



NOTICE OF A PUBLIC MEETING OF THE CITY COMMISSION OF THE CITY OF BROWNSVILLE

Pursuant to Chapter 551, Title 5 of the Texas Government Code, the Texas Open Meetings Act, notice is hereby given that the City Commission of the City of Brownsville, Texas, in accordance with Article V, Section 12, of the Charter of said City, will convene a **Regular Meeting** on **July 11, 2023**, at **5:00 p.m.**, at the **City Commission Chambers**, located on the **Second Floor** of the **Brownsville City Hall-Old Federal Building**, located at **1001 East Elizabeth Street**, Brownsville, Cameron County, Texas, 78520.

Pursuant to Section 551.127, Texas Government Code, one or more Commissioners or employees may attend this meeting remotely using videoconferencing technology. The video and audio feed of the videoconferencing equipment can be viewed and heard by the public at the address posted above as the location of the meeting.

Members of the Public, Employees, and the City Commission may join via the Webex Teleconference Meeting by logging on at:

<https://brownsvilletx.webex.com/brownsvilletx/j.php?MTID=me60319390479cd166e4a9f9850ced84c>

Password: commission(26664774 from video system)

CALL TO ORDER

A) ROLL CALL

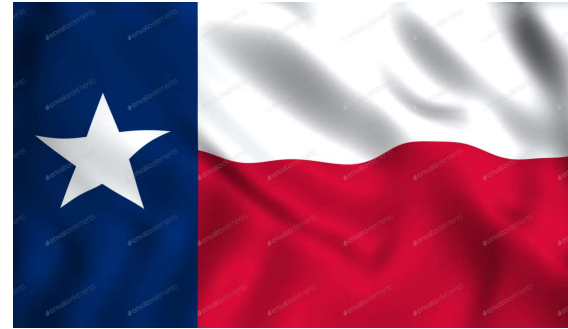
B) INVOCATION

Pledge of Allegiance to United States



I pledge allegiance to the flag of
the United States of America and
to the Republic for which it
stands, one Nation under God,
indivisible, with liberty and
justice for all.

Texas Pledge



Honor the Texas flag, I pledge
allegiance to thee, Texas, one
state under God, one and
indivisible.

PROCLAMATION(S)

Recognizing and Honoring Representative Erin Gamez

Mayor J. Cowen, Jr. / Commissioner R. De los Santos

Honoring
Fred Guadalupe Kowalski

Commissioner B. L. Martinez / Commissioner R. De los Santos

**POST ELECTION
BUSINESS-CEREMONY**

1) Commissioner, At-Large “A”

Issuance of Certificate of Election (City Secretary)

Signature and Verification of Statement of Elected Officer (City Secretary)

Administration of Oath of Office (Honorable Judge Rolando Olvera,
United States District Court-Southern District)

PUBLIC COMMENT PERIOD

Public Comment Period

Section 2-26. Meetings and agendas.

(f) Public *input during meetings.*

(1) *Conduct.*

- a.** Conversations between or among audience members should be conducted outside the meeting room. Attendees should refrain from conversations while commission is in session.
- b.** Cell phones. Attendees must refrain from the operation and use of cellular telephones, pagers, etc., or any mechanical devices that may disrupt city commission proceedings.
- c.** Placards, banners, or signs are not be permitted in the commission chambers or in any other room in which the city commission conducts a meeting. Included in this prohibition are various hats, caps, visors, and t-shirts, which may represent sentiments as alluded to, regarding placards, banners and/or signs.
- d.** Exhibits, displays, and visual aids used in connection with presentations to the city commission, are permitted.
- e.** Only city commission members and city staff may approach the dais. If report, letter, etc., is to be presented to the commission, it should be given to the city secretary, (or staff) who will make the distribution. It is preferable that the item to be distributed be given to the city secretary prior to meeting time. A copy of the item should be made available for the city secretary's official record.
- f.** All comments shall be made to the mayor and city commission as a whole, and not to individual commission members.

Ordinance 2019-1090-H

WORK SESSION(S)

Brownsville Public Utilities Board (BPUB) North Regional Force Main Project

Engineering and Public Works Department

Board and Commission Member Appointment and Eligibility Policy Workshop

PRESENTATION(S)

City Managers Update

CONSENT AGENDA ITEM(S):

The following are considered to be routine by the City Commission and will be approved by one motion. There will be no separate discussion of these items unless a City Commissioner so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Consent Agenda Items

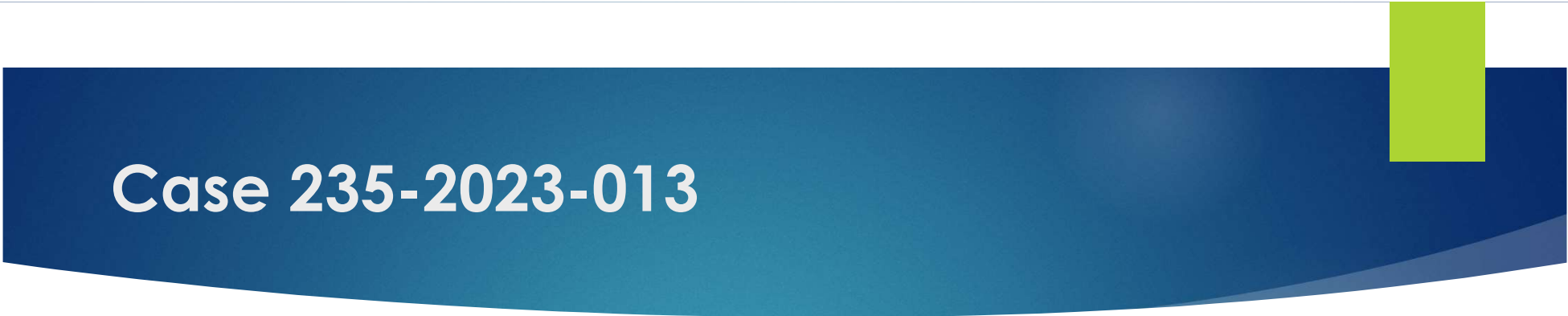
- **1) Approval of the Minutes:**
 - a) Minutes of June 20, 2023, Regular City Commission Meeting
 - b) Minutes of June 27, 2023, Special City Commission Meeting
- **2) Consideration and ACTION** to approve a 3-year term subscription agreement between eCivis (Carahsoft) under the cooperative contract OMNIA-R191902 in the amount of \$55,168.75, as budgeted annually. (Grants and Community Development Department)
- **3) Consideration and ACTION** to approve a one-year term renewal of contract ELH-50- 0721 with Rio Grande Hauling, LLC. for excavation, loading, and hauling services that will extend from August 3, 2023 through August 2, 2024, as budgeted. (Engineering & Public Works Department)
- **4) Consideration and ACTION** to approve a professional services contract for an Interim Assistant Director role for up to six months for \$60,000 plus travel reimbursements. (Airport Department)
- **5) Consideration and ACTION** to authorize the purchase of Aboveground Storage Tanks (AST) for fuel storage, Equipment and Software from Separation Systems Consultants, Inc. (SSCI) under the TIPS Contract 23010402 for \$462,843.86 as budgeted. (Multimodal Transportation Department)
- **6) APPROVAL on SECOND and FINAL READING on Ordinance Number 235-2023-009**, to rezone from Residential Estate (RE) to Residential Transition (R-3) for a 2.566-acre tract of land, out of a 71.17-acre tract of land in the A.N. Tandy Estate, Share 12, Espiritu Santo Grant, Cameron County, Texas, located on West Alton Gloor Boulevard, Brownsville, Texas 78520, as shown in Exhibit "A". (District 4) (Planning & Redevelopment Department)
- **7) APPROVAL on SECOND and FINAL READING on Ordinance Number 235-2023-010**, to rezone from Commercial Corridor (CC) to Regional Center (RC) for Lot 2, Block 1, MG Estates Subdivision, Cameron County, Texas, located at 7225 Paredes Line Road, Brownsville, Texas 78526, as shown in Exhibit "A". (District 3) (Planning & Redevelopment Department)
- **8) APPROVAL on SECOND and FINAL READING on Ordinance Number 235-2023-011**, to rezone from Commercial Corridor (CC) to Residential Single-Family (R-1) for Lot 5, Block 1, Military South Subdivision, Phase 1, Cameron County, Texas, located at 9795 U.S. Highway 281, Brownsville, Texas 78520, as shown in Exhibit "A". (District 4) (Planning & Redevelopment Department)
- **9) APPROVAL on SECOND and FINAL READING on Ordinance Number 235-2023-904**, to rezone from Agriculture (AG) to Residential Suburban (R-2) for a 0.94 acre-tract out of a 5.66-acre tract, being in Santander Townsite, Barreda Gardens Subdivision, located on FM 1421, Brownsville, Texas 78520, as shown in Exhibit "A". (District 4) (Planning & Redevelopment Department)
- **10) Consideration and ACTION** to approve the Rubrik Disaster Recovery System with SHI Government Solutions, Inc. for an initial service term of 3-years in the total amount of \$312,055.08, as budgeted. (Enterprise Applications Department)
- **11) Consideration and ACTION on Resolution Number 2023-085** by the City Commission of the City of Brownsville, Texas, approving the Advance Funding Agreement(AFA) between the City of Brownsville and the Texas Department of Transportation for a Transportation Alternatives Set-Aside (TASA) program project to fund the West Rail Trail Amenities (CSJ 0921-06-350) with a City of Brownsville payment of \$25,338 as budgeted)
- **12) Consideration and ACTION** for the approval of the acceptance of a 0.300-acre tract of land out of a certain 54.827-acre tract of land out of Share 19, Espiritu Santo Grant, to be used by the City of Brownsville for park or recreational purposes.)
- **13) Consideration and ACTION** to authorize the City Commission approval to enter into a Memorandum of Understanding (MOU) between the City of Brownsville and the Texas Anti-Gang (TAG) Center Rio Grande Valley)
- **14) Consideration and ACTION** to approve a 180-day extension for contract BDS-52-0717 for depository services)
- **15) Consideration and ACTION** to reject any and all proposals for the Request for the Third-Party Administrator (TPA) and Pharmacy Benefit Manager (PBM) Request for Proposals, RFP Nos. PBM-73-0623 & TPA-72-0523. (Financial Services Department)
- **16) Consideration and ACTION** for the City of Brownsville to accept a ten-foot sidewalk and utility easement (0.129 acres) out of Lot 5, Block 1, North Brownsville Industrial Park Subdivision from GBIC.(Engineering and Public Works Department)
- **17) Consideration and ACTION** for the City of Brownsville to accept a 60' Access and Utility Easement (0.078) out of Lot 5, Block 1, North Brownsville Industrial Park Subdivision from GBIC. (Engineering and Public Works Department)
- **18) Consideration and ACTION** to approve a Letter of Understanding between the Brownsville Independent School District – Adult Continuing Education (BISD-ACE) and the City of Brownsville for the delivery of basic education skills to educationally disadvantaged adults in Cameron County area. (Organizational Development and Human Resources Department)
- **19) Consideration and ACTION** for the purchase and delivery of seven (7) John Deere Z950M Ztrak mowers in the amount of \$98,458.78 plus the option for a 25% cost over run maximum (\$24,614.69) to Deere & Company through Tellus Equipment Solutions of Weslaco, Texas, through Buy Board Contract #706-23, as budgeted. (Parks and Recreation Department)
- **20) Consideration and ACTION** to adopt **Resolution Number 2023-087** suspending the August 23, 2023 effective date of the Statement of Intent of Texas Gas Service Company, a Division of ONE Gas, Inc., to increase rates within the City in order to permit the City time to study the request and to establish reasonable rates; Finding that the City's reasonable rate case expenses shall be reimbursed by the Texas Gas Service Company; Authorizing participation with other Rio Grande Valley Texas municipalities in a coalition titled "Cities Served by Texas Gas Service"; Authorizing the Office of the City Attorney to engage the legal and consulting services of Lloyd Gosselink Rochelle & Townsend, ReSolved Energy Consulting, L.L.C., and J. Kennedy and Associates, Inc., to assist the City in negotiating with Texas Gas Service Company and directing any necessary litigation and appeals on the City's behalf. (Office of the City Attorney/City Manager's Office)
- **21) Consideration and ACTION** for the purchase and delivery of Hill Science Pet Food for the Brownsville Animal Regulation & Care (BARCC), and authorizing the City Manager or designee to execute the agreement, Project# HSP-114-0823. (Public Health and Wellness Department)

PUBLIC HEARING(S)

PUBLIC HEARING #1

Public Hearing and **ACTION** on **FIRST READING** on **Ordinance Number 235-2023-013**, to rezone from Residential Single-Family (R-1) to Residential Suburban (R-2) for 2.048 acres of land in Block 39, Share 27, El Jardin Subdivision, Cameron County, Texas, located at 290 North Central Avenue, Brownsville, Texas 78521, as shown in Exhibit "A".
(District 2)

Planning & Redevelopment Department



Case 235-2023-013

- ▶ Request to rezone to **Residential Suburban (R-2)**
- ▶ **Current Zoning:** Residential Single-Family (R-1)
- ▶ **Proposed Use:** Duplex Subdivision
- ▶ Property is fronting North Central Avenue





City of Brownsville Zoning Map

Zoning Districts

- AG, Agricultural
- RE, Residential Estate
- R-1, Residential Single Family
- R-2, Residential Suburban
- R-3, Residential Transition
- TN, Traditional Neighborhood
- TN-MU, Traditional Neighborhood Mixed Use
- TN-C, Traditional Neighborhood Corridor
- DE, Downtown Edge
- DG, Downtown General
- DC, Downtown Core
- CC, Corridor Commercial
- RC, Regional Center
- LI, Light Industrial
- HI, Heavy Industrial

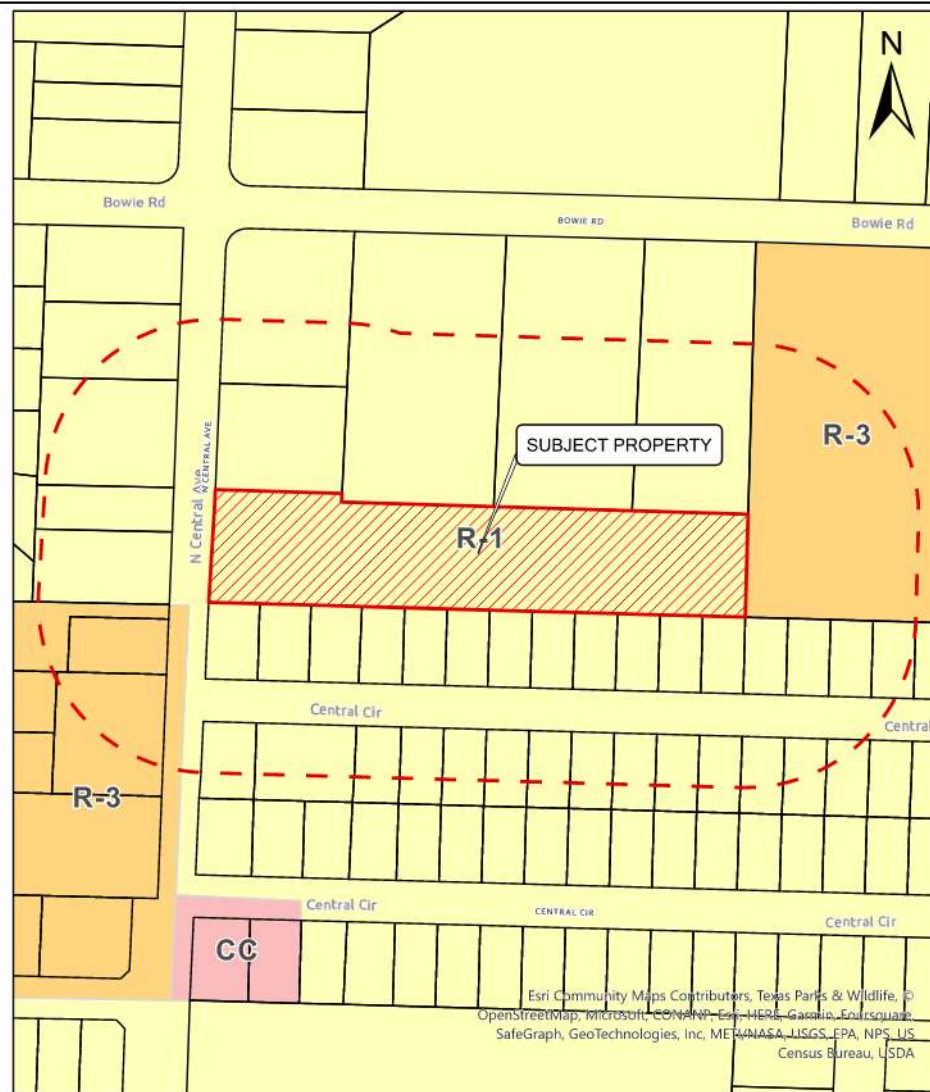
EXHIBIT "A"

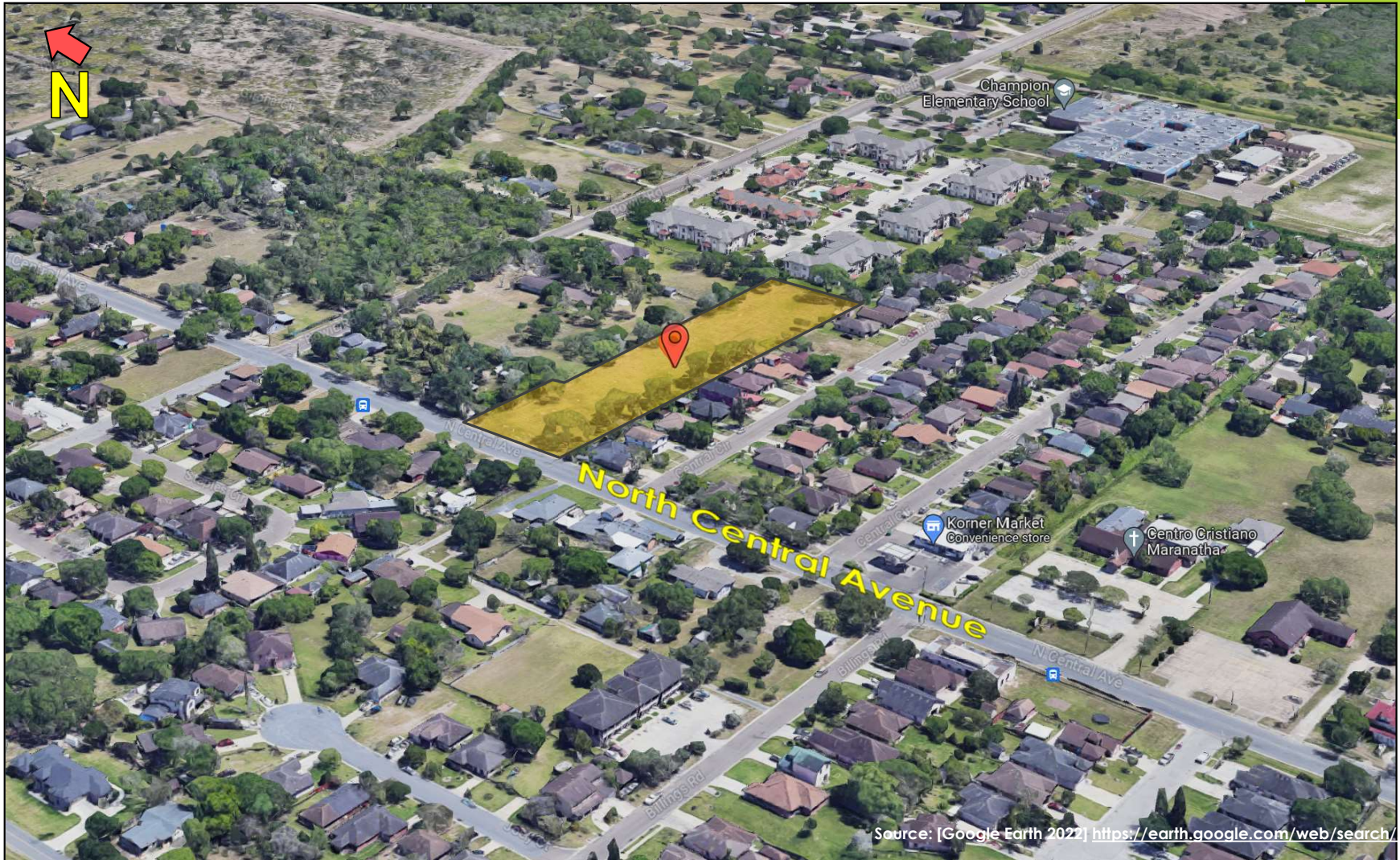
Rezoning request:
Case # 235-2023-013

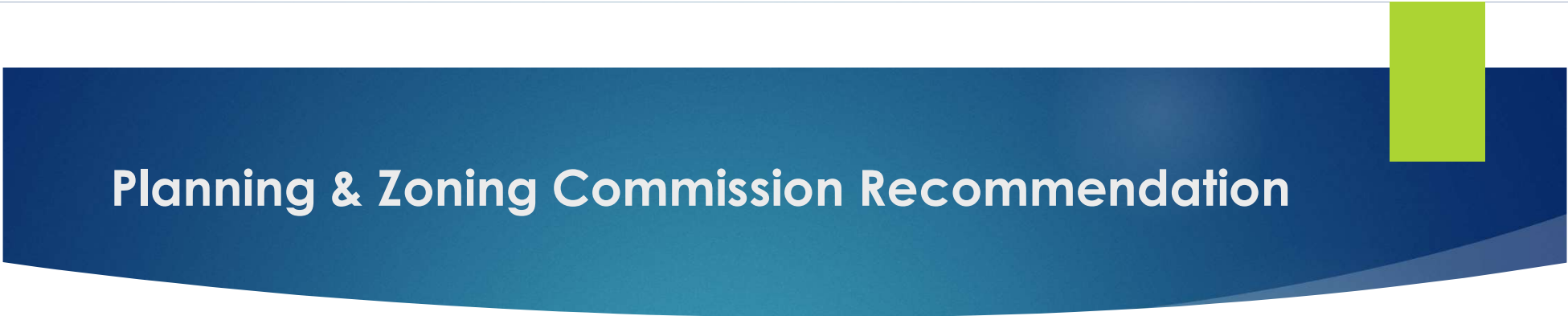
Current Zoning:
R-1, Residential Single Family

Proposed Zoning:
R-2, Residential Suburban

Brownsville Electoral District #2







Planning & Zoning Commission Recommendation

- ▶ The request is **consistent** with the Comprehensive Plan and Future Land Use Plan.
- ▶ P&Z recommends **approval** to rezone from **Residential Single-Family (R-1)** to **Residential Suburban (R-2)**.

PUBLIC HEARING #2

Public Hearing and **ACTION** on **FIRST READING** on **Ordinance Number 2022-235.102**, to amend the Unified Development Code (UDC), Sec. 5.3 - Signs, and dealing with related matters, as shown in Exhibit "A".

Planning & Redevelopment Department

Ordinance Number 2022-235.102

- ▶ Originally Presented to City Commission
 - ▶ **December 6, 2022**
- ▶ Revised ordinance presented as a Work Session item
 - ▶ **May 16, 2023**
- ▶ Presented at 1st Reading
 - ▶ **June 6, 2023:** Staff performed an inventory of billboard and pylon signs

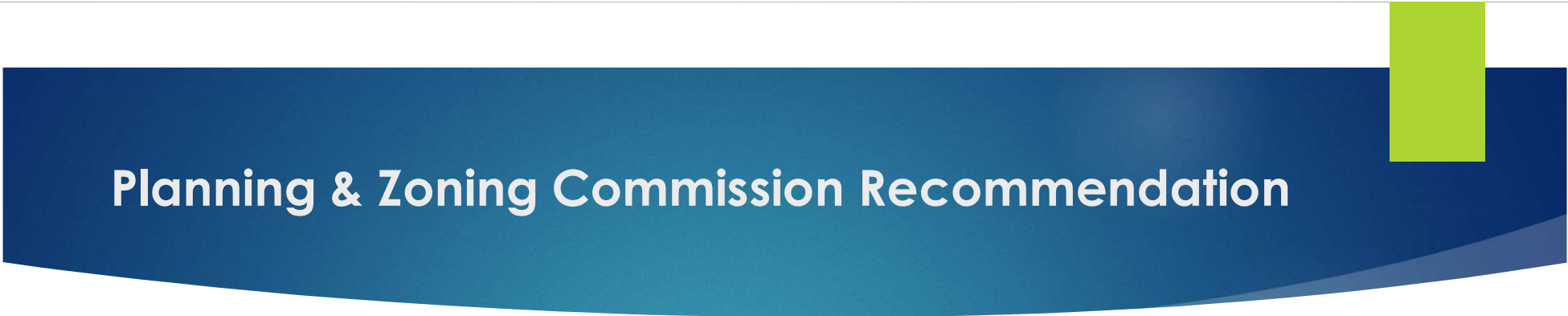
Purpose

- ▶ **Establish a new framework for permissibility**
 - ▶ Road Type (Traffic Volume)
 - ▶ Zoning District (Land Use Intensity)
 - ▶ Sign Type (i.e., Pole/Pylon, Monument, Billboard)

Billboard Signs: Proposed Provisions

- ▶ Removal of **3 for 1** rule
- ▶ Billboards are permitted
 - ▶ **AG, TN-C, CC, RC, LI, HI** (Highways & Major Thoroughfares)
- ▶ **Min. Area:** 32 sq. ft. per side
- ▶ **Max Area:** 700 sq. ft. per side
- ▶ **Max Elevation:** 75 feet (20% administrative discretion)
- ▶ **Max Number of Signs:** One per property frontage on highway/major arterial
- ▶ **Spacing** (measured linearly on same thoroughfare):
 - ▶ Small Billboards (Personal/Junior Poster): **To be determined**
 - ▶ Large Billboards (Poster/Bulletin): **To be determined**
- ▶ **Permitted Illumination:** Flood Lights, Inner Illumination, optic fiber, hologram, changeable copy (subject to TXDOT regulations)





Planning & Zoning Commission Recommendation

- ▶ P&Z recommends approval of Ordinance Number 2022-235.102.

PUBLIC HEARING #3

Public Hearing and **ACTION** on **Resolution Number 2023-086** for the Texas Parks and Wildlife "Local Park Grant Program", a resolution authorizing the application for a 50:50 matching grant certifying that the City of Brownsville is eligible to receive program assistance; certifying that the applicant's matching share is readily available; and dedicating the proposed La Posada Park site for a permanent public park and recreational uses.

Parks & Recreation Department

ITEMS FOR INDIVIDUAL CONSIDERATION(S)

ACTION ITEM #1

Consideration and **ACTION** on an agreement with the Brownsville Community Improvement Corporation (BCIC) accepting Airport Debt Payment assistance.

BCIC / City Managers Office

ACTION ITEM #2

Consideration and **ACTION** to approve a contract for depository services for up to five years with one of the following banks, listed in alphabetical order: JPMorgan Chase, Lone Star National Bank, PlainsCapital Bank, PNC Bank, and/or Texas Regional Bank; and Authorize the City Manager to negotiate and execute the contract.

Financial Services Department



Bank Depository Evaluation

Factors Impacting Scores



B-1 - BANKING SERVICES FEE	B-2 - INTEREST EARNINGS	B-3 - BANK SERVICES CAPABILITY	B-4 - SAFETY AND CREDITWORTHINESS OF BANK	C - PRESENTATION
- Months of waived service fees - Minimum balance requirements - Offering Fee Compensation Structure or Compensating Balance Pricing - Fees for Wire Services, Same Day ACH, 2ND Day ACH,	- Minimum balance requirements - Whether rates are indexed to Fed Funds Rate or T-Bill Rates - Fixed or Variable rates - How quickly the banks moved rates after the index moved - Collateral requirements –who manages	- Safety of funds - Daily cut-off times – later the better - Ease of system use - System enhancements - Degree of automation - Use of AI to monitor accounts - Ease of use of positive pay - Security of banking interface - Dedicated Service team to the City or whoever picks up the phone - Timeline to implement banking services - Disaster Recovery plan	- How the bank invests deposits. Exposure to risk. - Additional Municipalities who uses the Bank services.	- Level of preparation - Direct answering of questions - Appearance - Level of enthusiasm - Quality and depth of information in the bid package - How well they read the prepared questions - Whether the representatives were approachable - Structure of customer care team - Ability to communicate - Value placed on customer service and performance



FDS-47-0223 – Public Funds Depository Services for the City of Brownsville, Texas

Scoring Summary of Active Submissions

	Total	B-1 - Banking Services Fee	B-2 - Interest Earnings	B-3 - Bank Services Capability	B-4 - Safety and creditworthiness of Bank	C - Presentation
Supplier	/ 120 pts	/ 30 pts	/ 30 pts	/ 25 pts	/ 15 pts	/ 20 pts
JPMorgan Chase	104.3	25.8	27	24	14.7	12.8
PNC Bank	104.2	24.6	26.4	20.5	14.7	18
PlainsCapital Bank	92.7	22.2	26.4	19	13.5	11.6
Lone Star National Bank	85.2	21.6	21.6	18	13.2	10.8
Texas Regional Bank	85	25.8	18	15.5	12.9	12.8



QUESTIONS?

ACTION ITEM #3

Consideration and **ACTION** to award ZIWA Corporation contract number TRP-87-0923, as the responsive and responsible bidder on the Brownsville Transportation Investment Generating Economic Recovery (TIGER) Rehab Project in the amount of \$7,489,682.34, as budgeted.

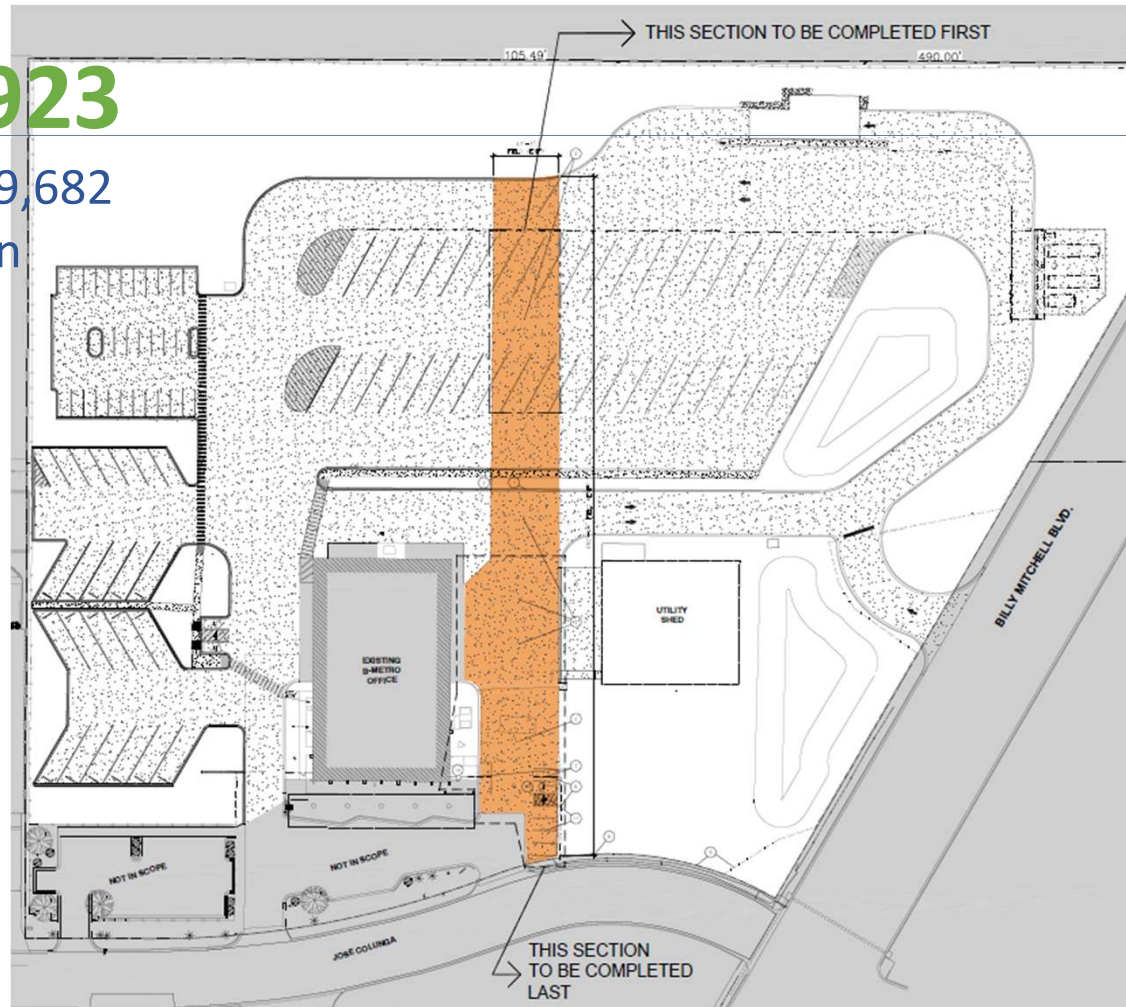
Multimodal Transportation Department

TRP-87-0923

Total Bid: \$ 7,489,682

ZIWA Corporation

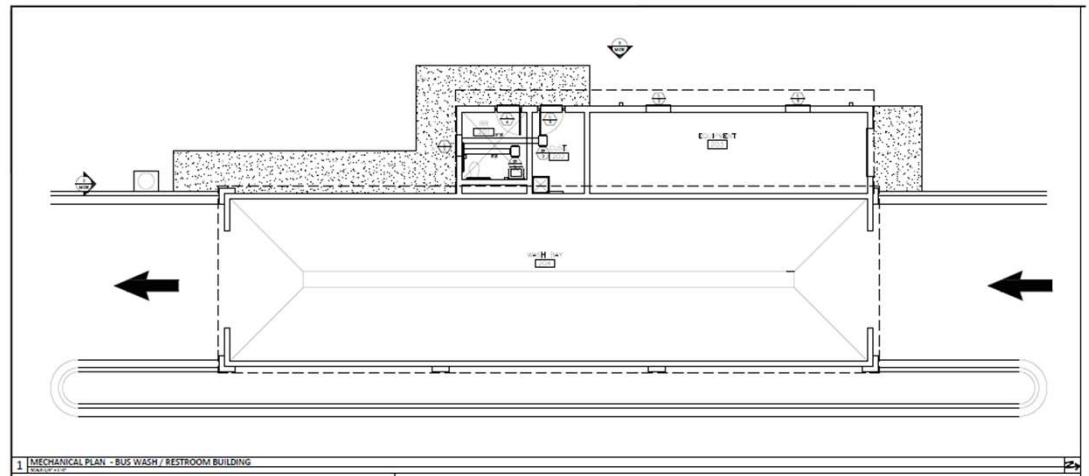
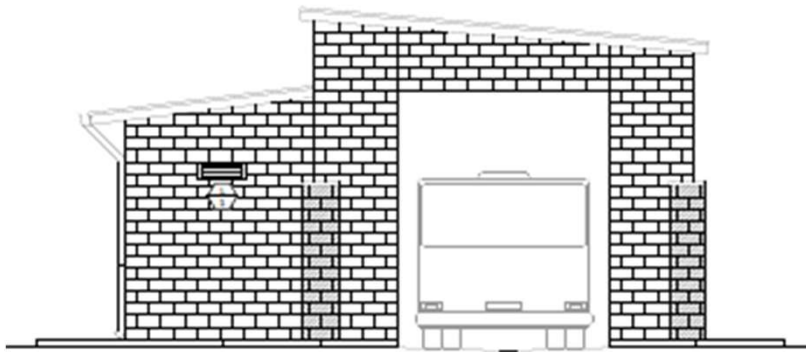
MULTIMODAL
TRANSPORTATION



TRP-87-0923

Bus Wash Building
Future XJ402 Bus Wash

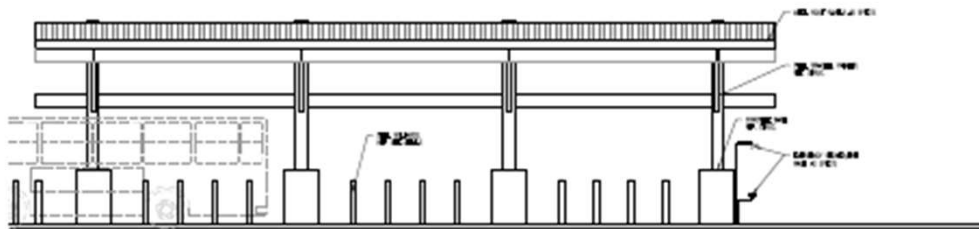
MULTIMODAL
TRANSPORTATION



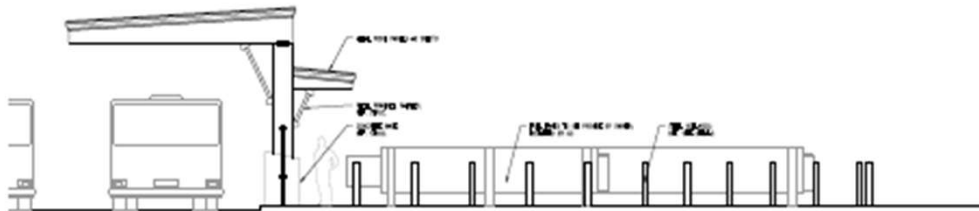
TRP-87-0923

Fuel Tanks and Canopy

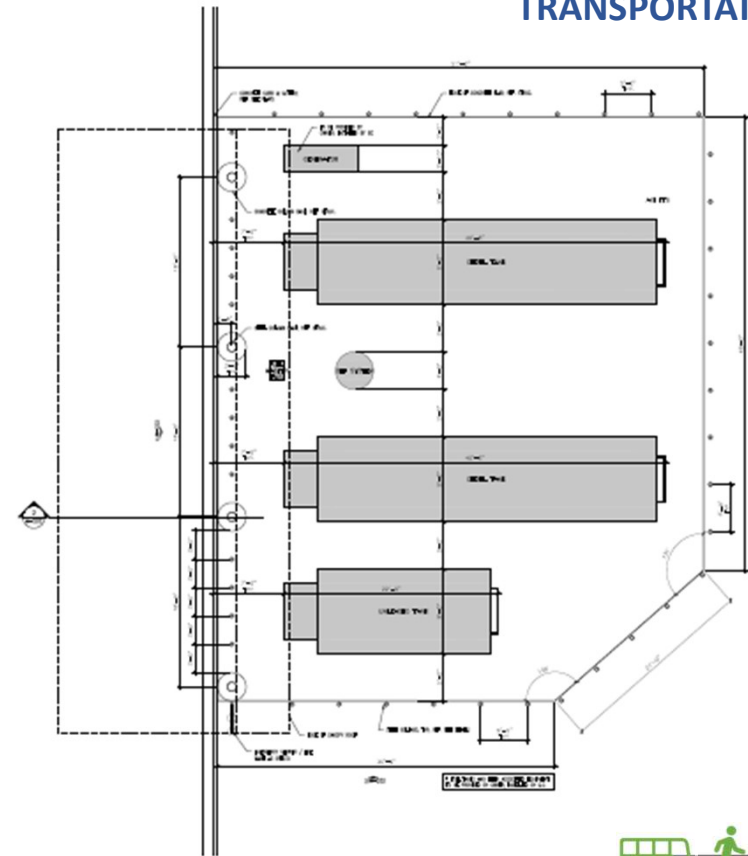
MULTIMODAL TRANSPORTATION



4 FUEL TANK CANOPY - ELEVATION



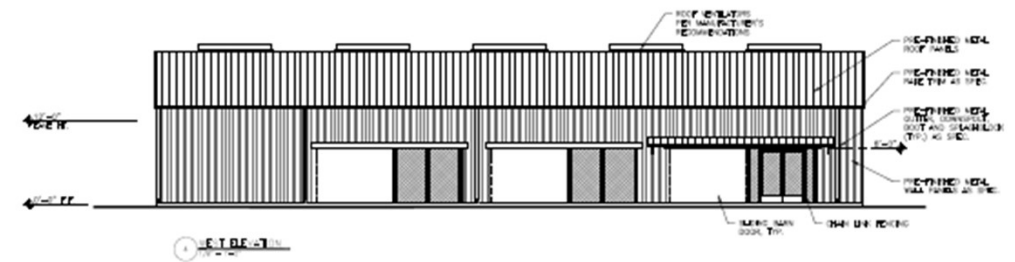
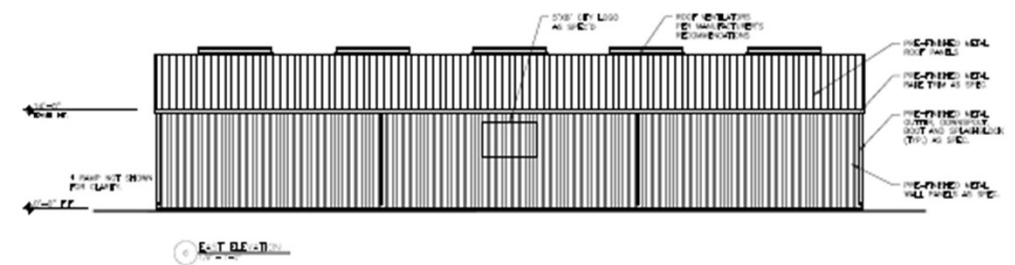
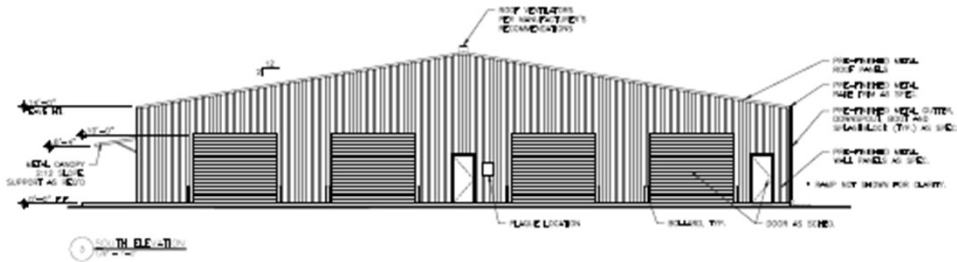
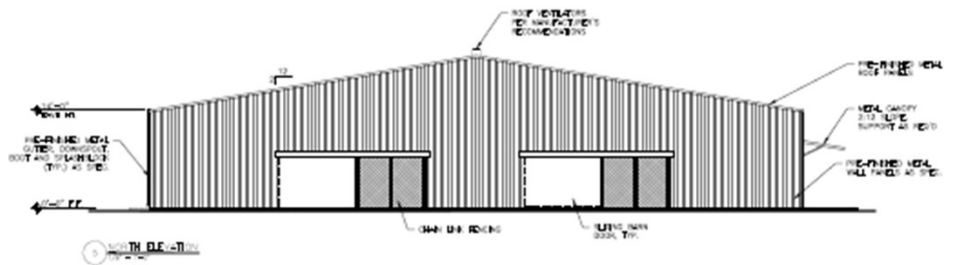
3 FUEL TANK CANOPY - ELEVATION



TRP-87-0923

Storage Facility/Warehouse

MULTIMODAL TRANSPORTATION



ACTION ITEM #4

Consideration and **ACTION** to approve additional funding for project completion of the Communications & Marketing Department (CMD) Complex for an amount not to exceed \$684,911, as budgeted, to cover the remaining costs of the CMD Complex project, including the purchase of audio and visual components, furniture, fixtures, equipment, and other related expenses.

Communications & Marketing Department

City of Brownsville

Communications & Marketing Department / Convention & Visitors Bureau Complex

1312 E. Adams St. Brownsville, TX



Project Goals and Objectives

Collaborative workspace/studio complex

Provide a **collaborative workspace / studio complex** that supports the growth of the Communications and Marketing Department, while also leading the **revitalization of Brownsville's historic downtown**.

Connectivity to the new E-bridge building

Provide an **outdoor amenity that creates connectivity to the new E-bridge building** and is a long-term asset to the City of Brownsville **supporting a variety of entertainment, cultural, and tourism events that energize downtown Brownsville** and make it a destination.

Tell Brownsville's Story

Ultimately the goal of the building, is to expand the **reach of the city to its citizens** and **tell the Brownsville story locally and nationally** through means such as Brownsville TV and other communications.

State of the art audio / visual

Provide **state of the art audio / visual** equipment and studio space in order to support the department's vision to be the nation's best example of a city that spearheads innovation, inspires passion in culture, and is a trailblazer in exploration.

Celebrate the building's history

Follow the historic building guidelines and utilize charming existing characteristics of the building as much as possible – both to **be prudent on cost, as well as to celebrate the building's history**.

Community Benefits



Catalyst for Downtown Activation

Supports the activation of this area of downtown with increased jobs, foot traffic, and events. This can also entice developers to invest in downtown. This block will become the creativity hub of downtown will draw people to the area



Enhanced infrastructure for citizen communications

The facilities will provide the technology, resources, and spaces that allow will allow for more means and improved means of communication with the community increasing transparency into city news and events



Program cultural events

The future stage and courtyard designed so that community events can be supported by the space



Large scale event capability

For large events, garage doors can be used to connect courtyard to lobby and support large numbers of people

Indirect Benefits of the Project Moving Forward

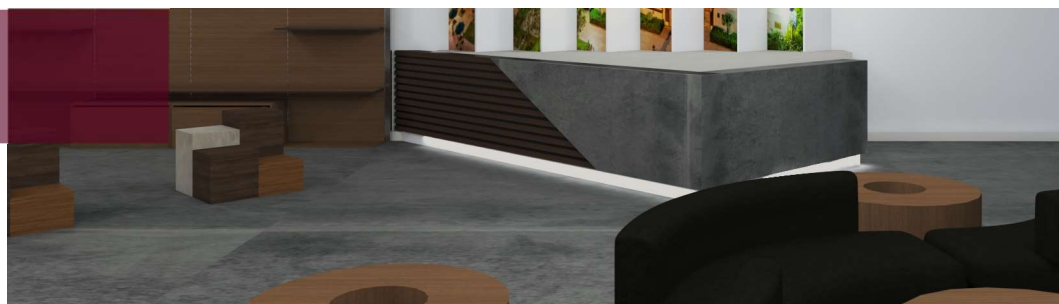


Alleviates the strain on the communications and marketing department present today

- Currently **shuttling** between two offices
- **Two offices** – tough on collaboration / teamwork / culture / productivity / ultimately – servicing community
- **Equipment doesn't fit** in the current space

Pyramid for lease

The pyramid being available for lease would create a revenue potential for the city.



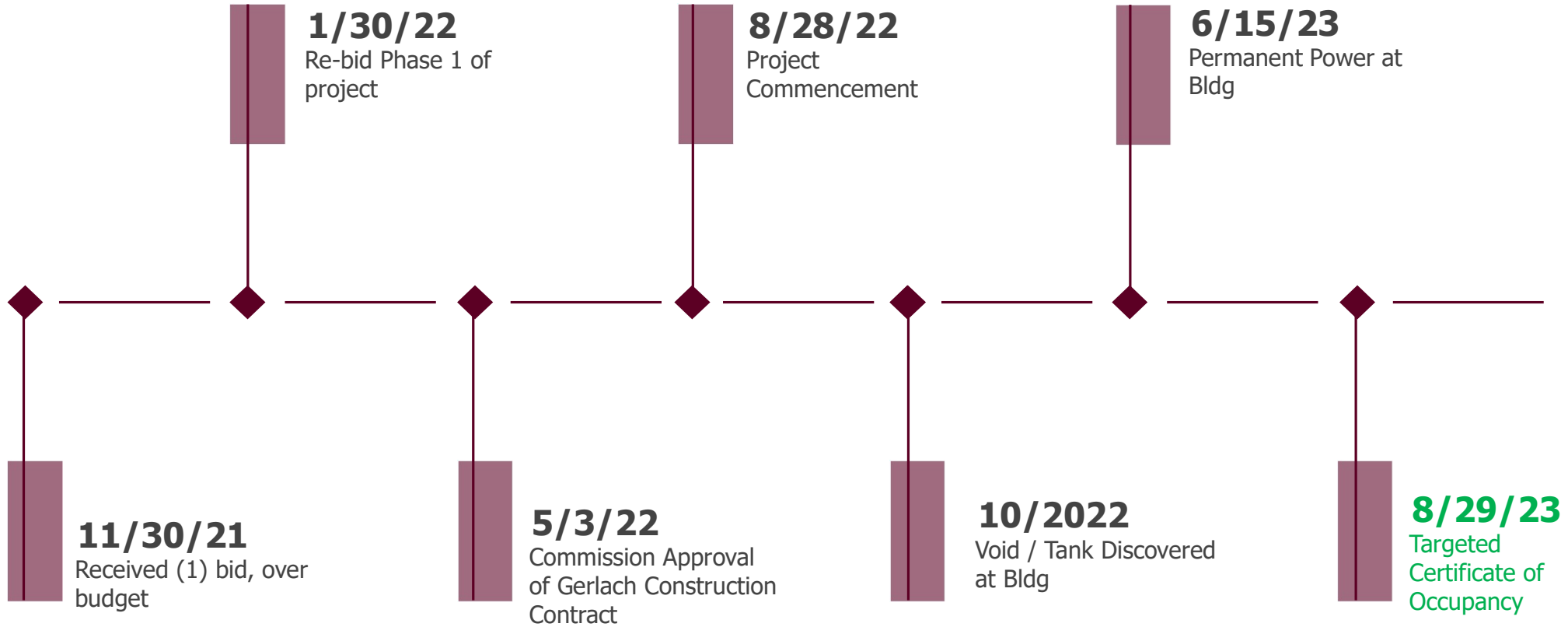
Contributes to Downtown Revitalization

Contributes in the effort to revitalize downtown Brownsville



Current Schedule

Timeline



Funding To Date (Construction)

Source	Amount
PEG	\$1,900,000
HOT Fund	\$300,000
*Inter-fund Loan	\$1,262,268
Total	\$3,462,268.00

*To be paid by PEG fund over 6 years at 0% interest. If Commission approves the additional \$684,911 requested, the total repayment period will be 8.5 years at 0% interest.

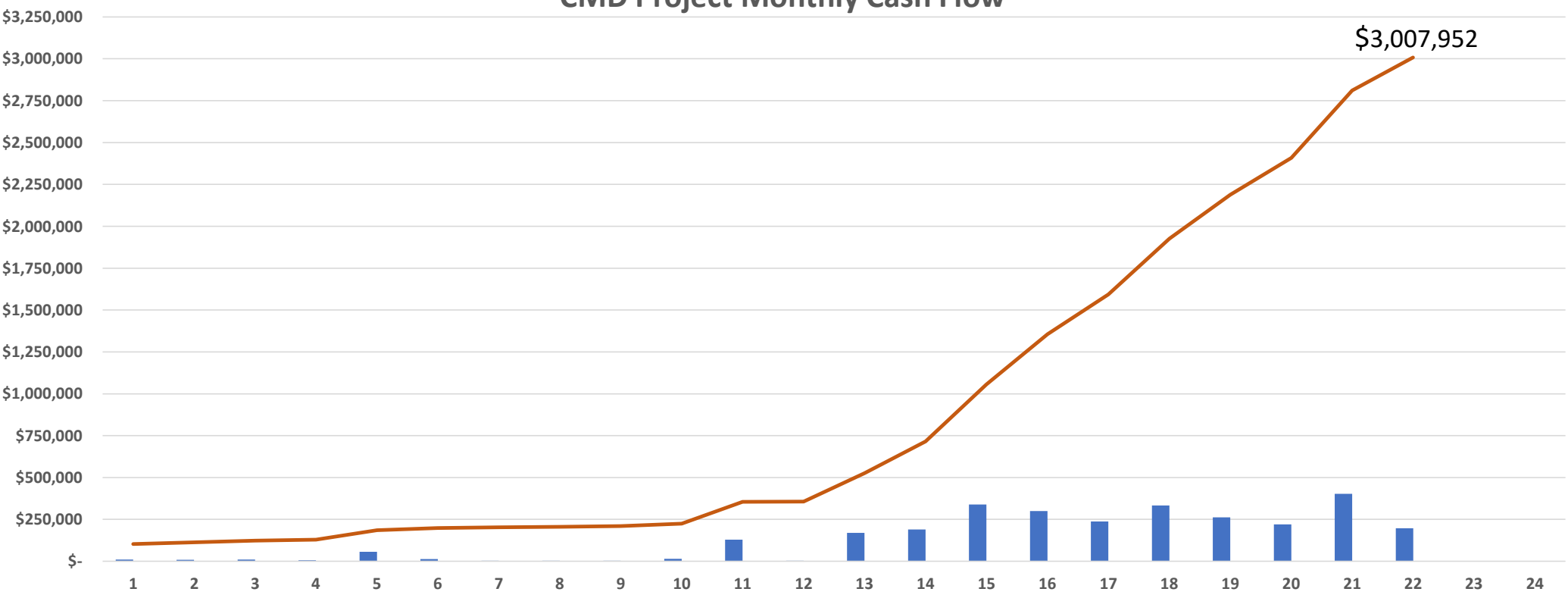
Value Engineering Review

Invitation for Bids for The Communications and Marketing Department Complex Renovation Phase I

Base Bid	\$3,650,000.00
Value Engineering	
Permit	\$7,000.00
Structural Steel	\$25,000.00
Toilet Accessories	\$7,715.00
Fire Extinguishers	\$975.00
HVAC 1	\$6,914.00
HVAC 2	\$4,396.00
HVAC 3	\$4,099.00
HVAC 4	\$2,748.00
HVAC 5	\$1,343.00
HVAC Room 104 Option	\$23,500.00
Elect Option 1 Gear	\$2,042.00
General Contractor Credit	\$20,000.00
IT Allowance	\$142,000.00
Subtotal VE	\$247,732.00
Add Alternate	
Maker Space	\$60,000.00
Total	\$3,462,268.00

Expended to Date

CMD Project Monthly Cash Flow



Remaining Expenses

	Spent To Date (From Commission Approval May 22):	Remaing On Contract (Inc Approve Changes)	Pending Submitted Changes	Exposures / Contingencies	Total
Architect (Roberto J Ruiz Inc)	\$ -	\$ 56,525	\$ 107,950	\$ 7,500.00	\$ 171,975
Interior Designer (Studio Blue)	\$ 9,894	\$ 4,856	\$ -	\$ 5,000.00	\$ 19,750
Proj Manager / Audio Visual (Windsor / DBA Fresh Up)	\$ 72,500	\$ 8,800	\$ 22,000	\$ 11,000.00	\$ 114,300
PM / AV Reimbursable	\$ 5,175		\$ 4,200	\$ 2,500.00	\$ 11,875
Contractor (Gerlach)	\$ 2,721,633.07	\$ 777,640	\$ 10,723	\$ 46,100.00	\$ 3,556,096
Signage (TBD)	\$ -	\$ -		\$ 12,500.00	\$ 12,500
A/V Equipment (Multiple Vendors)	\$ -	\$ -	\$ 64,183	\$ 5,500.00	\$ 69,683
FF&E (Studio Blue / Texas Wilson)	\$ -	\$ -	\$ 150,000	\$ 13,500.00	\$ 163,500
TOTAL NEEDED FOR PROJECT:	\$ 2,809,202	\$ 847,821	\$ 359,056	\$ 103,600	\$ 4,119,679

Funded in May 2022 by Commission	
PEG	\$ 1,900,000
HOT Reserves (General Fund Interfund Loan):	\$ 300,000.00
General Fund Interfund Loan (Paid by PEG)	1,262,268
Total Funded:	\$ 3,462,268
Total Funds Needed to Complete Project:	\$ 4,119,679
TOTAL REQUESTED BUDGET TO COMPLETE:	\$ 657,411

Summary of Exposures / Contingencies:		
Pending Changes Notes	Pending Submitted Cost	Vendor
Doubtful but possible other design changes / add services	\$ 5,500.00	Roberto J Ruiz
In case minor extra interior design services needed	\$ 3,500.00	Studio Blue
In case of an extension of contract if project is late (2 mon)	\$ 11,000.00	Windsor Group
Minor Travel in case of schedule extension	\$ 2,500.00	Windsor Group
See separate table	\$ 45,200.00	Gerlach
Have not purchased any additional signage but very typical	\$ 12,000.00	Signage (TBD)
In case of price escalation	\$ 4,500.00	AV (TBD)
In case of price escalation and revision of open market items	\$ 15,500.00	Texas Wilson (FF&E)

Summary of Pending Submitted Changes:		
Pending Changes Notes	Pending Submitted Cost	Vendor
Submitted cost proposal in review with legal for fee increase	\$ 107,950.00	Roberto J Ruiz
PM new contract for extension of services to 9/23 (submitted)	\$ 22,000.00	Windsor Group
PM new contract for extension of services to 9/23	\$ 4,200.00	Windsor Group
CO-3 submitted ffor \$283, CO-4 submitted for \$10,440	\$ 10,723.00	Gerlach Builders
(2) sweetwater quotes for \$20,565.47 and \$5,864.48 with CMD	\$ 64,183.00	A/V (Multiple)
Current FF&E Quote - still minor revisions, not finalized	\$ 135,000.00	Texas Wilson (FF&E)

Change Orders Summary

SIUBMITTED CHANGE ORDER	Cost Initially Proposed	Actual Cost	Negotiated Savings
Void Found Saw Cut and Remove Debris	\$ 27,000.00	\$ 9,660.00	\$ 17,340.00
HVAC VE Reincorporation per Engineer Submittal feedback	\$ 20,880.00	\$ 10,440.00	\$ 10,440.00
Material Price Increases	\$ 10,991.70	\$ 10,991.70	\$ -
Wall Finish Changes	\$ 25,000.00	\$ (16,000.00)	\$ 41,000.00
CREDIT - Removal of (9) Floor boxes and (1) additional floor box at green room, and conduit at stairs	\$ (4,000.00)	\$ (4,500.00)	\$ 500.00
CREDIT - Millwork that was taken out of project replaced with FF&E	\$ (15,000.00)	\$ (15,000.00)	\$ -
SubTotal:		\$ (4,408.30)	\$ 69,280.00
OTHER VALUE ADD	Cost Initially Proposed	Actual Cost	Negotiated Savings
New Metal Deck Roof	\$ 37,000.00	\$ -	\$ 37,000.00

POTENTIAL CHANGE ORDER	Cost Initially Proposed	Expected Cost	Negotiated Savings
RFP - Bathroom, Shower, Office	\$ 103,000.00	\$ 27,750.00	\$ 75,250.00
Raising Sensors / Conduits	\$ 1,500.00	\$ 1,350.00	\$ 150.00
Allowances Reconciliation	\$ 30,000.00	\$ 24,500.00	\$ 5,500.00
Wall Finish Changes	\$ 25,000.00	\$ 16,000.00	\$ 9,000.00
Fiber Run from e-bridge	TBD	\$ 15,000.00	\$ -
Doorway Buzzer	TBD	\$ 7,500.00	\$ -
Studio Blue Décor Wall at Coffee Shop	TBD	\$ 3,000.00	\$ -
SubTotal:		\$ 95,100.00	\$ 89,900.00

A modern interior space featuring a bar area with a wooden countertop and stools, a brick wall, and a living area with a grey sofa and a large green living wall. The space is lit with pendant lights and has a light-colored wooden floor.

Thank You

Communications & Marketing
Department / Convention &
Visitors Bureau Complex

BOARD APPOINTMENT(S)

ACTION ITEM #1

Consideration and **ACTION** on **Resolution Number 2023-054**, to appoint, reappoint, and/or remove members to the Ethics Advisory Commission.

Office of the City Secretary

Ethics Advisory Commission (EAC)

PURPOSE

The ethics advisory commission shall have jurisdiction to review and make findings concerning any alleged violation of this chapter by any person subject to this chapter. This jurisdiction includes but is not limited to current city officials, employees, former city officials, employees previously terminated and persons doing business with the city. Complaints regarding ethic violations must be filed within one year of the alleged violation. The commission shall not consider complaints based on any alleged violation that occurred before the enactment of this chapter or more than one year before the filing of a complaint.

WHO THEY ARE

The Ethics Advisory Commission (EAC) is composed by seven (7) members. Each member of the City Commission shall have an appointment.

All members of the ethics advisory commission will be appointed to terms of two years. Members may be reappointed to successive terms. Appointments to fill vacancies shall be for the remainder of the unexpired term. Members of the inaugural board of ethics shall draw straws to determine which three members will receive an initial term of one year in order to stagger the terms.

Member	Appointed Date	Term Expires	Appointed By
Cerise R. de Garduno	02/03/2021	02/02/2022	Mayor Mendez
David Merill	02/03/2021	02/02/2023	Comm. Cowen
Juan M. Pequeno	10/05/2021	02/02/2022	Comm. Gowen
David Willis	02/03/2021	02/02/2022	Comm. Galonsky Pizana
Carlos Navarro	02/03/2021	02/02/2022	Comm. Tetreau
Martin Sarkis	02/03/2021	02/02/2023	Comm. Munguia
Ed Stapleton	02/03/2021	02/02/2023	Comm. Neece

Ethics Advisory Commission Applicants

Applicant's Name	District
David Willis	3
Cerise Garduno	3
Edward Stapleton	4
Juan M. Pequeno Currently serving on Capital Improvement Advisory Committee (CIAC)	4

ACTION ITEM #2

Consideration and **ACTION** on **Resolution Number 2023-050** to appoint, reappoint, and/or remove members to the Brownsville Convention and Visitors Bureau.

Convention and Visitors Bureau and Office of Space Commerce Department

Brownsville Convention and Visitors Bureau

PURPOSE

The board manages all business affairs of the Corporation under the direction of its Board of Directors and may delegate specific powers to the Executive Committee or other committees.

WHEN THEY MEET

The Board meets every second Tuesday of each month at 12:00 p.m. for regular open meetings, to be held virtually, or at a specified hotel.

WHO THEY ARE

The Board consists of nine (9) members, which (6) are appointed by the Advisory Board and (3) by City Commission.

Present Board Members	Residing District	Appointed	Expires	Appointed by
Edgar Navarro - Chair	N/A	1/10/2023	1/10/2025	Advisory Board
Mayra Cruz – Vice Chair	N/A	2/16/2023	2/16/2025	Advisory Board
Deyva Monsibaez	N/A	9/30/2022	9/30/2024	Advisory Board
Roman Portés	N/A	9/30/2022	9/30/2024	Advisory Board
Erica Magallanes	4	12/13/2022	12/13/2024	City Commissioner Jessica Tetreau
Maribel Baca	3	12/13/2022	12/13/2024	City Commissioner Roy de los Santos
Commissioner Rose Gowen	Ex-Officio Non Voting Member			

Brownsville Convention and Visitors Bureau Advisory Board: Vacancies

CITY COMMISSION NEEDS TO APPOINT

1 Vacancy

Brownsville Convention and Visitors Bureau Advisory Board: Applicants

Applicants	District
Luis Urquieta	N/A
Alejandra Padron	3
Carmen Nordyke	4
Cornelio Nouel	1
Linda Ufland	3
Claudia Lozano	2
LaHome Pederson	2

ACTION ITEM #3

Consideration and **ACTION** on **Resolution Number 2023-049**, to appoint, reappoint, and/or remove members to the Brownsville Border Film Commission.

Communications & Marketing Department

Brownsville Border Film Commission Advisory Board

PURPOSE

The Brownsville Border Film Commission is AFCI-Certified, one of eleven Regional Texas Film Commissions, and a Film-Friendly Community.

Located in the southern tip of Texas, Brownsville offers an unforgettable and matchless experience along the border sister city to Matamoros, Tamaulipas, Mexico with beautiful landscapes, historical sites, unique flora and fauna, and wealth of culture and talent.

WHEN THEY MEET

The Board meets every third Thursday of each month at 5:30pm for regular open meetings at the Visitor Center located at 650 Ruben M Torres.

WHO THEY ARE

The Board consists of seven (7) members, appointed by the Commission and Mayor. Currently, the board has 3 vacancies and 3 upcoming term expirations.

Present Members	District	Appointed	Term Expires	APPOINTED BY
Rosalinda Williams Applied for re-election	N/A	8/18/2021	8/18/2023	Comm. Cowen, Jr.
Celia Galindo Soon to expire	N/A	7/28/2021	7/28/2023	Comm. Gowen
Jesus Trevino Soon to expire	2	7/28/2021	7/28/2023	Comm. De los Santos
David Ramirez Chair	4	12/13/2022	12/13/2024	Mayor Trey Mendez



BROWNSVILLE
BORDER FILM COMMISSION

Brownsville Border Film Commission Advisory Board: Vacancies

**City Commission needs to
appoint:**

6 Board Members



BROWNSVILLE
BORDER FILM COMMISSION

Brownsville Border Film Commission Advisory Board: Applicants

Applicants	District
David Cardona	4
Robert Garcia Jr	1
Mykel Castillo	3
Victor Leos	2
Carmen Nordyke	4
Cornelio Nouel	1
David Betancourt	2
Gisselle de la Torre	2
Paolina Vega	3
Rosalinda Williams	Re-applying



ACTION ITEM #4

Consideration and **ACTION** on **Resolution Number 2023-083**, to appoint, reappoint, and/or remove Regular and Alternate Members to the Board of Adjustment.

Planning & Redevelopment Department

Board of Adjustment (BOA)

Purpose

- Hold public hearing and acting on applications for variances, special exceptions, and appeals of an administrative decision.

When they meet

- When variance request to UDC requirements are submitted.
- Generally, second Wednesday of the month.
- In person meetings.

Who they are

- As per UDC, BOA is now composed of seven (7) board members and four (4) alternate board members.

-  Resigned
-  Expired
-  Close to Expiration

Member	District	Appointed	Appointed By
Jesus "Rudy" Flores	1	7/6/2021	Commissioner Nurith Galonsky
Dr. Jose Hinojosa Jr.	2	4/20/2021	Commissioner Ben Neece
Howard Slackman	2	7/6/2021	Commissioner Jessica Tetreau
Dillon Vanderford	2	7/6/2021	Commissioner Jessica Tetreau
John Blackburn	3	7/6/2021	Commissioner Roy De Los Santos
Iris Diaz	4	8/6/2019	Commissioner Ben Neece
Michelle Garcia	4	4/20/2021	Commissioner Ben Neece
Miguel Gaytan (Alternate)	4	8/17/2021	Commissioner John Cowen
Dr. Catherine Fletcher (Alternate)	3	8/17/2021	Commissioner Rose Gowen
Hoby Follis (Alternate)	2	8/17/2021	Commissioner John Cowen
Marcos Cardoza (Alternate)	4	8/17/2021	Commissioner Rose Gowen

Board of Adjustment (BOA): Applicants

Applicant	District
Howard Slackman	2
Dillon Vanderford	2
Claudia Lozano	4
Dr. Jose Hinojosa	2
Marcos Cardoza	4
Alejandro Moreno	3

ACTION ITEM #5

Consideration and **ACTION** on **Resolution Number 2023-080**, to appoint, reappoint, and/or remove members to the Parks Advisory Board Committee.

Parks and Recreation Department

Parks and Recreation Advisory Board

PURPOSE

The Parks and Recreation Advisory Committee was created by Ordinance No. 91-1232, amending Chapter 24 the Code of Ordinances by adding a new section 24-15.; Parks and Recreation Advisory Board Committee adopted on April 30, 1991; Serve as a fact finding and advisory body and make recommendations with reference to park management, and operations. Said committee shall provide guidance and advice regarding improvement and maintenance of the City's parks, and on all matters involving Parks and Recreation thereon. Perform any additional duties as determined by the City Commission.

WHEN THEY MEET

The Parks and Recreation Advisory Committee meet on the second Thursday of every month, at 12:00 noon, at different locations.

WHO THEY ARE

The Board consists of seven (7) members, appointed by the Commission.

Member	District	Term Expiration	Appointed by
Priscilla Noriega	3	07/20/2024	Commissioner De los Santos
Esli Ceballos	1	07/02/2022	Commissioner Cowen
Eva Garcia	1	12/14/2024	Commissioner Galonsky Pizana
Hiram Lozano	2	12/14/2024	Commissioner Tetreau-Kalifa
Benjamin Del Angel	3	07/20/2024	Commissioner Gowen
Luis Rodriguez-Abad	3	07/20/2024	Mayor Mendez
Joe Lee Rubio	4	06/16/2023	Commissioner B. Neece

Un/Expired term to replace.

Parks & Recreation Advisory Board: Applicants

Applicant's Name	District
Claudia Lozano	2
David Betancourt	2
Dino Chavez	2
Jorge Arredondo	4
Juan Pequeno	4
Julio Aranda	4
Kalysta Montoya	2
Carlos Martinez	3
Aaron Millan	3

ACTION ITEM #6

Consideration and **ACTION** on **Resolution Number 2023-079**, to appoint, reappoint, and/or remove members to the Brownsville Beautification Committee.

Parks and Recreation Department



Brownsville Beautification Committee

PURPOSE

The Brownsville City Charter established Article X. Beautification amending Chapter 26 of the City of Brownsville Code of Ordinances establishing a Beautification Committee, adopted on June 11, 1991; and Ordinance No. 2018-1234-B amended Chapter 344 "Vegetation" Article II "Beautification Committee" Sections 344-26 "Established" 344-27 "Composition and Terms of Office" 344-29 "Organization and Staff" 344-30 "Meetings" 344-31 "Duties", adopted on June 19, 2018; and the Brownsville Beautification Committee shall meet to consider, and recommend programs for the beautification of the City of Brownsville, Texas.

WHEN THEY MEET

Second Monday of every month, at 6:00pm, online until TBA.

WHO THEY ARE

The Board consists of a minimum of seven (7) members and maximum of twelve (12) appointed by the Commission.

Member	District	Term Expiration	Appointed by
Oscar Zertuche	3	07/02/2023	Cmr. Tetreau-Kalifa (2)
Amanda Dave	3	12/04/2022	Cmr. Rose Gowen (B)
Norma Rodriguez	2	12/04/2022	Cmr. N. Galonsky-Pizana (1)
Elizabeth Shull	3	12/04/2022	Cmr. Roy De los Santos (3)
Cmr. Rose Gowen	At – Large B		Cmr. De Leon (A)
Mary Elizabeth Hollman	4	12/04/2022	Cmr. John Cowen (A)
Anisa Ramirez	3	12/03/2022	Mayor Juan "Trey" Mendez, III
Claudia Dunn	1	12/14/2023	Cmr. Pedro Cardenas (4)
Damaris McGlone	PARD	City Liaison	Bylaws

Un/Expired term to be replaced

Brownsville Beautification Committee: Applicants

Applicant's Name	District
Karla Andrade (They)	1
Colin Ellis	1
Jessica Gonzalez	1
Jacob Jaramillo	1
Gregory Goga	2
Aida Rodriguez	2
Stefani Saxton	2
Hiram Lozano	2
Angelina Macias	2
Priscilla Orta	2

Applicant's Name	District
Micaela Escobar	3
April Flores	3
Joel Guajardo	3
George Olivo	3
Augustine Anduiza	3
Oscar Olvera	4
Juan "Rene" Hernandez	4
Mark Stevens	4
Diana Vasquez	4
Lesly Garcia (HS Jr. ne 2005)	4
Juan Pequeno	4
Armando Ramirez Cardenas (San Benito Address)	*

ACTION ITEM #7

Consideration and **ACTION** on **Resolution Number 2023-081**, to appoint, reappoint, and/or remove member(s) to the Special Needs Advisory Board for a partial and/or regular term.

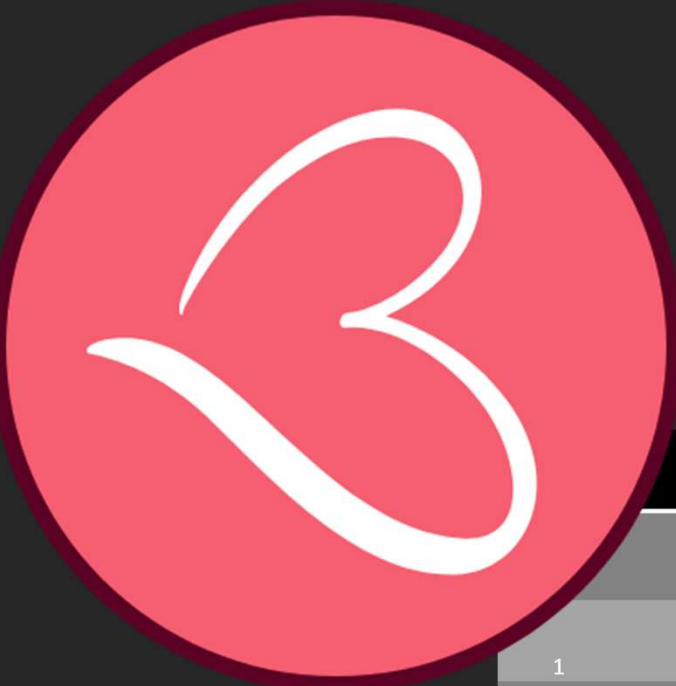
Parks and Recreation Department



Special Needs Advisory Board

Board Appointments

To replace one (1) member's un-
expired term

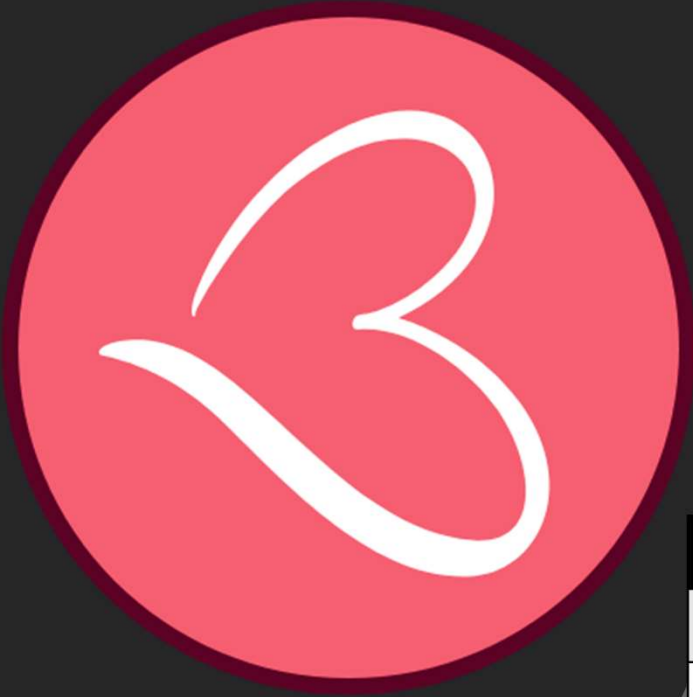



SNAB

Existing Member Composition

Board Appointments:
To replace one (1) member

SNAB Members					
	Name	Position	District	Term Expires	Appointed by:
1	Rudy Flores	Chair	1	12/31/2023	Comm. Galonsky-Pizana
2	Virginia Pina	Secretary	2	12/31/2023	Comm. Tetreau-Kalifa
3	Ana-Laura Chavez	Member	3	12/31/2023	Mayor Mendez
4	Maribel Leos	Vice Chair	2	12/31/2023	Comm. Cowen
5	Dr. Catherine Fletcher	Member	3	12/31/2024	Comm. De los Santos
6	Alberto Velez	Member	4	12/31/2024	Comm. Cardenas
7	Norma Alvarez	Member	4	12/31/2024	Comm. Gowen



Board Appointments:
To replace one (1) member

SNAB
Applicants

SNAB Applicants on file as 5/27/2022

First Name	Last Name	District	Address
1			
3			
5			
6			
7			
8			
9			

ACTION ITEM #8

Consideration and **ACTION** on **Resolution Number 2023-084**, to appoint, reappoint, and/or remove Regular and Alternate Members to the Building and Standards Commission.

Planning & Redevelopment Department

Building & Standards Commission

PURPOSE

- To hear cases concerning alleged violations of the 2018 International Property Maintenance Code and COB adopted codes and Ordinances regarding Chapter 18 – Building and Building Regulations.
- To serve as a quasi-judicial board to the City Commission.
- Issues orders to vacate, relocate occupants, repair, demolish, or secure premises, and may assess civil penalties.

WHEN THEY MEET

Once a month at 5:30 PM at the City Commission Chambers located at City Hall on the second (2nd) floor of the Old Federal Courthouse: 1001 E. Elizabeth Street.

WHO THEY ARE

The Building and Standards Commission shall be comprised of five members and two alternates.

Member	Residing District	Appointment Date	Appointed By
Jose Trevino	2	8/04/2020	Commissioner Jessica Tetreau
Larry Hollman	2	6/16/2020	Commissioner Ben Neece
Fabriel Cisneros	2	6/16/2020	Commissioner Jessica Tetreau
Jaime Ibarra	3	1/22/2019	Commissioner Jessica Tetreau
Olga E. Gonzalez	3	3/19/2019	Commissioner Jessica Tetreau
David Diaz (alternate)	4	3/19/2019	Commissioner Ricardo Longoria
Carlos Martinez (alternate)	4	3/19/2019	Commissioner Ricardo Longoria



Expired Term

Building and Standards Commission: Applicants

Applicant	District
Juan M. Pequeno Currently serving Ethics Advisory Commission Capital Improvement Advisory Committee (CIAC)	4
Blanca M. Campbell	1
Claudia Lozano	4
Marcos Cardoza (BOA)	4
Dillon E. Vanderford (BOA)	2
Howard Slackman (BOA)	2
Alejandro Moreno	3

ACTION ITEM #9

Consideration and **ACTION**, if any, to approve **Resolution Number 2023-082** to appoint, reappoint, and/or remove member(s) on the Brownsville Public Utilities Board (BPUB).

Office of the City Attorney

ACTION ITEM #10

Consideration and **ACTION**, if any, to approve **Resolution Number 2023-095** to appoint, reappoint, and/or remove member(s) on the Animal Regulation and Care Advisory Committee.

Public Health and Wellness Department

ACTION ITEM #11

Consideration and **ACTION**, if any, to approve **Resolution Number(s) 2023-088** through **Resolution Number(s) 2023-106** (except 2023-095) to amend board and commission policies and/or to appoint, reappoint, and/or remove member(s) from the following boards and commissions: Audit & Oversight; Airport Advisory Board; Architectural Control Committee; Charter Review Committee; Greater Brownsville Incentives Corporation (GBIC); Historic Preservation Commission; Planning & Zoning Commission; Bicycle & Pedestrian Advisory Committee; Brownsville Community Improvement Corporation (BCIC); Capital Improvements Advisory Committee (CIAC); Community Improvement Corporation; LGBTQ Task Force; Main Street Advisory Board; Paseo de la Resaca Landscaping & Lighting; Public Library System Advisory Board; Transit Advisory Committee; and La Posada Task Force.

Commissioner Bryan L. Martinez / Commissioner R. De los Santos