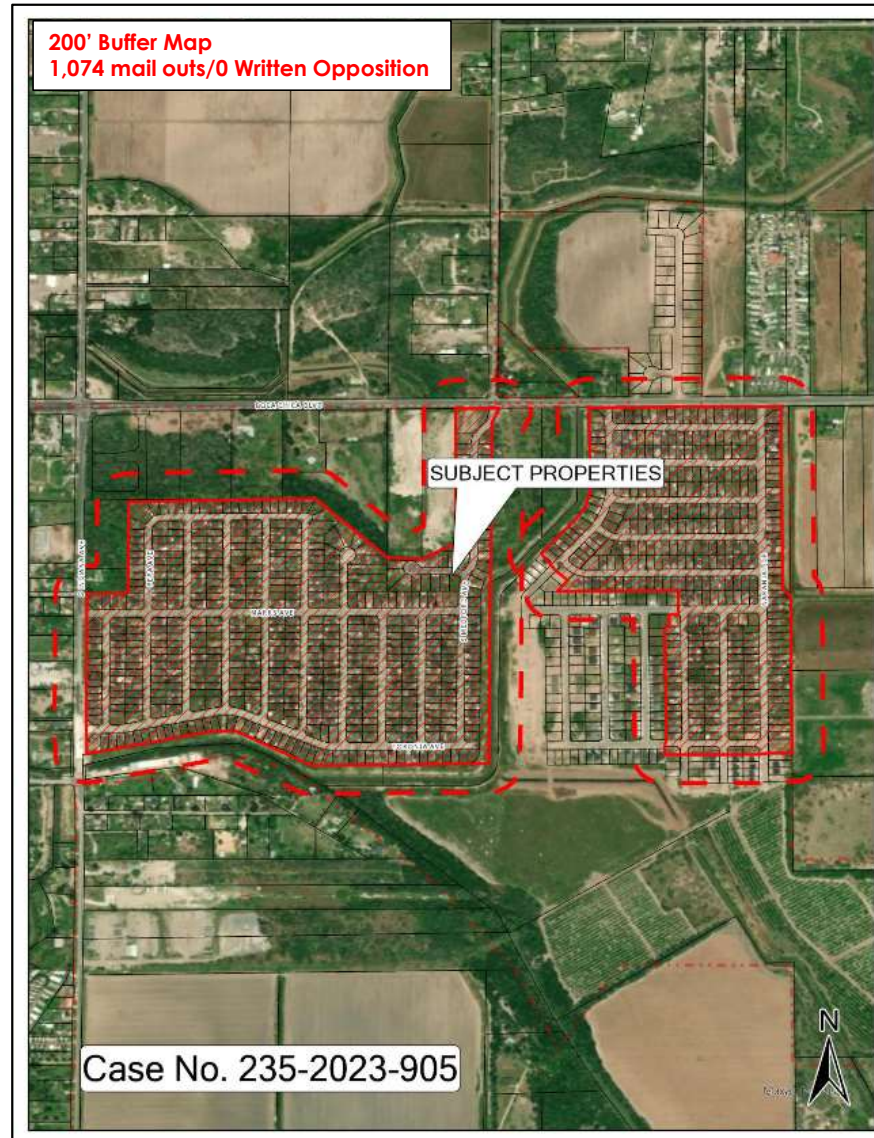
PUBLIC HEARING #6

Public Hearing and **ACTION** on **FIRST READING** on **Ordinance Number 235-2023-905**, to rezone from Residential Suburban (R-2) to Residential Single-Family (R-1) to allow a single-family subdivision for El Naranjal Subdivision, Sections 1 to 6, Cameron County, Texas, located on Boca Chica Boulevard, Brownsville, Texas 78521, as shown in Exhibit "A". (District 1)

Planning & Redevelopment Department

Case 235-2023-905

- ▶ Request to rezone to **Residential Single-Family (R-1)**
- ▶ **Current Zoning:** Residential Suburban (R-2)
- ▶ **Proposed Use:** Existing Single-Family Subdivision
- ▶ Property is fronting Boca Chica Boulevard





City of Brownsville Zoning Map

Zoning Districts

- AG - Agricultural
- RE - Residential Estate
- R-1 - Residential Single Family
- R-2 - Residential Suburban
- R-3 - Residential Transition
- TN - Traditional Neighborhood
- TN-MU - Traditional Neighborhood Mixed Use
- TN-C - Traditional Neighborhood Corridor
- DE - Downtown Edge
- DG - Downtown General
- DC - Downtown Core
- CC - Corridor Commercial
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- HI - Heavy Industrial

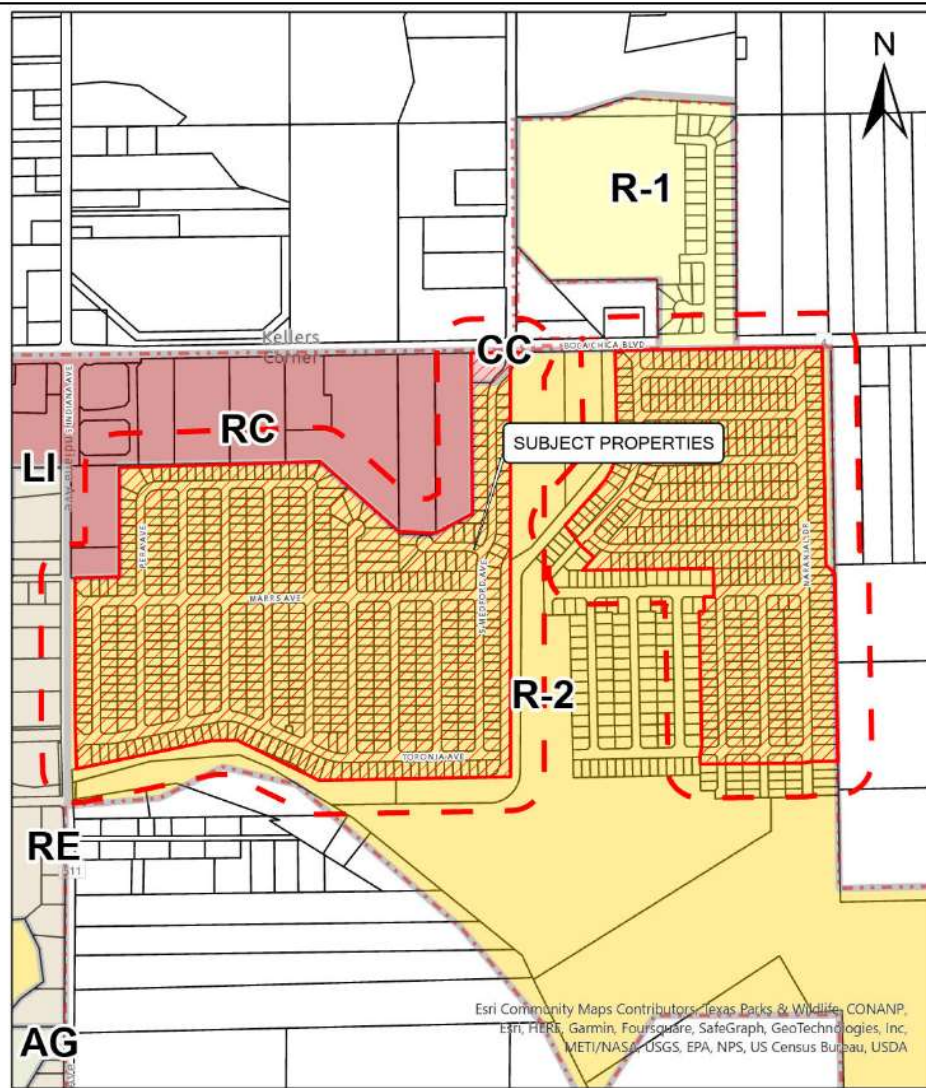
EXHIBIT "A"

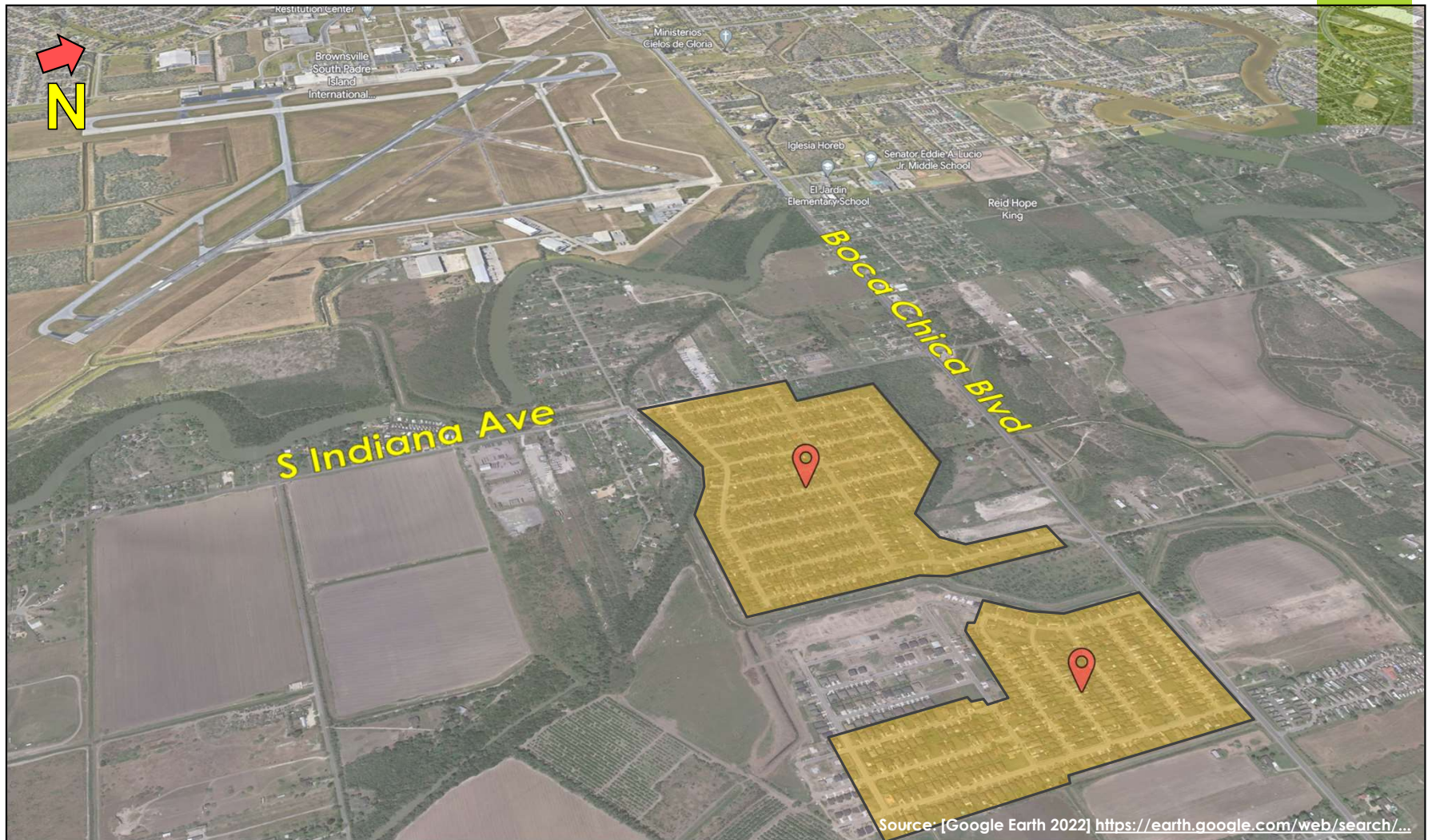
Rezoning request:
Case # 235-2023-905

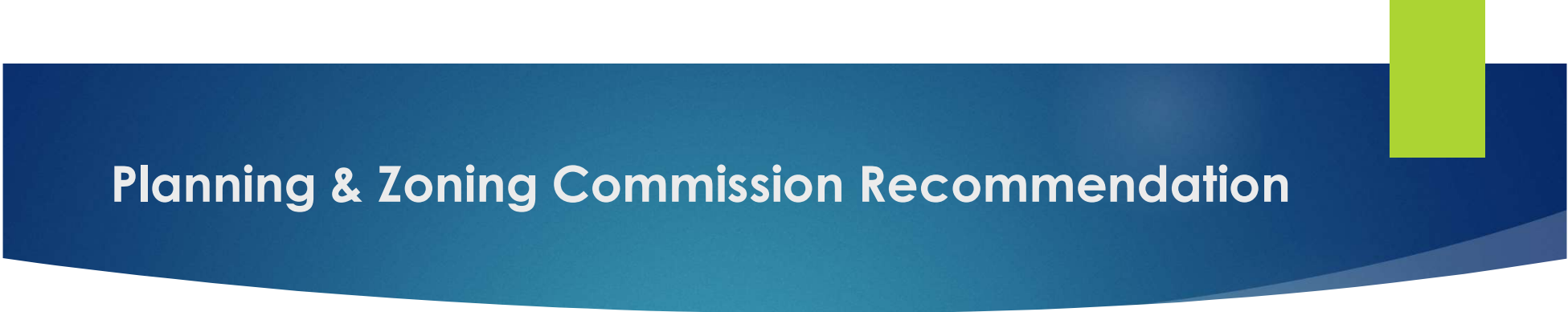
Current Zoning:
R-2, Residential Suburban

Proposed Zoning:
R-1 Residential Single Family

Brownsville Electoral District #1







Planning & Zoning Commission Recommendation

- ▶ The request is consistent with the **Comprehensive Plan and Future Land Use Plan**.
- ▶ P&Z recommends **approval** to rezone from **Residential Suburban (R-2)** to **Residential Single-Family (R-1)**.

PUBLIC HEARING #7

Public Hearing and **ACTION** on **FIRST READING** on **Ordinance Number 235-2023-906**, to rezone from Traditional Neighborhood (TN) and Traditional Neighborhood-Mixed Use (TN-MU) to Light Industrial (LI) to allow the expansion of an existing laboratory facility on Lots 1, 2, 10, 11, & 12, Block 71-A, Stillman Extension Subdivision, located at 305 West Levee Street, Brownsville, Texas 78520, as shown in Exhibit "A".

(District 4)

Planning & Redevelopment Department

Case 235-2023-906

- ▶ Request to rezone to **Light Industrial (LI)**
- ▶ **Current Zoning:** Traditional Neighborhood (TN) and Traditional Neighborhood Mixed-Use (TN-MU)
- ▶ **Proposed Use:** Expansion of Existing Serafy Labs
- ▶ Property is fronting West Levee Street





City of Brownsville Zoning Map

Zoning Districts

AG	- Agricultural
RE	- Residential Estate
R-1	- Residential Single Family
R-2	- Residential Suburban
R-3	- Residential Transition
TN	- Traditional Neighborhood
TN-MU	- Traditional Neighborhood Mixed Use
TN-C	- Traditional Neighborhood Corridor
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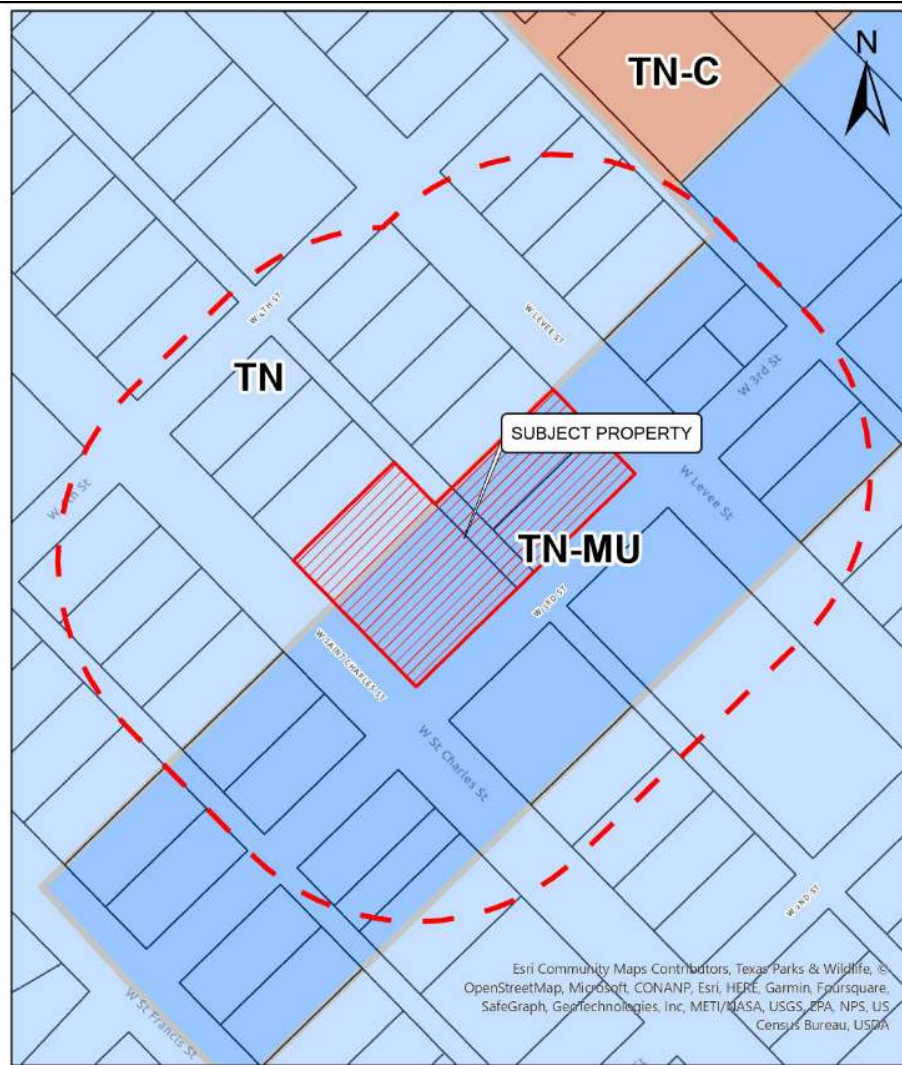
EXHIBIT "A"

Rezoning request:
Case # 235-2023-906

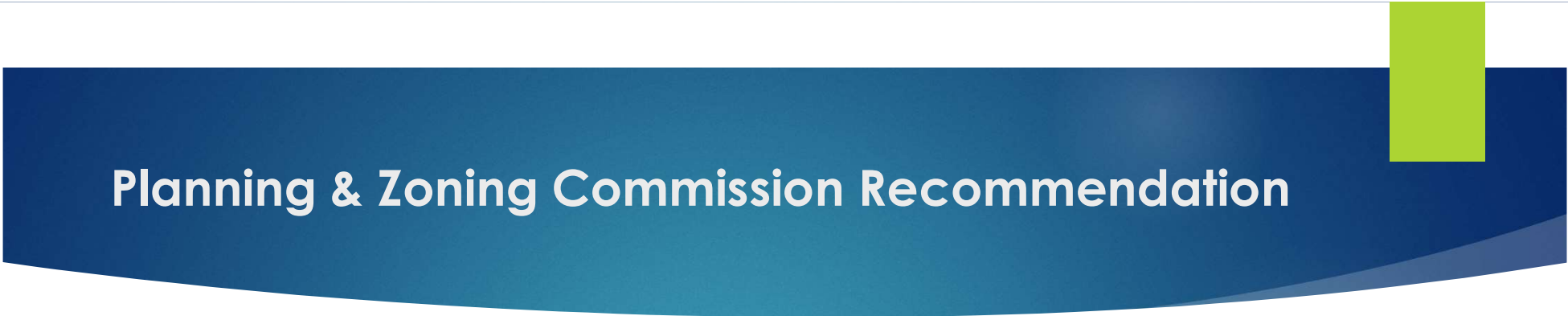
Current Zoning:
TN, Traditional Neighborhood
TN-MU, Traditional Neighborhood Mixed Use

Proposed Zoning:
LI, Light Industrial

Brownsville Electoral District #4







Planning & Zoning Commission Recommendation

- ▶ The request is consistent with the Comprehensive Plan and Future Land Use Plan.
- ▶ P&Z recommends approval to rezone from **Traditional Neighborhood (TN)** and **Traditional Neighborhood Mixed-Use (TN-MU)** to **Light Industrial (LI)**.

PUBLIC HEARING #8

Public Hearing and **ACTION** on **FIRST READING** on **Ordinance Number 2023-1723**, to amend the Code of Ordinances, by repealing and replacing, Article V. – Unsafe, Dilapidated Buildings and Structures, Division 2 – Building and Standards Commission, Section 18-238 – Appointment and Term, Subsection (a), to establish that the Building and Standards Commission shall be composed of seven (7) regular board members and four (4) alternate board members, all with the same powers and duties; and dealing with related matters, as shown in Exhibit "A".

Planning & Redevelopment Department

Ordinance Number 2023-1723

- ▶ Amendment of Article V. - Unsafe, Dilapidated Buildings and Structures
 - ▶ Division 2 – Building and Standards Commission
 - ▶ Section 18-238 – Appointment and Term
 - ▶ Subsection (a)

To establish Building & Standards Commission board composition

- ▶ Seven (7) Regular Board Members
- ▶ Four (4) Alternate Board Members

Current Board Composition



DIVISION 2. - BUILDING AND STANDARDS COMMISSION^[3]

Footnotes:
--- (3) ---
Cross reference— Boards, committees, commissions, § 2-311 et seq.

Sec. 18-236. - Created.

The city commission creates a building and standards commission as a commission of record as provided for by state laws for quasijudicial municipal bodies.

(Ord. No. 90-1212, § 2(9-300(A)), 5-1-1990; Ord. No. 2008-1485, § 1, 5-20-2008)

Sec. 18-237. - Nomination.

Outside of the city commission, the board of adjustment, the planning and zoning commission, and the heritage council each shall nominate one of its members to serve on the building and standards commission; however, these nominations shall serve only as nonbinding recommendations.

(Ord. No. 90-1212, § 2(9-300(B)), 5-1-1990; Ord. No. 2008-1485, § 1, 5-20-2008)

Sec. 18-238. - Appointment and term.

(a) Upon nomination, the members of the building and standards commission shall be appointed by the city commission. The building and standards commission shall be composed of five members and two alternates who shall serve in the absence or resignation of any of the five members of the building and standards commission. Once appointed, the members may be removed only for cause upon a written charge.

(b) All members and alternates shall serve two-year staggered terms.

(Ord. No. 90-1212, § 2(9-300(C)), 5-1-1990; Ord. No. 2008-1485, § 1, 5-20-2008)



Proposed Amendment



- (a) Upon nomination, the members of the Building and Standards Commission shall be appointed by the City Commission. The Building and Standards Commission shall be composed of **seven (7) regular members and four (4) alternate members** who shall serve in the absence or resignation of any of the seven (7) regular members of the Building and Standards Commission. All alternate members shall have the same powers and duties as those assigned to regular members. Once appointed, the members may be removed only for cause upon a written charge.

Staff Recommendation

- ▶ Staff recommends approval of Ordinance Number 2023-1723, Amending Article V. – Unsafe, Dilapidated Buildings and Structures; Division 2 – Building and Standards Commission; Section 18-238 – Appointment and Term, Subsection (a).

PUBLIC HEARING #9

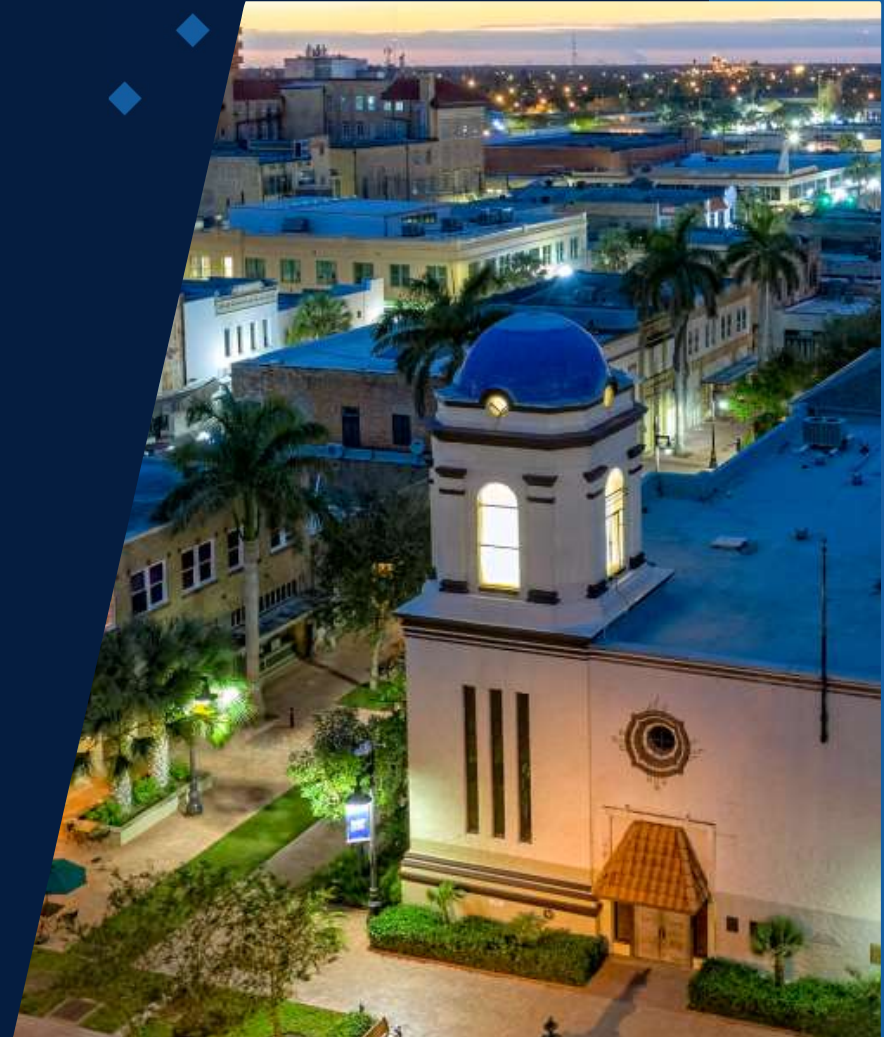
Public Hearing and **ACTION** on **FIRST READING** on **Ordinance Number 2023-736-Q**, an Ordinance of the City Commission of the City of Brownsville Repealing and Replacing Chapter 98 – Traffic and Vehicles, in its entirety, of the City of Brownsville's Code of Ordinances; and providing for a penalty clause not to exceed \$500; and providing for an effective date.

City Manager's Office



RECOMMENDED UPDATES IN CITY ORDINANCE CHAPTER 98 - TRAFFIC AND VEHICLES

August 2023 City Commission Public Hearing &
First Reading



WHY ARE WE PRESENTING CHAPTER 98?



Citizen Feedback on Payment Methods
and New Opportunities



Downtown Revitalization



Traffic and Vehicle Laws



City Strategic Plan (Smart City)

Reviewing Departments



Engineering &
Public Works



Office of
The City Manager



Enterprise Project
Management Office
(EPMO)



Legal
Division



Police
Department

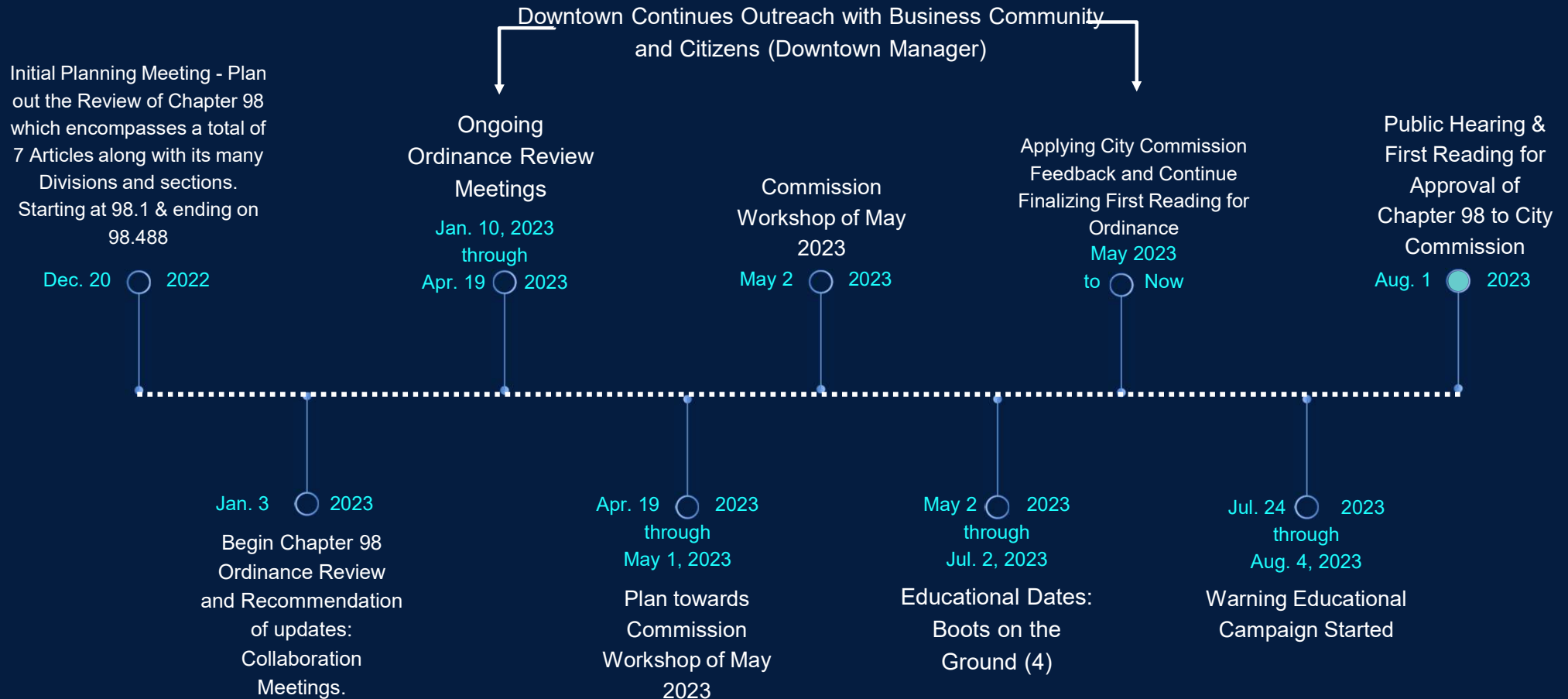


Planning & Redevelopment
(Downtown Manager)



ONE-CITY

TIMELINE



MAJOR PROPOSED CHANGES



Parking Pay Stations

- New payment methods to include: card, cash, coins, Apple/Google Pay, via text, Flowbird App
- Times allowed in parking zones: up to 4 hours
- One parking station per street on main streets
- Signs to indicate nearest parking pay stations in low transit streets
- All old parking meters have been removed

Parking Fees Overview

- "New" Parking fee has already been approved by City Commission in Master Fee Schedule in Dec 2022.
 - From \$0.25 to \$0.50 for 30 minutes and from \$0.50 to \$1 for one hour.
- Proposing a new citation fee to increase from \$5.00 to \$10.00 which will double if not paid within 10 calendar days with an additional \$10.00 for every 10 days of delinquency no more than \$60.00. Three (3) unpaid parking tickets will trigger booting process – remains the same as previous ordinance.
 - The last time the citation fee was increased was January 1st, 2002. The citation fee was increased from \$3 to \$5.

MAJOR PROPOSED CHANGES



Motor Vehicle Parking System Fund

- Eliminate the cap of the Motor Vehicle System Fund and add language allowing City Manager to use this funding for:
 - 2 police officers overtime for night shift
 - Maintenance crew to beautify downtown
 - Monies for special events.
- All traffic wardens, now "parking enforcement officers," and related matters are to align current operations with ordinance language.

Downtown Parking Permits

- Update in Fees: \$60 for parking permits (up to 2 lots as current ordinance reads)
- Application is only for parking lots
- Issuing of parking permits will be handled through communication with the businesses, rather than directly with individuals

MAJOR PROPOSED CHANGES

15 Minute Parking Enforced

15 Minute Parking Enforce sign to include:

- Curbside and In-store pickup as well as delivery (Food and Retail)
- Loading and unloading
- Towing icon will be displayed



Proposed sign for 15-minute parking

Updated Language to Reflect Current Operations

- Update "Definitions" section to ensure all terminology is in alignment and updated to new changes.
- Updated language from "Meters" to "Pay Stations"
- Updated language from "Traffic Warden" to "Parking Enforcement Officers"
- Update language from "Traffic Director" to "City Manager or Designee"
- Update language from "Department" to "Designated department"
- Added language for "Commission Parking Spaces"

Thank you! Any questions?

August 2023 - Chapter 98 City Ordinance Update
Recommendations



ITEMS FOR INDIVIDUAL CONSIDERATION(S)

ACTION ITEM #1

APPROVAL on SECOND and FINAL READING on Ordinance Number 2022-235.102, to amend the Unified Development Code (UDC), Sec. 5.3 - Signs, and dealing with related matters, as shown in Exhibit "A".

Planning & Redevelopment Department

ACTION ITEM #2

Consideration and **ACTION** on **Resolution Number 2023-108** to set a Public Hearing date for Capital Recovery Fees.

Multimodal Transportation Department

Brownsville City Commission's Resolution to Set Public Hearing for Capital Recovery Fees

Resolution 2023-108

- The City Commission of Brownsville, Texas, has proposed a resolution to establish a public hearing date. This hearing, scheduled for September 19, 2023, at 5 pm, will focus on the potential adoption of capital recovery fees for roadway facilities. The resolution also sets an effective date for the implementation of these fees.



ACTION ITEM #3

Consideration and **ACTION** on **Resolution Number 2023-107**, to approve the presentation of the City of Brownsville's Allocation of the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) funding by the U.S. Department of Housing and Urban Development (HUD) for the 2023-2024 One Year Action Plan.

Grants & Community Development Department



City of Brownsville Proposed Community Development Projects

Grants & Community Development Department

Annual Action Plan

August 1st, 2023

2023 – 2024 Annual Action Plan

- The CDBG program is a program that provides communities with resources to address a wide range of unique community development needs.
- Annual Action Plan provides detail on the grantee's use of HUD Community Development funds for a given year.
- To receive HUD funds, the City must complete and submit
 - **Five Year Consolidated Plan**
 - **Annual Action Plan**
- City is in their third year of the 2021-2025 Five Year Consolidated Plan.

PY 2023 HUD Allocation

Program	Allocation
CDBG	\$2,581,603.00
HOME Investment	\$1,028,249.00
Emergency Solutions Grant	\$229,451.00
TOTAL	3,389,303.00

PY 2022 Project Highlights



CDBG Social Services

Moody Clinic provided speech/language, physical and occupational rehabilitative treatment to children ages birth to twenty-one years old.



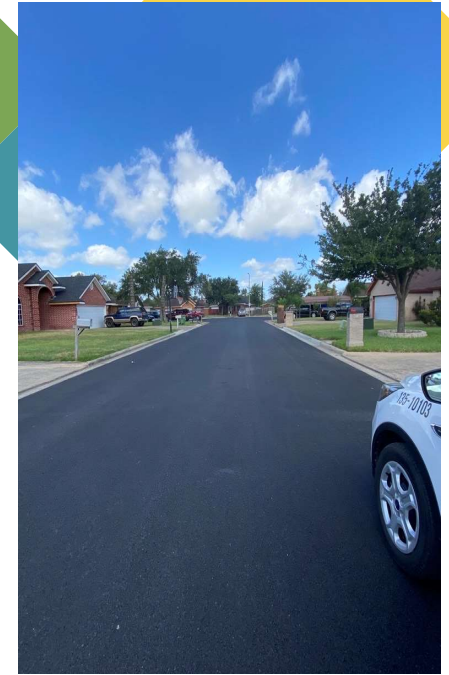
HOME Down Payment

HOME down payment assistance provided to low-income residents.



ESG Program

Good Neighbor Settlement House has received funding through the City's ESG program to operate their Street Outreach team.



CDBG Street Improvement

EPW has utilized CDBG funding in the last years to complete over 30 streets in low-income neighborhoods. Picture is a recent street completed, New Mexico Way.

Community Voice Campaign & Public Outreach

- Kicked off **10th Annual Community Voice Campaign**, November 2022 – April 2023
- Ensures residents of Brownsville actively engage in making recommendations for community improvements
- Part of Citizen Participation Plan, describes efforts in the development of:
 - *Con Plan*
 - *Annual Action Plan*
- Collaborative Community Outreach
- Results were highly considered (areas identified as priorities) by committee during application review
- Public Comment Period held June 26th – July 27th
 - Brownsville Herald Listing
 - Social Media circulation
 - Public hearings held at both Library locations
 - July 13th, 6pm-7pm
 - July 20th, 6pm-7pm

CVC Priorities

1	Services / Facilities for Abused and Neglected Children
2	Street Improvements
3	Flood & Drainage Improvements
4	Services for Battered and Abused Spouses
5	Mental Health Services
6	Health Care Services/Facilities
7	Centers/Services for persons with disabilities
8	Water/sewer Improvements
9	Hunger/Hunger relief services
10	Transportation

Applications Received

	Apps Received	Applications Recommended for Funding	Total Amount Requested
CDBG Capital Projects	7	5	\$5,426,283.95
CDBG Social Services	6	6	\$503,077.84
Emergency Solutions Grant	12	9	\$877,068.12
HOME Investment Partnership	3	2	\$1,998,000.00
TOTAL	28	22	\$8,804,429.91

CDBG Capital Projects

Department	City Commission Pillar	Project	Scope of Work	Amount Awarded
Grants & Community Dev	Governance	Administrative (20%)	Overall program administration, including program management, monitoring, reporting, and evaluation.	\$516,300.00
Grants & Community Dev	Quality of Life	Rehabilitation	Project will include rehabilitation of 3-5 owner-occupied homes for low-income residents.	\$150,000.00
Engineering Public Works	Quality of Life & Public Safety	Street Improvement Project	This project will aim to provide better quality of residential city streets by improving the driving surface and surface drainage of all streets.	\$700,303.00
Brownsville Metro	Quality of Life & Economic Development	Bus Shelter Improvement Project	MMT/BMetro is requesting funds to construct bus shelters to shield patrons from the harsh elements.	\$175,000.00
Brownsville Public Library	Quality of Life	Book'd in the Shade	Book'd in the Shade will create an outdoor covered open space on Library grounds where patrons can enjoy programming and events in the fresh air.	\$150,000.00
Parks and Recreation Department	Quality of Life	Oliveria Park Improvements	Improvements including security cameras, new field lighting, trash & recycle bins, picnic tables, restroom renovations and court renovations to Oliveria Park.	\$300,000.00
Parks and Recreation Department	Quality of Life	Gonzalez Park Improvements	Improvements including security cameras, new field lighting, trash & recycle bins, picnic tables, restroom renovations and court renovations to Gonzalez Park.	\$300,000.00

CDBG Social Services

Agency	Project	Scope of Work	Amount Awarded
Tip of Texas Family Outreach	Parenting Program	Agency provides a variety of parenting classes, counseling services and emergency assistance to families of Brownsville.	\$25,000
CASA of Cameron & Willacy	CASA of Cameron & Willacy	CASA offers direct services to the children who have experienced abuse and/or neglect and currently involved in the child welfare system in the form of victim advocacy.	\$50,000
Good Neighbor Settlement House	Mesa Llena Food Pantry	This project entails the distribution of emergency food pantry bags and client choice food pantry model for people seeking food assistance.	\$45,000
Moody Clinic	Therapy Services for Children	Moody clinic offers therapy services to low-income children (Speech, physical, occupational) from birth to twenty-one years of age.	\$20,000
Amigos Del Valle	Senior Home Delivered Meals	Agency provides nutrition to seniors of Brownsville to assist such population to continue to live as healthy, productive, independent, and self-sufficient lives as possible.	\$80,000
Sunshine Haven	Patient Hospice Care	Sunshine Haven provides high quality residential palliative care to the dying using nursing assistants and volunteers supervised by licensed personnel.	\$70,000

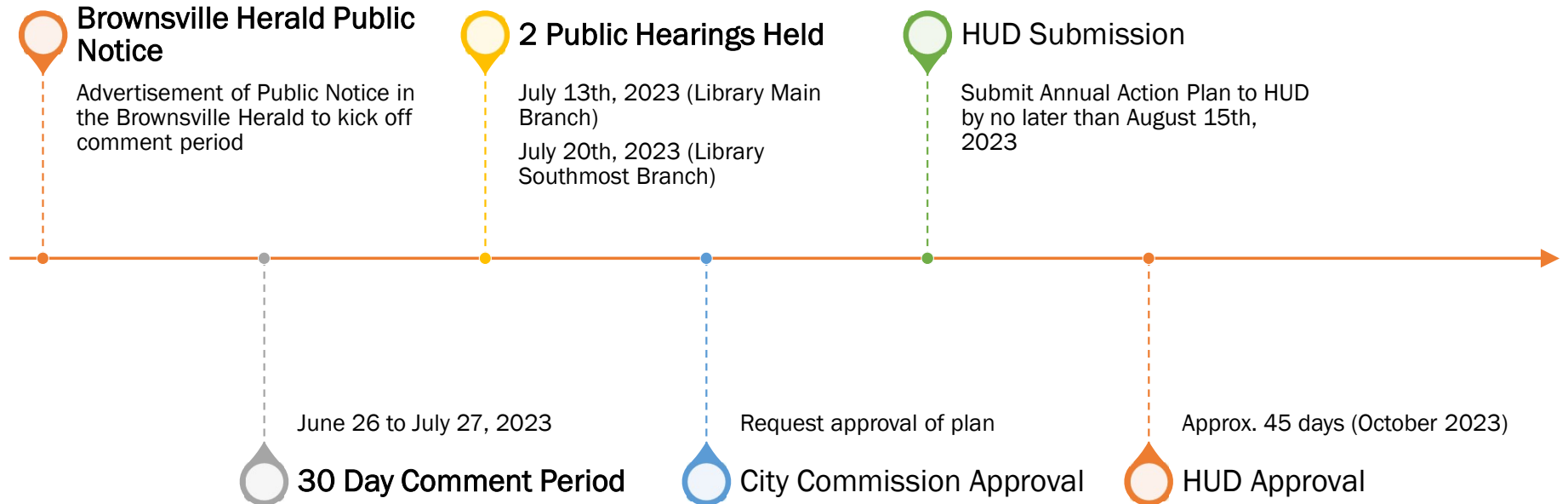
Emergency Solutions Grant

Agency	Category	Amount Awarded
City of Brownsville – Grants & Community Dev.	Administration (7.5%)	\$17,208.83
Good Neighbor Settlement House	Street Outreach	\$20,000.00
Good Neighbor Settlement House	HMIS	\$10,000.00
Good Neighbor Settlement House	Emergency Shelter	\$30,000.00
Bishop Enrique San Pedro Ozanam Center	HMIS	\$10,000.00
Bishop Enrique San Pedro Ozanam Center	Rapid Rehousing	\$13,571.57
Bishop Enrique San Pedro Ozanam Center	Emergency Shelter	\$37,670.60
Friendship of Women	HMIS	\$10,000.00
Friendship of Women	Rapid Rehousing	\$31,000.00
Friendship of Women	Emergency Shelter	\$50,000.00

HOME Investment

Organization Name	Activity Type	Project Proposal Name	Description	Amount Awarded
HOME Administration	HOME Admin (10%)	General Administration of Program	Administration	\$102,824.90
Brownsville Affordable Homeownership Corp	New Construction	Affordable Homes	BAHC Energy Efficient Home Program consists of constructing 3 single family homes within the City limits of Brownsville (\$166,000 per HOME)	\$498,000.00
Community Development Corp. Of Brownsville	Down Payment Assistance	CDCB Down Payment Assistance Program	The Homebuyer Assistance Program will provide Homebuyer Assistance of up to \$25,000 to qualifying first time homebuyers (a minimum of 15 families).	\$427,424.10
.			Total	\$1,028,249.00

Timeline





Thank you! Questions?

Grants & Community Development Department
El Tapiz, 3rd Floor
1150 E. Adams St.
3rd Floor
956-548-6167 Office
956-548-6161 Fax
<http://grants.cob.us>
<https://www.facebook.com/grants.cob>
<https://twitter.com/COBGrants>

ACTION ITEM #4

Consideration and **ACTION** to acknowledge the Cameron Appraisal District Chief Appraiser's Certification of the City of Brownsville's 2023 tax roll.

Financial Services Department

ACTION ITEM #5

Consideration and **ACTION** to acknowledge the collector's certification of the estimated ad valorem tax debt collection rate for tax year 2023, and the excess debt tax collections for tax year 2022.

Financial Services Department

ACTION ITEM #6

Consideration and **ACTION** to acknowledge the Finance Director's calculation of the City's No-New-Revenue and Voter-Approval tax rates for the tax year 2023 or fiscal year 2024.

Financial Services Department

ACTION ITEM #7

Consideration and **ACTION** to discuss a possible ad valorem tax rate increase and to authorize a public hearing on August 15, 2023, to discuss the proposed ad valorem tax rate that will exceed the No-New-Revenue tax rate.

Financial Services Department

BOARD APPOINTMENT(S)

ACTION ITEM #1

Consideration and **ACTION** on **Resolution Number 2023-088**,
appointing members to the Audit & Oversight Committee.

Commissioner R. De los Santos / Commissioner B. L. Martinez

Audit & Oversight Committee

PURPOSE

Audit & Oversight Committee was reinstated on July 30, 2019, by the City Commission, purpose is to provide oversight of the entity's governance, risk management, and internal control practices in order to ascertain the integrity of its practices therefore providing confidence and transparency through independent structure and systematic oversight.

WHO THEY ARE

Charter Amendment Election held on the 1st day of May 2021, the committee shall consist of five (5) members, and the appointment of each member shall be approved by a vote of no less than 5 out of the seven (7) members of the Commission. The members of the Committee should collectively possess sufficient knowledge of audit, finance, computer technology, law, governance, and risk and control.

Member	Appointed Date	Term Expires	Appointed By
Mayor John Cowen, Jr.	07/02/2019		Mayor Mendez
Commissioner Rose Gowen	05/01/2021		Mayor Mendez
Francisco J. Orozco			Mayor Mendez
Vacancy			
Vacancy			

Audit & Oversight Applicants

Applicant's Name	District
Juan M. Pequeno	4
Claudia Lozano	3

ACTION ITEM #2

Consideration and **ACTION**, if any, to approve **Resolution Number 2023-095-A** to appoint, reappoint, and/or remove member(s) on the Animal Regulation and Care Advisory Committee.

Public Health and Wellness Department



BARCC

EVERY PET DESERVES A HOME

BROWNSVILLE ANIMAL
REGULATION AND CARE CENTER

Animal Regulation and Care Advisory Committee

PURPOSE

To oversee the operations of the animal shelter.
Ensure adherence to applicable requirements of the Texas Department of Health.
Suggest necessary modifications to the City of Brownsville Code of Ordinances relating to animals and animal regulation and care.

WHEN THEY MEET

The Animal Regulation and Care Advisory Committee meets quarterly, at different locations. The City Health Authority may call more frequent meetings if determined that such meetings are necessary.

WHO THEY ARE

The committee consist of 11 members:
The City Health Authority
One (1) City Commissioner
One (1) representative from an animal welfare organization
One (1) licensed veterinarian
Seven (7) additional citizens

Member	District	Term Expiration	Appointed by
Dr. Christopher Romero, Health Authority	N/A	Indefinite	
Bryan L. Martinez, Commissioner	1	Term of Office	Commission
Monica Tellam	3	07/11/2025	Commissioner De Los Santos
Natalie Herfindahl	3	08/06/2023	Commissioner J. Tetreau
Guadalupe Campos-Galvez	3	08/06/2023	Commissioner J. Tetreau
Leticia D. Castillo	2	09/03/2023	Commissioner J. Tetreau
Vacant			
Dr. Logan McAllister, Licensed Veterinarian	N/A	11/16/2026	
Michelle Miller	4	12/14/2025	Commissioner Cardenas
Teresa Saldivar	4	12/14/2025	Commissioner Cowen, Jr.
Dr. Shirley Wells, Animal Welfare Organization	4	12/14/2025	

Animal Regulation and Care Center : Applicants

Applicant's Name	District
Olivia Rodriguez	4
Claudia Lozano	4
LaHoma M. Pederson	3

Thank You



BARCC

EVERY PET DESERVES A HOME

BROWNSVILLE ANIMAL
REGULATION AND CARE CENTER

ACTION ITEM #3

Consideration and **ACTION** on **Resolution Number 2023-054-A**, to appoint one member to the Ethics Advisory Commission.

Office of the City Secretary

Ethics Advisory Commission (EAC)

PURPOSE

The Ethics Advisory Commission shall have jurisdiction to review and make findings concerning any alleged violation of this chapter by any person subject to this chapter. This jurisdiction includes but is not limited to current city officials, employees, former city officials, employees previously terminated and persons doing business with the city. Complaints regarding ethic violations must be filed within one year of the alleged violation. The commission shall not consider complaints based on any alleged violation that occurred before the enactment of this chapter or more than one year before the filing of a complaint.

WHO THEY ARE

The Ethics Advisory Commission (EAC) is composed by seven (7) members. Each member of the City Commission shall have an appointment.

All members of the ethics advisory commission will be appointed to terms of two years. Members may be reappointed to successive terms. Appointments to fill vacancies shall be for the remainder of the unexpired term. Members of the inaugural board of ethics shall draw straws to determine which three members will receive an initial term of one year in order to stagger the terms.

Member	Appointed Date	Term Expires	Appointed By
David Merrill	07/11/2023		Mayor Cowen, Jr.
Martin Sarkis	07/11/2023		Comm. Villarreal
Juan M. Pequeno	07/11/2023		Comm. Gowen
Rigo Flores	07/11/2023		Comm. Martinez
Ismael Hinojosa	07/11/2023		Comm. Macias
Vacant			Comm. De los Santos
David Willis	07/11/2023		Comm. Cardenas

Ethics Advisory Commission Applicants

Applicant's Name	District
Cerise Garduno	3
Edward Stapleton	4

ACTION ITEM #4

Consideration and **ACTION** on **Resolution Number 2023-084**, to
appoint four Alternate Members to the Building and Standards
Commission.

Planning & Redevelopment Department

Building & Standards Commission

PURPOSE

- To hear cases concerning alleged violations of the 2018 International Property Maintenance Code and COB adopted codes and Ordinances regarding Chapter 18 – Building and Building Regulations.
- To serve as a quasi-judicial board to the City Commission.
- Issues orders to vacate, relocate occupants, repair, demolish, or secure premises, and may assess civil penalties.

WHEN THEY MEET

Once a month at 5:30 PM at the City Commission Chambers located at City Hall on the second (2nd) floor of the Old Federal Courthouse: 1001 E. Elizabeth Street.

WHO THEY ARE

The Building and Standards Commission shall be comprised of seven members and four alternates.



Vacancy

Member	Residing District	Appointment Date	Appointed By
Alejandro G. Moreno (R)	3	7/11/2023	Commissioner Pedro Cardenas
Howard Slackman (R)	2	7/11/2023	Commissioner Roy de los Santos
Larry Hollman (R)	2	7/11/2023	Commissioner Rose Gowen
Ankjaer Jensen (R)	3	7/11/2023	Commissioner Bryan Martinez
Marcos Cardoza (R)	4	7/11/2023	Mayor John Cowen Jr.
Jose Trevino (R)	2	7/11/2023	Commissioner Linda C. Macias
Dillon E. Vanderford (R)	4	7/11/2023	Mayor John Cowen Jr.
Vacancy (A)			
Vacancy (A)			
Vacancy (A)			
Vacancy (A)			

Building and Standards Commission: Applicants

Applicant	District
Juan M. Pequeno Currently serving Ethics Advisory Commission Capital Improvement Advisory Committee (CIAC)	4
Blanca M. Campbell	1
Claudia Lozano	4

ACTION ITEM #5

Consideration and **ACTION** on **Resolution Number 2023-083**, to appoint one (1) Regular and four (4) Alternate Members to the Board of Adjustment.

Planning & Redevelopment Department

Board of Adjustment (BOA)

Purpose

- Hold public hearing and acting on applications for variances, special exceptions, and appeals of an administrative decision.

When they meet

- When variance request to UDC requirements are submitted.
- Generally, second Wednesday of the month.
- In person meetings.

Who they are

- As per UDC, BOA is now composed of seven (7) board members and four (4) alternate board members.

 Vacancy

Member	District	Appointed	Appointed By
Dillon Vanderford (R)	2	7/11/2023	Commissioner Rose Gowen
Howard Slackman (R)	2	7/11/2023	Commissioner Roy De los Santos
Dr. Jose Hinojosa Jr. (R)	2	7/11/2023	Commissioner Linda Macias
Ankjaer Jensen (R)	No App.	7/11/2023	Commissioner Bryan Martinez
Marcos Cardoza (R)	4	7/11/2023	Mayor John Cowen
Alejandro Moreno (R)	3	7/11/2023	Commissioner Pedro Cardenas
Vacancy (R)			
Vacancy (A)			
Vacancy (A)			
Vacancy (A)			
Vacancy (A)			

Board of Adjustment (BOA): Applicants

Applicant	District
Claudia Lozano	4

ACTION ITEM #6

Consideration and **ACTION** on **Resolution Number 2023-104** to appoint 3 new members and reappointment of 3 current members to the Transit Advisory Committee.

Multimodal Transportation Department

Transit Advisory Committee

PURPOSE

To identify, assist, and advise the City with all activities concerning bicycle and pedestrians, which includes, but not limited to, reviewing and making recommendations on issues related to bike and pedestrian safety, education, projects, programs, signage, and plans.

WHEN THEY MEET

The third (3rd) Wednesday of each month at 5:30 PM via

Zoom logging in at:

<https://us06web.zoom.us/j/87672493492?pwd=MUc5ZDNad2tlZVFsa1F2aWpBQWZhUT09>

Meeting ID: 876 7249 3492

Passcode: 569472

Or by phone

+1 346 248 7799

Meeting ID: 876 7249 3492

Passcode: 569472

WHO THEY ARE

Consist of six (7) appointed citizens

Member	District	Term Expiration	Desires Reappointment
Viola Currier	1	12/1/2022	Yes
Sandra Gomez	4	12/1/2022	Yes
Scott Fry	2	12/13/2022	Yes
Gregorio Rincones	1	06/16/2024	N/A
VACANT			
VACANT			
VACANT			

Applicant's Name	District
No applications received	

Applicant's Name	District

Training and Attendance

[illegible]

ACTION ITEM #7

Consideration and **ACTION** on **Resolution Number 2023-096** to appoint 1 new member to the Bicycle Pedestrian Advisory Committee.

Multimodal Transportation Department

Bicycle & Pedestrian Advisory Committee

PURPOSE

To identify, assist, and advise the City with all activities concerning bicycle and pedestrians, which includes, but not limited to, reviewing and making recommendations on issues related to bike and pedestrian safety, education, projects, programs, signage, and plans.

WHEN THEY MEET

The first (1st) Wednesday of each month at 6:00 PM via

Zoom logging in at:

<https://zoom.us/j/98145119274?pwd=ZVN3THpnTk0SmR2a0lY1ZBdz09>

Meeting ID: 981 4511 9274

Passcode: bpac

Or by phone

+1 346 248 7799

Meeting ID: 981 4511 9274

Passcode: 778000

WHO THEY ARE

Consist of six (7) appointed citizens

Member	District	Term Expiration	Desires Reappointment
Raul Sayas	3	7/20/2024	Yes
Ysais (Henry) Presas	3	12/08/2023	Yes
Susana Pablo	2	12/08/2023	Yes
Priscilla Noriega	3	12/08/2023	Yes
Benjamin del Angel	3	01/04/2025	Yes
Sergio Martinez	2	12/20/2026	Yes
Vacant – 7th	#	12/20/2023	NA

ACTION ITEM #8

Consideration and **ACTION** on **Resolution Number 2023-102**, to appoint one (1) member of the Commission to the Paseo De La Resaca Landscaping and Lightning Board.

Office of the City Secretary

Paseo De La Resaca Landscaping and Lightning Board

PURPOSE

The Paseo De la Resaca Landscaping and Lightning Maintenance District Board shall be to improve landscaping, lightning and establish or improve parks and/or park life facilities.

WHO THEY ARE

Paseo De la Resaca Landscaping and Lightning Maintenance District Board is composed of five (5) members, and two (2) members shall be appointed by the City Commission, at least one member of the City Commission shall serve on the Board and three (3) members are appointed by the Board and shall serve without compensation.

Meet every second Wednesday of every month.

Member	Appointed Date	Term Expires	Appointed By
William "Bill" Hudson			
Diana Garcia	05/18/2021	Indefinite	Commissioner Tetreau
Dan Brama	08/14/2007	Indefinite	Board
Bobbi Vasquez	05/15/2019	Indefinite	Board
Commissioner Rose Gowen	07/20/2021		Commissioner De los Santos

EXECUTIVE SESSION(S)

EXECUTIVE SESSION #1

Closed session pursuant to Tex. Gov't Code Sections 551.071 (Consultation with Attorney, including Contemplated or Pending Litigation and/or Settlement Offer) and 551.072 (Deliberation Regarding Property) related to Cause No. 2014-CCL-00700; *City of Brownsville, Texas v. 85 Jacaranda Limited Partnership a/k/a 85 Jacaranda Partnership.*

Office of the City Attorney

EXECUTIVE SESSION #2

Closed session pursuant to Tex. Gov't Code Sections 551.071 (Consultation with Attorney) and 551.072 (Deliberation Regarding Property) related to a certain 1.207 acre, more or less, tract of land located in Block "A", Chicago Gardens Subdivision, out of a 32.4 acre tract in Block "A", and a 13.5 acre tract in Block "B".

Office of the City Attorney

**POSSIBLE ACTION ON
ANY ITEM(S) AS
DISCUSSED IN
EXECUTIVE SESSION**

ACTION #1

Consideration and ACTION, if any, related to Cause No. 2014-CCL-00700; *City of Brownsville, Texas v. 85 Jacaranda Limited Partnership a/k/a 85 Jacaranda Partnership.*

Office of the City Attorney

ACTION #2

Consideration and **ACTION**, if any, related to a certain 1.207 acre, more or less, tract of land located in Block "A", Chicago Gardens Subdivision, out of a 32.4 acre tract in Block "A", and a 13.5 acre tract in Block "B".

Office of the City Attorney